

Coll 0171: Strategies for Success
Course Syllabus
Summer II 2012



Course Instructor: Katherine Phillips

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Office: OC Help Center (SUB 204)

Office Hours: Available most days by appointment – just text or email me.

Study Partner:

Phone:

Course Description

Coll 0171 – Strategies for Success is a one credit, five week summer course designed to provide students with the tools needed to persist and succeed at Odessa College. Though your instructors will change from day-to-day, this syllabus will remain constant. Topics covered in the course include: learning styles, study techniques, note-taking, test-taking, personal wellness, effective writing and reading, time management, career and educational planning, and interpersonal skill development. We will be using a journal articles and other selections instead of a reader for the course. Familiarize yourself with all of the Google applications available to you through your student Gmail account (Calendar, Voice, Drive, etc); we will be using many of these applications these five weeks. We will also be using Blackboard to supplement course material. Quizzes and discussions be administered through Blackboard and your grades will be regularly updated in the Gradebook (accessible through the Odessa College Portal). New and current Odessa College students with fewer than 12 hours are required to pass COLL 0171. The course does not satisfy requirements for any degree plan at Odessa College, has no prerequisites, is non-transferable, and satisfies one credit toward your total semester credit hours.

Supplies

You are expected to bring your three-ring binder and planner to class each day, along with a working pen/pencil.

Method of Evaluation

Your final grade will be determined by scores awarded on your active attendance and engagement in the course as well as you homework and in-class assignments, journal entries, binder and planner check(s), and your final project. Campus Activity assignments may also be completed online through Tegrity – tutors at the Student Success Center can help you access these recordings.

Attendance/ Participation	Assignments & Journals	Binder / Planner	Campus Activities	Final Project
30%	20%	20%	15%	15%

Your instructors will return all graded work back to you within one calendar week following the following standard score ranges:

90-100 = A

80-89 = B

70-79 = C

69 and under = retake course

Your grades should be available to you in real time through the OC Portal – meet with a tutor in the Student Success Center if you have any trouble with access.

Core Course Objectives

Coll 0171 is specifically designed to improve academic skills, empower positive decision-making, and assist with educational and career planning.

All courses at Odessa College seek to foster the following six values and skills in our students:

6 – **SOCIAL RESPONSIBILITY:** To include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

5 – **PERSONAL RESPONSIBILITY:** To include the ability to connect choice, actions and consequences to ethical decision-making

4 – **TEAMWORK:** To include the ability to consider different points of view and to work effectively with others to support a shared purpose of goal

3 – **EMPIRICAL AND QUANTITATIVE SKILLS:** To include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions

2 – **COMMUNICATION SKILLS:** To include effective development, interpretation and expression of ideas through written, oral and visual communication

1 – **CRITICAL THINKING SKILLS:** To include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information

Course Schedule

Daily lessons are denoted with the corresponding *Core Course Objective(s)* below

Class 1 – Tuesday, July 10: OC 411 (3,4,5,6) & Student Success Center (9:45 or 11:45am)

Homework – Return your completed biographic note card to me, with a photo, in class on Thursday. Take the syllabus quiz through Blackboard by Tuesday July 17th.

Campus Activity – Take the full campus tour solo or with Success Coach Katherine Phillips Thursday July 11th (meet at 2pm, LRC room 204)

Class 2 – Thursday, July 12: Time Management (5,6) and Goal Setting (1,5)

Homework – Return your completed Time audit worksheet to the instructor on Thursday, July 19th.

Class 3 – Tuesday, July 17: College Survival: Personality and Learning Styles (2,4,6)

Campus Activity – Get a lesson in personal wellness from Student Success Coach JR Torrez Thursday July 18th (2-3pm room 204 of the LRC)

Class 4 – Thursday, July 19: Marking the Text (1,3) and Cornell Notes(1,2,3)

Binder/Planner Check#1 – Show your instructor that you are effectively using a planner / scheduling system and organized binder

Homework – Complete and return your Cornell Notes attempt to this Tuesday's class instructor

Class 5 – Tuesday, July 24: Academic Inquiry (1,2) and Critical Thinking (1,6)

Campus Activity – Get an in-depth and extended Fearless Writing session Wednesday, July 25th (meet at 2pm, LRC room 204)

Class 6 – Thursday, July 26: Fearless Writing (1,2,3) and Instructor Interaction (2,5,6)

Class 7– Tuesday, July 31: Library (3,4) and Career Exploration (3)

Homework – Students who miss class must complete the paper or [online](#) LRC Scavenger Hunt Activity individually

Campus Activity – Student Success Coach Rodney Hernandez will provide degree-planning advice to new students tomorrow (2-3pm, LRC 204)

Class 8 – Thursday, August 2: Financial Literacy (5)

Final Binder/Planner Check – Show me that you are effectively using a planner or scheduling system and that your binder is organized.

Homework- In preparation for Test Taking and Study Skills, please complete the left/right brain inventory [here](#). Bring your results with you to class next week.

Class 9 – Tuesday, August 7: Anxiety-Free Test-Taking (1,3) and Studying Skills (1,2,3,5)

Homework – Finish up your final project.

Class 10 – Thursday, August 9: Final Projects (1-6)

Presentation day!

Important

Attendance

Due to the condensed time frame for this summer course, it is important for you to attend all classes. Some assignments occur in class and cannot be made up as homework. Any absences (excused or unexcused) will result in a loss of points and will affect your final course grade.

Late Work Policy

Instructors reserve the right to refuse late work. If you are absent, it is solely your responsibility to catch up with your study partner or classmate.

Drop Policy

Students cannot drop COLL 0171 because it is an institutional requirement.

Academic Dishonesty

You are expected to do your individually-assigned work independently. Flagrant academic dishonesty may result in a failing grade in the course. When you submit a piece of writing that bears your name as author, you are claiming that all the words and ideas in that work are yours unless otherwise noted.

Student Success at Odessa College

The Odessa College Student Success Coaches will help you stay focused and on track to complete your educational goals. If an instructor sees that you might need additional help or success coaching, he or she may submit a Retention Alert or a Starfish Alert. A Student Success Coach (myself or someone else) will contact you to work toward a solution.

Statement of Special Accommodations

Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. If you have any special needs of issues pertaining to your access to and participation in this or any other class at Odessa College, please feel free to contact me to discuss your accommodation options. You may also call or email the Office of Disability Services at 432-335-6861 or email Becky at brivera@odessa.edu to request accommodations.

Student Success Center

Free group and one-to-one tutoring, use of the computer lab, help with online courses, and more is available at 432-335-MORE (6673).

Crisis Intervention

Odessa College cares about the health and safety of all members of our campus community. Contact me directly or contact Student Success Coach Katherine Phillips, member of our Behavioral Intervention Team, at 432-335-6478 if you are concerned about your own well-being or the well-being of a fellow student.