

# Math 0372.29 – Introductory Algebra

## Odessa College Spring 2013

### Dr. Christopher Walker

#### Course Information:

- Course: Introductory Algebra
- Day/Time: MWF 9:00am – 9:50am
- Room: ET 213
- Start Date: January 23rd, 2013
- End Date: May 15th, 2013

#### Professor Information:

- Office: ET 107
- Office Hours: MWF 11:00am-12:00pm, MW 1:00pm-2:30pm, TR 10:00am-11:00am
- Phone: 432-335-6637
- Email: [cwalker@odessa.edu](mailto:cwalker@odessa.edu)

**Catalog Description:** A developmental course that introduces elementary algebra with some arithmetic review. Includes signed numbers and rational numbers with operations through exponentiation; algebraic expressions and their operations; linear equations and inequalities including applications, graphs. The student will learn to select appropriate mathematical techniques and technologies and use skills in information organizing, processing, planning, and problem solving.

**Textbooks & Software:** Elementary and Intermediate Algebra by Bittinger, Ellenbogen, & Johnson, 5th edition, the Student Workbook, and the MyMathLab Software.

**Attendance:** Student attendance and participation at every class is expected. **Attendance in a developmental course is mandatory.** You will receive ½ of an absence if you arrive late, leave early, or don't have the necessary material for class. You will also be counted absence for sleeping during class. The number of absences is limited to 7 total absences for the semester. Once a student exceeds the number of allowable absences, he/she will receive an F in that developmental class. Please do not simply stop attending class without visiting with me first.

**Co-requisite:** You are required to attend the Math Lab, ET 120, to obtain a minimum of 14 clock hours per semester. You may use this time to work on homework, study, or get tutoring. A separate lab syllabus will be provided with more information.

**Quizzes:** Frequent quizzes will be given over any previously covered material. No make-up quizzes will be allowed, but only the 10 best quiz scores will be used.

**Homework:** All homework for this course will be completed using the MyMathLab software. The homework for this class can be accessed through the Course Compass website at <http://pearsonmylabandmastering.com>. The Course ID for this class is **walker59943**. There will be an assignment for each section of the book covered. Each chapter's assignments will be due

on the date of the chapter exam. Computer access is available several places on campus including the Math Lab (ET120) and the Learning Resource Center (Which is open 7 days a week). **NO LATE WORK WILL BE ACCESSIBLE OR ACCEPTED.**

**Exams:** There will be 4 exams for the class and 1 final exam which will cover all material. The exam schedule will be as follows:

- Exam 1: Monday, February 11th
- Exam 2: Friday, March 1st
- Exam 3: Monday, April 1st
- Exam 4: Friday, April 19th
- Final Exam: Wednesday, May 15th 8:00am-10:30am

The 1 lowest exam score (other than the Final) will be dropped.

**Class Grade:** Homework 20%, Quizzes 10%, Test 40%, Final 30%

**Course Grade:** 14% Lab 86% Class Grade

**Tutoring:** There are tutoring services available through the Math Lab in ET 120, and through the Student Service Center (SSC) in the Learning Resource Center.

**Special Needs:** Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. If you have any special needs or issues pertaining to your access to and participation in this or any other class at Odessa College, please feel free to contact me to discuss your concerns. You may also call the Office of Disability services at 432-335-6861 to request assistance and accommodations.

**Learning Resource Center (The Library):** The Library, known as the Learning Resources Center, provides research assistance via the LRC's catalog (print books, videos, e-books) and databases (journal and magazine articles). Research guides covering specific subject areas, tutorials, and the "Ask a Librarian" service provide additional help.

**Student Email:** Please access your [Odessa College Student E-mail](http://www.odessa.edu/gmail/), by following the link to either set up or update your account: <http://www.odessa.edu/gmail/>. **All assignments or correspondence will be submitted using your Odessa College email.**

**Technical Support:** For Blackboard username and password help and for help accessing your online course availability and student email account contact the Student Success Center at 432-335-6878 or online at [https://www.odessa.edu/dept/ssc/helpdesk\\_form.htm](https://www.odessa.edu/dept/ssc/helpdesk_form.htm).

**Important School Policies:** For information regarding student support services, academic dishonesty, disciplinary actions, special accommodations, or students' and instructors' right to academic freedom can be found in the Odessa College Student Handbook.

## **Expectations for Engagement – Face to Face Learning**

To help make the learning experience fulfilling and rewarding, the following Expectations for Engagement provide the parameters for reasonable engagement between students and instructors for the learning environment. Students and instructors are welcome to exceed these requirements.

### **Reasonable Expectations of Engagement for Instructors**

1. As an instructor, I understand the importance of clear, timely communication with my students. In order to maintain sufficient communication, I will
  - provided my contact information at the beginning of the syllabus;
  - respond to all messages in a timely manner through telephone, email, or next classroom contact; and,
  - notify students of any extended times that I will be unavailable and provide them with alternative contact information (for me or for my supervisor) in case of emergencies during the time I'm unavailable.
2. As an instructor, I understand that my students will work to the best of their abilities to fulfill the course requirements. In order to help them in this area, I will
  - provide clear information about grading policies and assignment requirements in the course syllabus, and
  - communicate any changes to assignments and/or to the course calendar to students as quickly as possible.
3. As an instructor, I understand that I need to provide regular, timely feedback to students about their performance in the course. To keep students informed about their progress, I will
  - return classroom activities and homework within one week of the due date and
  - provide grades for major assignments within 2 weeks of the due date or at least 3 days before the next major assignment is due, whichever comes first.

### **Reasonable Expectations of Engagement for Students**

1. As a student, I understand that I am responsible for keeping up with the course. To help with this, I will
  - attend the course regularly and line up alternative transportation in case my primary means of transportation is unavailable;
  - recognize that the college provides free wi-fi, computer labs, and library resources during regular campus hours to help me with completing my assignments; and,
  - understand that my instructor does not have to accept my technical issues as a legitimate reason for late or missing work if my personal computer equipment or internet service is unreliable.
2. As a student, I understand that it is my responsibility to communicate quickly with the instructor any issue or emergency that will impact my involvement with or performance in the class. This includes, but is not limited to,
  - missing class when a major test is planned or a major assignment is due;
  - having trouble submitting assignments;
  - dealing with a traumatic personal event; and,
  - having my work or childcare schedule changed so that my classroom attendance is affected.
3. As a student, I understand that it is my responsibility to understand course material and requirements and to keep up with the course calendar. While my instructor is available for help and clarification, I will
  - seek out help from my instructor and/or from tutors;
  - ask questions if I don't understand; and,
  - attend class regularly to keep up with assignments and announcements.