

Intro to Algebra-Web Based

Summer I 2014

06/09/14 – 07/10/14

Instructor: Theresa Evans

WMS 224

335-6406

E-mail: tevens@odessa.edu – this is best way to contact me

Course Number: 0372.w1c

Webpage: <http://www.odessa.edu/dept/math/tevens>

Course ID: evans00274

Credit Hours: 3

Course Objectives: A developmental course that introduces elementary algebra with some arithmetic

review. Includes signed numbers and rational numbers with operations through

exponentiation; algebraic expressions and their operations; linear equations

and inequalities including applications, graphs. The student will learn to sele

appropriate mathematical techniques and technologies and use skills in information

organizing, processing, planning, and problem solving. Credit is not transferable.

This course does not satisfy requirements for any degree plan at College. Placement

testing is available. Attendance is mandatory for TASP/THEA liable students. Lab

fee required. (SCANS 3, 8, 9) Prerequisite: MATH 0371 passes with a C or better or

satisfactory placement score. Corequisite: 14 hours in the Math Academic Reource

Course Objectives

1.0 Performing algebraic operations with real numbers

2.0 Solve equations and inequalities and solve applied problems.

3.0 Graph equations and inequalities

4.0 Verify one equivalent expressions and perform basic operations with polynomials.

5.0 Perform polynomial operations and factoring algebraic expressions

Textbook: *Elementary and Intermediate Algebra*; Bittinger, 6e

MyMath Lab Software: all homework done with this software

Technology:

Online students must have a valid e-mail address to register for computer software. The email address that you use to register your software will be the email address to which I will send any information or announcements. All assignments are submitted through the MyMath except in class test. Students must have a valid e-mail address to register for computer software. The email address that you use to register your software will be the email address to which I will send any information or announcements. The electronic recording of the time on MyMath lab will be considered the time of assignment submission. Take the necessary steps to ensure that your assignments are submitted on "MyMath" time. Back-up and/or additional copies of all assignments submitted is encouraged. Computers/printers are available to OC Students in the Math Tutoring Lab (WMS 201) or the LRC; therefore, not having access to a computer due to technical issues (crash, corrupted files) will not be considered as an acceptable reason for not completing the assignments. If there is a loss of server connection with Odessa College or MyMath lab due to maintenance, then an e-mail will be sent out with pertinent information and status reports.

Method of Evaluation: Homework: 25%

Test: 50%

Final Exam: 25% and a score of 50 or better

Percentage (%)	Grade
90-100	A
80-89.9	B
70-79.9	C
60-69.9	D
Below 60	F

No Late work accepted without prior instructor approval.

Student must make a score of 50 or better on the Final Exam or they will not pass the class. Regardless of class grade the student will receive an F for the course if they score a 50 or below on the Final Exam.

Failure to take Final Exam or scoring a 50 or below will result in receiving an F for the class

NOTES: You can print out the notes for class through the MyMath Lab software or at <https://sites.google.com/site/inter375>

Homework Due Dates:

Chapter 1: June 9 – June 13

Test: June: 14 or 15

Chapter 2: June 16 – 22

Test: June 21 or 22

Chapter 3: June 23 – June 28

Test: June 28 or 29

Chapter 4: June 30 – July 4

Test: July 5 or 6

**Chapter 5: July 7 – 9
(only sections 5.1 – 5.4)**

No Test on Chapter 5

FINAL EXAM: JULY 10TH. Test must be taken at OC in the WMS building room 201

Communication

Communication plays a vital role in an online student's success. Communication methods for this course include announcements and e-mails. Any emails I receive will be answered within 2 business days.

Exams

You are allowed two attempts on each of the test. I strongly suggest that you take your first attempt at least one day prior to the due date to allow time for studying your mistakes and improving your grade, if needed. The final exam is comprehensive and will be proctored. You have to make a score of 50 or above on the final exam to pass the class. If your score is below a 50 you will be given an F grade regardless of what your current course score is. You must present a picture ID before taking the final exam. All students will take the final exam in the Math Lab located in the OC Mathematics Department. The final exam is comprehensive and **will on July be taken 10th**. You will not be allowed to bring your cell phone into the final exam area. If you do not take the final exam, you will receive an F for the course.

Tutoring

Tutoring is available through Developmental Studies and in the OC Math Lab. The hours for the math lab are

Mon-Thurs 8:30 AM – 8:30 PM

Dropping

The last day to drop a course at Odessa College for the summer I semester of 2014 is .

Cheating: Cheating is not tolerated in my class. The 1st time you are caught cheating on a paper, homework, assignment, or test, you will receive a 0 for that assignment. The 2nd time you are caught cheating, you will be removed from my class permanently and receive an F for the course. If you are caught letting someone copy your paper, you will receive the same punishment.

Office Hours: I do not keep office hours in the summer. Please reach me by e-mail at tevans@odessa.edu. I will be set an appointment with you if needed to meet you and help if you need any sort of help with the course.

SPECIAL NEEDS: Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990. If you have any special needs or issues pertaining to your access to and participation in this or any other class at Odessa College, please feel free to contact me to discuss your concerns. You may also call the office of Disability Services at 335-6861 to request assistance and accommodations.

Learning Resource Center (The Library)

The Library, known as the [Learning Resources Center](#), provides research assistance via the [LRC's catalog \(print books, videos, e-books\)](#) and [databases \(journal and magazine articles\)](#). [Research guides](#) covering specific subject areas, [tutorials](#), and the "[Ask a Librarian](#)" service provide additional help.

Student Email

Please access your [Odessa College Student E-mail](#), by following the link to either set up or update your account: <http://www.odessa.edu/gmail/>. **All assignments or correspondence will be submitted using your Odessa College email.**

Student Portal

Technical Support

For Blackboard username and password help and for help accessing your online course availability and student email account contact the Student Success Center at 432-335-6878 or online at https://www.odessa.edu/dept/ssc/helpdesk_form.htm.

Important School Policies

For information regarding student support services, academic dishonesty, disciplinary actions, special accommodations, or student's and instructors' right to academic freedom can be found in the Odessa College Student Handbook.

The Odessa College Student Success Coaches will help you stay focused and on track to complete your educational goals. If an instructor sees that you might need additional help or success coaching, he or she may submit a Retention Alert or a Starfish Alert. A Student Success Coach will contact you to work toward a solution.

Expectations for Engagement – Online Learning

To help make the web-based learning experience fulfilling and rewarding, the following Expectations for Engagement provide the parameters for reasonable engagement between students and instructors for the online learning environment. Students and instructors are welcome to exceed these requirements.

Reasonable Expectations of Engagement for Instructors

1. As an instructor, I understand the importance of clear, timely communication with my students. In order to maintain sufficient communication, I will
 - provided my contact information at the beginning of the syllabus;
 - respond to all messages within 24 hours if received Monday through Thursday and within 48 hours if received Friday through Sunday; and,

- notify students of any extended times that I will be unavailable and provide them with alternative contact information (for me or for my supervisor) in case of emergencies during the time I'm unavailable.
2. As an instructor, I understand that my students will work to the best of their abilities to fulfill the course requirements. In order to help them in this area, I will
 - provide clear information about grading policies and assignment requirements in the course syllabus, and
 - communicate any changes to assignments and/or to the course calendar to students as quickly as possible.
 3. As an instructor, I understand that I need to provide regular, timely feedback to students about their performance in the course. To keep students informed about their progress, I will
 - post grades for discussion postings within one week of the discussion thread closing.
 - provide grades for major assignments within 2 weeks of the due date or at least 3 days before the next major assignment is due, whichever comes first.

Reasonable Expectations of Engagement for Students

1. As a student, I understand that I am responsible for keeping up with the course. To help with this, I will
 - line up alternative computer and internet access in case my primary computer crashes or my internet services is unavailable;
 - recognize that the college provides free wi-fi and computer labs during regular campus hours to help me with accessing my course; and,
 - understand that my instructor does not have to accept my technical issues as a legitimate reason for late or missing work if my equipment or service is unreliable.
2. As a student, I understand that it is my responsibility to communicate quickly with the instructor any issue or emergency that will impact my involvement with or performance in the class. This includes, but is not limited to
 - getting "kicked off" of the system during tests or quizzes;
 - having trouble submitting assignments; and
 - dealing with a traumatic personal event.
3. As a student, I understand that it is my responsibility to understand course material and requirements and to keep up with the course calendar. While my instructor is available for help and clarification, I will
 - seek out help from my instructor and/or from tutors;
 - ask questions if I don't understand; and,
 - access my course several times during the week to keep up with assignments and announcements.