

Coll 0171: Strategies for Success
Course Syllabus
Fall 2015



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Course Description

Coll 0171 – Strategies for Success is a one credit, 10 week course designed to provide students with the tools needed to persist and succeed at Odessa College. Topics covered in the course include: learning styles, study techniques, note-taking, test-taking, personal wellness, effective writing and reading, time management, career and educational planning, and interpersonal skill development. Familiarize yourself with all of the Google applications available to you through your student Gmail account (Calendar, Voice, Documents, etc.); we will be using many of these applications throughout this course. Journals, quizzes, and Discussions will be administered through Blackboard and your grades will be regularly updated in the Gradebook (accessible through the Odessa College Portal). New and current Odessa College students with fewer than 12 hours are required to pass COLL 0171. The course does not satisfy requirements for any degree plan at Odessa College, has no prerequisites, is non-transferable, and satisfies one credit toward your total semester credit hours.

Supplies:

You will be expected to bring a flash drive, pens/pencils and a planner or scheduling system to class. The appropriate use of smart technology (tablets/phones, etc.) is encouraged.

Service Project

You will be responsible for organizing and presenting on a service project to your classmates at the end of these ten weeks. More detailed project instructions will be provided to you on February 7th. Group work and the use of technology will be encouraged.

| Attendance/ Participation | Assignments & Online Work | Organization | Campus Involvement | Mentor Assignment | Survey & Test | Final Exam |
|------------------------------|------------------------------|--------------|-----------------------|----------------------|---------------|------------|
| 30% | 20% | 10% | 5% (extra Credit) | 15% | 15% | 10% |

Method of Evaluation:

Your final grade will be determined by scores in the following categories:

Standard score ranges:

90-100 = A

80-89 = B

70-79 = C

69 and under = retake course

Grading Scale:

“A” = 900-1000 pts

“B” = 800-899 pts

“C” = 700-799 pts

699 pts. and under you will have to retake this course.

IMPORTANT

Attendance Policy: Any absences (excused or unexcused) will adversely affect your final course grade.

Late Work Policy: Some assignments will occur in class and cannot be made up afterward. Late work will be handled on a case-by-case basis.

Drop Policy: Students cannot drop COLL 0171 because it is an institutional requirement.

Academic Dishonesty: You are expected to do your individually-assigned work independently. Serious academic dishonesty will result in a failing grade for the course.

Special Accommodations: Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. If you have any special needs or issues pertaining to your access to and participation in this or any other class at Odessa College, please contact me to discuss your accommodation options. You may also call or email the Office of Disability Services at 432-335-6861 or email Becky at brivera@odessa.edu.

Helpful Resources

Learning Resource Center (Library): The Learning Resources Center provides research assistance via the LRC's catalog and databases. Research guides, tutorials, and the "Ask a Librarian" service offer students a wealth of academic resources.

Student Success Center: Free group and one-to-one tutoring, use of the computer lab, help with online courses, and more is available at 432-335-MORE (6673).

Crisis Intervention: Odessa College cares about the health and safety of all members of our campus community. Contact me directly or contact Genevia Slate, Licensed Professional Counselor, at 432-335-6121 if you are concerned about your own well-being or the well-being of a fellow student.

Core Course Objectives

Coll 0171 is specifically designed to improve academic skills, empower positive decision-making, and assist with educational and career planning. All courses at Odessa College seek to foster the following six values and skills in our students:

1 – CRITICAL THINKING SKILLS: To include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information

2 – COMMUNICATION SKILLS: To include effective development, interpretation and expression of ideas through written, oral and visual communication

3 – EMPIRICAL & QUANTITATIVE SKILLS: To include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions

4 – TEAMWORK: To include the ability to consider different points of view and to work effectively with others to support a shared purpose of goal

5 – PERSONAL RESPONSIBILITY: To include the ability to connect choice, actions and consequences to ethical decision-making

6 – SOCIAL RESPONSIBILITY: To include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

Course Schedule

Regular 10-Week Section (1.0Hour)

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| Week1 | Opens: 8/24 - Closes: 9/5 |
| 1. | Welcome to Odessa College 0171/ Academic Responsibility / |
| 2. | Module 1 |
| Week 2 | Opens: 9/3 - Closes: 9/12 |
| 3. | Academic Planning/ Time Management/ Organization |
| 4. | Module 2 |
| Week 3 – | Opens: 9/10 - Closes: 9/19 |
| | <i>Reading for Purpose/Writing</i> |
| 5. | Cornell Notes/ Reading/Marking Texts/Test Taking Tips & Study Skills |
| 6. | Module 3 |
| Week 4 – | Opens: 9/17 - Closes: 9/26 |
| | <i>Stress Management.</i> |

7. Self-Care Student Activity/ Life Care Balance Wheel/Self-Care Assessment
8. Module 4

Week 5 – Opens: 9/24- Closes: 10/03

Personality Styles

7. *Critical Thinking, Personality Typology and Learning Styles/ Quick Write*
8. *Module 5*

Week 6 Opens: 10/01 - Closes: 10/10

7. Career Exploration /Resume Building
8. Module 6

Week 7 Opens: 8/24 - Closes: 10/12

9. Degree Planning
10. Module 7

Week 8 Opens: 8/24 - Closes: 10/12

14. Career & Transfer/ **Degree Plan Completion**
15. Module 8

Week 9 – Opens: 8/24 Closes: 10/12

- Financial Literacy /Resume College Central Network
16. Quick Write
 17. Transfer Assignment
 18. Module 9

Week 10 - Transition