

## Top of Form

Name: Dr. Brian K. Dille

E-Mail: bdille@odessa.edu

Phone: 432-335-6592

Office: CT 126

Fax: 432/335-6581

Office Hours	
Campus Office Hours:	contact instructor by email
Online Office Hours:	(10-11 am Monday-Friday, CDT)

## About Your Instructor

INSTRUCTOR: Dr. Brian K. Dille

OFFICE: Composite Technology Building (CT) 126

PHONE: 335-6592

EMAIL: bdille@odessa.edu

FAX:432/335-6581

### MAILING ADDRESS:

Dr. Brian Dille

Social Sciences Department

201 W. University

Odessa, Texas 79764

## DR. DILLE'S BIO:

### Welcome

Welcome to my on campus Texas Government course. I have taught U.S. and Texas Government at Odessa College since 1978. I have a variety of experience with distance learning. . In addition to teaching telecourses, I have taught interactive video classes and currently teach web courses. I have also taught an honors American and Texas Government course, a special section of Government 2301 for nursing, allied health, and pre-med majors and have also taught Civil Liberties and Constitutional Law as an adjunct at the University of Texas of the Permian Basin.

### Credentials

I earned my Bachelors of Arts with a Political Science major and Spanish minor from Illinois State University, my Master of Arts in Government from the University of Texas at Austin, and my doctorate in Higher Education at Texas Tech University.

### Publications

My publications include:

The Texas Political Culture: Shaped by the Old South's Traditionalism and the Frontier Experience's Individualism in the 2013-2014 edition of Maxwell & Crain's Texas Politics Today;

"Taxes, Social Services, and the Economic Impact of Illegal Immigrants" in the 2011-2012 edition of Maxwell & Crain's Texas Politics Today;

"Taxes, Social Services, and the Economic Impact of Illegal Immigrants" in the 2009-2010 edition of Maxwell & Crain's Texas Politics Today;

"The Impact of Texas's Fiscal Conservatism and Anti-Government Philosophy" in the 13th edition of Maxwell & Crain's Texas Politics Today;

"The Negative Impact of Texas' Fiscal Conservatism and Antigovernmental Philosophy," in Maxwell & Crain's 12th edition of Texas Politics Today;

"Legislative Redistricting and the 2002 Elections" in Maxwell & Crain's 11th edition of Texas Politics Today;

"The Urban Crisis and the ETJ-The Savior of Texas Cities" in Maxwell & Crain's 10th edition of Texas Politics Today;

"The Changing Political Environment for Interest Groups in Texas: A Cause for Celebration" in the 9th edition of Maxwell & Crain's Texas Politics Today;

"Identifying Predictors of High Risk Among Community College Telecourse Students" in The American

Journal of Distance Education (as coauthor);

a similar article (as coauthor) in Video-based Telecommunications in Distance Education; and

an Instructor's Manual and Test Bank for Gary Halter's The Government and Politics of Texas.

#### Awards

1989-90-Odessa College CAHOOTS Teacher of the Year.

1990-91-Odessa College Minnie Stephens Piper Nominee for Teaching Excellence

1991- NISOD Teaching Excellence Award from the University of Texas at Austin.

1992-the Wedemeyer Award for Outstanding Scholarship in Distance Education for research and coauthoring an article on high risk community college telecourse students.

1993-first division research award from the National University of Continuing Education Association

1993-94-Elected president of the Texas Community College Teachers Association (TCCTA)

1999-Recognized by the Texas College Reading and Learning Association and the Texas Association for Developmental Education as TCCTA Legislative Committee Chair, for his legislative testimony on behalf of community colleges during the 1999 Texas legislative session.

2003-awarded the Distinguished Service Award for his years of service in TCCTA.

#### Preferred Method of Communication:

There are two ways to contact me:

By phone: 432/335-6592

By email: [bdille@odessa.edu](mailto:bdille@odessa.edu) (this guarantees the quickest response as I check my email throughout the day and when not on campus)

Expectations for Engagement for Instructor:

As an instructor, I understand the importance of clear, timely communication with my students. In order to maintain sufficient communication, I will

provide my contact information at the beginning of the syllabus;

respond to all messages within 24 hours if received Monday through Thursday, and within 48 hours if received Friday through Sunday; and,

notify students of any extended times that I will be unavailable and provide them with alternative contact information (for me or for my supervisor) in case of during the time I am unavailable.


As an instructor, I understand that my students will work to the best of their abilities to fulfill the course requirements. In order to help them in this area, I will

provide clear information about grading policies and assignment requirements in the course syllabus, and communicate any changes to assignments and/or to the course calendar to students as quickly as possible.

As an instructor, I understand that I need to provide regular, timely feedback to students about their performance in the course. To keep students informed about their progress, I will

post grades for discussion postings within one week of the discussion thread closing.

provide grades for major assignments within 2 days of the due date or at least 1 day before the next major assignment is due, whichever comes first.

 Information About the Course



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Course Description

GOVT 2306 Texas Government

Origin and development of the Texas constitution, structure and powers of state and local government, federalism and inter-governmental relations, political participation, the election process, public policy, and the political culture of Texas

Course Prerequisites:

Prerequisite: Pass writing reading on THEA, COMPASS, or other state-approved alternate test.

Course Topics:

UNITS	READINGS	UNIT QUIZ
Part I—Texas Historical & Constitutional Background		
1. Texas Cultural, Historical & Political Development	Ch. 1	Unit 1 Quiz
2. The Texas Constitution	Ch. 3	Unit 2 Quiz
TEST #1 (Units 1 & 2)		
Part II--Influencing and Choosing Decision Makers`		
3. Voting and Elections	Ch. 4	Unit 3 Quiz
4. Political Parties	Ch. 5	Unit 4 Quiz
5. Interest Groups	Ch. 6	Unit 5 Quiz
TEST #2 (Units 3-5)		
Part III--The Institutions of Texas Government		
6. The Texas Legislature	Ch. 7	Unit 6 Quiz
7. The Texas Governor	Ch. 8 (171-181)	Unit 7 Quiz
8. The Texas Bureaucracy (Will not be covered in summer course)		
9. The Texas Judiciary	Ch. 9	Unit 9 Quiz
TEST #3 (Units 6-7, & 9)		
Part IV—Taxing, Spending, & Local Government		
10. Taxing & Budgeting	Ch. 11 (244-248)	Unit 10 Quiz

11. Spending & Services

Ch. 11 (249-267) Unit 11 Quiz


12. Local Government

Ch. 12

Unit 12 Quiz

Exam #4 (Units 10-12)

FINAL EXAM (Units 1-7, 9-12)

 Information and Instructions for Taking the Four On-Line Exams Requiring a Webcam



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Information and Instructions for Taking the Four On-Line Exams Requiring a Webcam

This course requires the use of Lockdown Browser and a webcam for the four online exams (but NOT for the 11 unit quizzes or the final exam). The webcam can be built into your computer or can be the type that plugs in with a USB cable. Watch this short video to get a basic understanding of Lockdown Browser and the webcam feature.

Download and install Lockdown Browser from this link:

<http://www.respondus.com/lockdown/information.pl?ID=495640301>

For additional details on using Lockdown Browser, review this Student Quick Start Guide (PDF).

When taking an online test for this course, start Lockdown Browser and navigate to the appropriate exam. (You won't be able to access the exam with a standard web browser.) It is highly recommended that you take the Practice Quiz found in Coursework during the first week of class. Taking the Practice Quiz will ensure that you have Lockdown Browser installed correctly and that your web camera set up correctly.

Some guidelines to keep in mind when taking a test for this course:

Ensure you're in a location where you won't be interrupted

Turn off all mobile devices, phones, etc.

Clear your desk of all external materials — books, papers, other computers, or devices

Remain at your desk or workstation for the duration of the test

If a webcam is required, make sure it is plugged in or enabled before starting Lockdown Browser

Lockdown Browser will prevent you from accessing other websites or applications; you will be unable to exit the test until all questions are completed and submitted

If a webcam is required, you will be recorded during the test to ensure you're using only permitted resources

Dr. Brian K. Dille

Professor of Government

Instructor for this course

432-335-6592

bdille@odessa.edu

Blackboard Webmaster:

Jennifer Virgin

Instructional Design and Technology Specialist, OC Global

201 W. University

Odessa, Texas 79764

432-335-6649

jvirgin@odessa.edu

 Grading



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GRADING POLICY

The final course grade will be determined on a percentage basis:

% of total possible points	Total possible points: 1000
90-100% = 900 points = A	Exam #1 100 points = 10% of course grade
80-89% = 800 points = B	Exam #2 100 points = 10% of course grade
70-79% = 700 points = C	Exam #3 100 points = 10% of course grade
60-69% = 600 points = D	Exam #4 100 points = 10% of course grade
Below 60% = 479 & below = F	11 Unit Quizzes-200 points = 20% of course grade
	Two Discussion Topic Papers (50 points each) --100 points = 10% of grade
	Two Web Assignments (50 points each) --100 points = 10% of course grade
	Final Exam--200 points = 20% of course grade

#### Grading Scale:

- "A" = 90-100 = 900 points at end of course
- "B" = 80-89 = 800 points at end of course
- "C" = 70-79 = 700 points at end of course
- "D" = 60-69 = 600 points at end of course
- "F" = 0-59 = 0-599 points at end of course

↓ Student Course Participation



As a student, I understand that I am responsible for keeping up with the course. To help with this, I will identify alternative computer and internet access in case my primary computer crashes or my internet service is unavailable;

recognize that the college provides free wi-fi and computer labs during regular campus hours to help me with accessing my course; and,



understand that my instructor does not have to accept my technical issues as a legitimate reason for late or missing work if my equipment or service is unreliable.

As a student, I understand that it is my responsibility to communicate quickly with the instructor any issue or emergency that will impact my involvement with or performance in the class. This includes, but is not limited to

getting “kicked off” of the system during tests or quizzes;

having trouble submitting assignments; and

dealing with a traumatic personal event.

As a student, I understand that it is my responsibility to understand course material and requirements and to keep up with the course calendar. While my instructor is available for help and clarification, I will seek out help from my instructor and/or from tutors;

ask questions if I don’t understand; and

access my course several times during the week to keep up with assignments and announcements.

As a student, I understand that I will have the opportunity to provide feedback on my experience in this course through an end-of-course Student Evaluation of Instruction (SEI).

 Course Policies



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Disclaimer

This syllabus is tentative and subject to change in any part at the discretion of the instructor. Any changes will be in accordance with Odessa College policies. Students will be notified of changes, if any, in timely manner.

Original Effort

The work submitted for this course must be original work prepared by the student enrolled in this course. Efforts will be recognized and graded in terms of individual participation and in terms of ability to collaborate with other students in this course. Exams are closed book exams (no notes or study aids) and intended to be taken individually. Cheating will result in a grade of zero on that exam. Any assignment submitted that is plagiarized (passed off as your own work when in reality it was someone else's work) will result in a grade of zero.

#### Digital Protocol

Cell phones must be placed on either vibrate or silent mode and are to be accessed in emergency cases only in face-to face classes. The use of laptops or any other digital device is permitted in order to facilitate note-taking relative to instruction. Any written assignments will be submitted electronically on Blackboard. The electronic recording of the time on Blackboard will be considered the time of assignment submission. Take necessary steps to ensure that your assignments are submitted on "Blackboard" time. Back-up and/or additional copies of all assignments submitted is encouraged. Computers/printers are available to OC students in the LRC (301-303); therefore, not having access to a computer due to technical issues (crash; corrupted files) will not be considered as an acceptable reason for not completing assignments. If there is a loss of server connection with Odessa College due to maintenance, then an email will be sent to student with pertinent information and status reports. Assignments submitted electronically need to be WORD documents (doc or docx).

#### Attendance Policy

Attendance in an on-line class is determined by regularly accessing Blackboard for announcements, assignments, taking quizzes & exams, visiting the discussion board, and handing in assignments. Students should log-in to Blackboard every 2 days to note any new announcements and to participate in the course.

#### Grade Inquiry Policy

It is the responsibility of the individual taking this course to maintain accurate track of assignment submissions and grades. There will be opportunities during the semester to meet with the instructor to discuss your academic progress. Contact the instructor to schedule an appointment. Class time will not be used for grade inquiries. All grades are final.

#### General Course Requirements

Attend class and participate.

Contribute and cooperate with civility.


Submit assignments on time. Late work will be accepted up to two days after the initial due date--with a letter grade deduction for being late. Medical and/or family circumstances that warrant an extension on assignments need to be presented to the instructor. Extensions will be allowed at the instructor's discretion.

#### Incomplete Policy

An 'Incomplete' grade may be given only if:

The student has passed all completed work

If he/she has completed a minimum of 75% of the required coursework. A grade of an "I" will only be assigned when the conditions for completions have been discussed and agreed upon by the instructor and the student.

 General Education - Core Objectives (COs)



(Note to course instructor: Delete this entire section if this course is not part of the Core Curriculum or General Education courses.)

#### Description of Core Objectives (CO's)

Given the rapid evolution of necessary knowledge and skills and the need to take into account global, national, state, and local cultures, the core curriculum must ensure that students will develop the essential knowledge and skills they need to be successful in college, in a career, in their communities, and in life. Therefore, with the assistance of the Undergraduate Education Advisory Committee, the Coordinating Board has approved guidelines for a core curriculum for all undergraduate students in Texas.

Through the application and assessment of objectives within the institution's core curriculum, students will gain a foundation of knowledge of human cultures and the physical and natural world; develop principles of personal and social responsibility for living in a diverse world; and advance intellectual and practical skills that are essential for all learning. Appropriate Odessa College faculty periodically evaluates all of the courses listed in the descriptions on the following pages of this catalog and keys them to Odessa College's Institutional Core Objectives (COs), as defined by the Texas Higher Education Coordinating Board (THECB). (Source: Odessa College Catalog of Courses 2012-2013, page 73)

Odessa College's Core Objectives (COs):

Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information

Communication Skills - to include effective development, interpretation and expression of ideas through written, oral and visual communication

Empirical and Quantitative Skills - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions

Teamwork - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal

Personal Responsibility - to include the ability to connect choices, actions and consequences to ethical decision-making

Social Responsibility - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

↓ Discipline Core Statement



(Note to course instructor: If this course is a CORE CURRICULUM course, fill in the following area. Please consult with your department chair if you have any questions regarding this section.)

(Discipline Name Here)

(Your department will provide you with a body of text that will be copied and pasted into this area.)

= Required Core Objectives

Foundational Component Area	SCH	CT	COM	EQS	TW	SR	PR
(Area)	#						
(Body text here)							

↓ Student Learning Outcomes (SLOs)



The following table details how this course’s STUDENT LEARNING OUTCOMES (SLOs) align with COs.

Directions for Instructor:

In the left-hand column, list specific SLOs that indicate what students will be able to do at the end of the course. You may reference the number from the Learning Outcomes listed in the Course Learning Outcomes list under the Course Description.

Determine, as appropriate, how your SLOs align with the CO’s that are listed in the right-hand column.

NOTE: A course may not incorporate all 6 COs. Every course should include an SLO that aligns with “critical thinking” and “communication” skills. Every Core course has assigned CO’s indicated in the chart above that should correlate to SLO’s here.

Student Learning Outcome(s)	Core Objectives (CO's)
	Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
	Communication Skills - to include effective development, interpretation and expression of ideas through written, oral and visual communication
	Empirical and Quantitative Skills - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions
	Teamwork - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
	Personal Responsibility - to include the ability to connect choices, actions and consequences to ethical decision-making
	Social Responsibility - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

↕ Program-Level Student Learning Outcomes (SLOs)



If this course has been identified as part of the program-level assessment process, include the program-level SLO that has been developed for this course. Please consult with your department chair if you have any questions regarding this section. Delete this section if it does not apply.

Program-Level Student Learning Outcome(s)	Course Learning Outcomes	Specific Assignment

↕ Course Objectives



(Insert specific course objectives here.)

↕ Learning Outcomes



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Outcome	ICO
1. Explain the origin and development of the Texas constitution.  2. Demonstrate an understanding of state and local political systems and their relationship with the federal government.  3. Describe separation of powers	Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information

<p>and checks and balances in both theory and practice in Texas.</p> <p>4. Demonstrate knowledge of the legislative, executive, and judicial branches of Texas government.</p> <p>5. Evaluate the role of public opinion, interest groups, and political parties in Texas.</p> <p>6. Analyze the state and local election process.</p> <p>7. Describe the rights and responsibilities of citizens</p> <p>8. Analyze issues, policies, and political culture of Texas.</p>	
<p>Movie Review Paper</p>	<p>Communication Skills - to include effective development, interpretation and expression of ideas through written, oral and visual communication</p>
	<p>Empirical and Quantitative Skills - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions</p>
	<p>Teamwork - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal</p>
<p>7. Describe the rights and responsibilities of citizens</p>	<p>Personal Responsibility - to include the ability to connect choices, actions and consequences to ethical decision-making</p>
<p>7. Describe the rights and</p>	<p>Social Responsibility - to include intercultural competence, knowledge of civic</p>

responsibilities of citizens	responsibility, and the ability to engage effectively in regional, national, and global communities
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↑ Odessa College Policies



## Academic Policies

Note that the OC Student Handbook states (page 32) that “[i]n cases of academic dishonesty, the instructor has the authority to impose appropriate scholastic penalties. Complaints or appeals of disciplinary sanctions may be filed in accordance with the college due process procedure. Copies of the college due process procedure are available in the office of The Director of Student Life (CC104).”

For more information on your rights and responsibilities as a student at Odessa College, please refer to the following: The 411 of OC: Student Handbook 2012-2013; Student Rights & Responsibilities <http://www.odessa.edu/dept/studenthandbook/handbook.pdf>

## Scholastic Dishonesty

Scholastic dishonesty shall constitute a violation of these rules and regulations and is punishable as prescribed by board policies. Scholastic dishonesty shall include, but not be limited to, cheating on a test, plagiarism and collusion.

"Cheating on a test" shall include:

Copying from another student's test paper

Using test materials not authorized by the person administering the test.

Collaborating with or seeking aid from another student during a test without permission from the test administrator.

Knowingly using, buying, selling, stealing or soliciting, in whole or in part, the contents of an unadministered test.

The unauthorized transporting or removal, in whole or in part, of the contents of the unadministered test.

Substituting for another student, or permitting another student to substitute for one's self, to take a test.

Bribing another person to obtain an unadministered test or information about an unadministered test.



"Plagiarism" shall be defined as the appropriating, buying, receiving as a gift, or obtaining by any means another's work and the unacknowledged submission or incorporation of it in one's own written work.

"Collusion" shall be defined as the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements. (Source: Odessa College Student Handbook 2012-2013, page 29-30)

### Special Populations/Disability Services/Learning Assistance

Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. If you have any special needs or issues pertaining to your access to and participation in this or any other class at Odessa College, please feel free to contact me to discuss your concerns. You may also call the Office of Disability services at 432-335-6861 to request assistance and accommodations.

Odessa College affirms that it will provide access to programs, services and activities to qualified individuals with known disabilities as required by Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990 (ADA), unless doing so poses an undue hardship or fundamentally alters the nature of the program or activity. Disabilities may include hearing, mobility or visual impairments as well as hidden disabilities such as chronic medical conditions (arthritis, cancer, diabetes, heart disease, kidney disorders, lupus, seizure disorders, etc.), learning disabilities or psychiatric or emotional disabilities. A student who comes to Odessa College with diagnosed disabilities which may interfere with learning may receive accommodations when the student requests them and submits proper documentation of the diagnosis. A Request for Accommodations form and guidelines for beginning the request process are available in the OC Help Center or on the Odessa College web site at <http://www.odessa.edu/dept/counseling/disabilities/index.htm>. The college strives to provide a complete and appropriate range of services for students with disabilities such as assistance with testing, registration, information on adaptive and assistive equipment, tutoring, assistance with access and accommodations for the classroom where appropriate. For information regarding services, students with disabilities should contact the Office of Disability Services in the OC Help Center located in Room 204 of the Student Union Building or call 432-335-6433. (Source: Odessa College Catalog of Courses 2012-2013, page 52)

### Dropping a Course or Withdrawing from College

Students wishing to drop a non-developmental course may do so online using WebAdvisor, at the Wrangler Express, or Registrar's Office. A student wishing to drop a developmental course or withdraw from college should obtain a drop or withdrawal form from the Wrangler Express or the Registrar's Office. Students are encouraged to consult with instructors prior to dropping a class. Students may not completely withdraw from the college by use of the Web. Students must drop a class or withdraw from

college before the official withdrawal date stated in the class schedule. Students who are part of the Armed Forces Reserves may withdraw with a full refund if the withdrawal is due to their being ordered into active duty. A copy of the student's orders must be presented to the Registrar's Office at the time of the withdrawal. For details, please contact the Office of the Registrar. No longer attending class does not automatically constitute withdrawal from that class, nor does a student's notification to an instructor that the student wishes to be dropped. Failure of a student to complete the drop/withdrawal process will result in a grade of "F." (Source: Odessa College Catalog of Courses 2012-2013, page 36)

 Student Support Services and Technical Support



### Blackboard Support

I can't log into my Blackboard Course, who do I contact?

Contact the Student Success Center: 432-335-6673 or online at

[https://www.odessa.edu/dept/ssc/helpdesk\\_form.htm](https://www.odessa.edu/dept/ssc/helpdesk_form.htm). The SSC can provide you with your Blackboard login name. If you are not sure what your password is, they can reset your password.

I'm having a problem in my Blackboard Course, who do I contact?

For any problem that you have in your online course, always contact your Instructor first. Refer to the Instructor's Contact Information area of the Syllabus for their preferred method of contact and the expected response time.

### Additional Blackboard Help Resources:

Service	Assistance Provided	Available
Blackboard Help for Students	Website with a searchable list of topics on how to navigate and use Blackboard for online courses.	Online Click here.
Blackboard On Demand Learning Center for Students	This website provides an extensive list of short tutorial videos for student activities	Online Click here.

	performed in Blackboard.	
Blackboard Collaborate: First Time Users	If you have never used Blackboard Collaborate before, this website provides a system requirements check, configuration instructions, and training and resources area.	Online Click here.
Blackboard Collaborate: Essentials for Participants	This website provides essential information for Participants of Collaborate sessions. Any Collaborate user, whether first-time or experienced, would benefit from reviewing the information here.	Online Click here.

### Student E-mail Support

How do I set up, access, or update my Odessa College Student E-mail account?

Go to this website and follow the directions on the page: <http://www.odessa.edu/gmail/>.

I can't access my student email! I forgot my password!

Contact the Student Success Center: 432-335-6673 or online at

[https://www.odessa.edu/dept/ssc/helpdesk\\_form.htm](https://www.odessa.edu/dept/ssc/helpdesk_form.htm). They can provide you with assistance in accessing your student email (created by OC) and can also assist with resetting your student email password. Make sure to have your student ID number available!

Your Blackboard login name is associated with your OC created student email account. All Correspondence for this course will be submitted using your Odessa College student email address.

### Support for Students with Disabilities

How do I contact the Office of Special Populations?

Main Number	432-335-6861
Campus Location	SUB 204N in the Student Union Building
Email	Becky Rivera-Weiss - brivera@odessa.edu
Website	To find out more about services provided by the Special Populations office, please visit: <a href="http://www.odessa.edu/dept/counseling/disabilities/index.htm">http://www.odessa.edu/dept/counseling/disabilities/index.htm</a>

### Learning Resources Center (LRC; Library)

How do I contact the Learning Resource Center?

Main Number	432-335-6640
FAQ Service	LibAnswers: <a href="http://libanswers.odessa.edu">http://libanswers.odessa.edu</a>
Contact a Specific OC Librarian	Pat Quintero at 432/335-6350 or <a href="mailto:pquintero@odessa.edu">pquintero@odessa.edu</a> Donna Clark at 432/335-6645 or <a href="mailto:dclark@odessa.edu">dclark@odessa.edu</a> Carolyn Petersen at 432/335-6641 or <a href="mailto:cpetersen@odessa.edu">cpetersen@odessa.edu</a>
LRC Services and Guidelines Website	<a href="https://www.odessa.edu/dept/library/services/index.htm">https://www.odessa.edu/dept/library/services/index.htm</a>

Equipment and Services Provided:

The Murry H. Fly Learning Resources Center (LRC) supports the college's curriculum resulting in a primary emphasis on each student's individual study and research needs. The faculty and staff work with the LRC's Technical Services and Public Services Departments in choosing materials to support all college programs. More than 59,000 books, 50,000 electronic books, 350 current periodicals, 6,700 media holdings, eight newspapers, and 60 databases are available to enhance the educational process.

Equipment/Services Available	Used For	Available
Books, videos, CDs	Research	On Campus and Online
Specialized databases not available online for free	Research	On Campus and Online
Magazines, newspapers, & scholarly journals	Research	On Campus and Online
Computers	Research & word processing	On Campus
Selected textbooks for short-term use	Course work	On Campus
Trained staff	Answer "where do I find?"	On Campus and Online
Tutorials	Tips for research strategies	On Campus and Online
Photocopiers, VHS/DVD players, FAX service	For course work	On Campus
Quiet study areas	For course work	On Campus

Student Success Center (SSC) / AVID Center

How do I contact the Student Success Center?

Appointments are preferred, but walk-ins will be served as soon as possible.

Main Number	432-335-6673
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Campus Location	1st floor of the Library
Website with Additional Help and Information	<a href="http://www.odessa.edu/dept/ssc/">http://www.odessa.edu/dept/ssc/</a>
Live Online Assistance / Chat	<p>Click Here</p> <p>(If no one is currently available, please put your email and question(s) in the appropriate areas of the form and hit 'send.' Your question(s) will be addressed as soon as an SSC staff member becomes available.)</p>

**Equipment and Services Provided:**

The purpose of the Odessa College Student Success Center is to provide assistance to students in meeting their academic and career goals. The SSC strives to continually provide new and updated resources that will empower all Odessa College students to succeed at OC and beyond.

Equipment/Services Available	Used For	Available
Tutoring by CRLA & Avid trained tutors	Understanding course work and motivation	On Campus and Online Click here for more information.
Student Information Seminars (SIS)	Demo email, Blackboard and SSC resources	On Campus and Online Click here for more information.
Study Skills	Tools needed to succeed	On Campus and Online Click here for more information.
Basic Technology	To navigate classes, email, etc.	On Campus and Online
Plato Web	Practice for TEAS test and basic math, science, etc.	On Campus and Online Click here for more information.
Project T.I.E.	Practice for GED/COMPASS	On Campus and Online Click here for more

		information.
Student Orientation/Tour	Show individual students where their classes will be. SIS presentation	On Campus
M.O.R.E. Mentoring Program	Networking, tips to navigate college life successfully	On Campus Click here for more information.
Smart thinking	Online tutoring service. Connect with an e-structor and interact with a live tutor.	Online Click here for more information.

## Veterans Support

How do I contact the office for Veteran's Outreach?

Main Number	432-335-6833
Campus Location	204M (Help Center) in the Student Union Building
Email	Gloria Rangel - <a href="mailto:grangel@odessa.edu">grangel@odessa.edu</a>
Website	To find out more about services provided by the Veteran's Outreach office, please visit: <a href="http://www.odessa.edu/dept/counseling/veterans/index.htm">http://www.odessa.edu/dept/counseling/veterans/index.htm</a>

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