Policies and Procedures Candidate Agreement

I understand that the State Board for Educator Certification requires fingerprinting and a national criminal background check before issuing a teaching certificate. Having a criminal background may keep me from program acceptance and employment in a school district. I understand that I may apply to TEA for a preliminary criminal history evaluation to determine eligibility for certification. More information may be secured at www.tea.texas.gov, Texas Educator, Fingerprinting.

I hereby authorize OC to investigate, through whatever means deemed appropriate by the college, any information included in this application and facts resulting from the investigations to determine my suitability for entrance into the educator preparation program. I release OC from any liability in connection with the investigation.

Confidentiality Statement: I am applying for the Educator Preparation Program at OC. I understand that the information will not be disclosed to me, but will be treated as confidential by OC. I waive any right to see this information and release OC's Educator Preparation Program from liability involved with the investigation.

I agree to abide by the policies, procedures, rules, and regulations of OC's Educator Preparation Program. I understand that I must adhere to the program and state requirements to complete my teacher preparation and certification. I will be evaluated at various points during the process and must keep both a 70% average and meet all program requirements in order to remain in the program. I will be recommended for certification based on coursework, grades, test scores, field based observations, and successful completion of the internship or clinical teaching with approval of the Program Director, Field Supervisors, and Campus Principal and Cooperating /Mentor Teacher.

I understand that fees to the State Board for Educator Certification and the exam vendor are subject to change. I also understand that OC's Educator Preparation Program will assist in residency placement, but **is not responsible for job placement.**

ODESSA COLLEGE BAS EARLY CHILDHOOD EDUCATION & TEACHING EC-3 WITH CERTIFICATION

I agree to pay for each semester by the established deadlines. I understand that fees are subject to change, and I agree to OC's refund policy for courses. Students who do not pay tuition by stated deadlines will be dropped from the classes.

By applying to and registering with OC, I agree to abide by the Student Discipline Policy and Student Rights and Responsibilities regulations published in the OC College Catalog and Student Handbook. I also have read, understand and will abide by the Texas Educator's Code of Ethics.

I authorize the exchange or disclosure of information between OC's Educator Preparation Program, the assigned school district, the State Board for Educator Certification, the Texas Education Agency, and/or any entities related to teaching or working with children and/or participating or cooperating in teacher preparation and certification programs. Such information may relate to the application, suitability for residency, employment by a participating school, and/or continuation of the candidate in OC's Educator Preparation Program.

I understand and agree with the above items.

_____ _____

Candidate Name **Date**