



Course Instructor: Kristi L. Clemmer

Email: kclemmer@odessa.edu

Phone: 432-335-6865

Office: OC Help Center (SUB 204D)

Office Hours: Available most days by appointment – just call or email me from your OC email account.

This syllabus may be changed to better fit the needs of the class.

Course Description

Coll 0171 – Strategies for Success is a one credit, five week summer course designed to provide students with the tools needed to persist and succeed at Odessa College. Topics covered in the course include: learning styles, study techniques, note-taking, test-taking, personal wellness, effective writing and reading, time management, career and educational planning, and interpersonal skill development. We will be using a journal articles and other selections instead of a reader for the course. Familiarize yourself with all of the Google applications available to you through your student Gmail account (Calendar, Voice, Drive, etc); we will be using many of these applications these five weeks. New and current Odessa College students with fewer than 12 hours are required to pass COLL 0171. The course does not satisfy requirements for any degree plan at Odessa College, has no prerequisites, is non-transferable, and satisfies one credit toward your total semester credit hours.

Supplies

No book is needed for this course.

Method of Evaluation

Assignments 50% / Final (Portfolio) 50%

I will return all graded work back to you within one calendar week and will follow the following standard score ranges:

90-100 = A

80-89 = B

70-79 = C

69 and under = retake course

Your grades should be available in the Blackboard gradebook.

Course Schedule

Always check the announcement page for specific directions.

Week 1 – Time Management and Goal Setting:

Homework: Starfish and Discussion Board Introductions, Your planner with all assignments and activities filled in, Goal quick write in discussion board, Goal setting outline attachment in Discussion board.

Week 2 – Learning and Personality Styles

Homework: Learning styles quiz, True Colors test and sign up for group. Group Blog discussion., then commitment to my learning style discussion board. True colors blog observation.

Week 3 – Marking the Text and Cornell Notes

Homework: Mark the text on the attached article and turn the part you marked into Cornell notes. If you wrote any questions in the margins, add those to the left side of the paper. If you didn't write any, come up with your own.

Week 4 – Careers and Test Taking

Homework: ACT Discover Career Inventory and Essay, Left Brain vs. Right Brain

Week 5 – Resources and Portfolio

Homework: Library Activity and Portfolio. Portfolio choices will be posted during week 2.

Important

Attendance

Due to the condensed time frame for this summer course, it is important for you to attend all classes. Some assignments occur in class and cannot be made up as homework. Any absences (excused or unexcused) will result in a loss of points and will affect your final course grade.

Late Work Policy

The instructors reserve the right to refuse late work. If you happen to be absent, it is solely your responsibility to catch up (with another student or with me).

Drop Policy

Students cannot drop COLL 0171 because it is an institutional requirement.

Academic Dishonesty

You are expected to do your individually-assigned work independently. Flagrant academic dishonesty may result in a failing grade in the course. When you submit a piece of writing that bears your name as author, you are claiming that all the words and ideas in that work are yours unless otherwise noted.

Student Success at Odessa College

The Odessa College Student Success Coaches will help you stay focused and on track to complete your educational goals. If an instructor sees that you might need additional help or success coaching, he or she may submit a Retention Alert or a Starfish Alert. A Student Success Coach (myself or someone else) will contact you to work toward a solution.

Statement of Special Accommodations

Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. If you have any special needs of issues pertaining to your access to and participation in this or any other class at Odessa College, please feel free to contact me to discuss your accommodation options. You may also call or email the Office of Disability Services at 432-335-6861 or email Becky at brivera@odessa.edu to request accommodations.

Student Success Center

Free group and one-to-one tutoring, use of the computer lab, help with online courses, and more is available at 432-335-MORE (6673).

CORE COURSE OBJECTIVES

6 – **SOCIAL RESPONSIBILITY:** To include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

5 – **PERSON RESPONSIBILITY:** To include the ability to connect choice, actions and consequences to ethical decision-making

4 – **TEAMWORK:** To include the ability to consider different points of view and to work effectively with others to support a shared purpose of goal

3 – **EMPIRICAL AND QUANTITATIVE SKILLS:** To include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions

2 – **COMMUNICATION SKILLS:** To include effective development, interpretation and expression of ideas through written, oral and visual communication

1 – **CRITICAL THINKING SKILLS:** To include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information