

Course Syllabus

NOTE: This syllabus is subject to change during the semester . Please check this syllabus on a regular basis for any updates.

Department : Cosmetology

Course Title : Advanced Hair Design

Section Name : CSME_2439_705

Start Date : 06/04/2012

End Date : 07/05/2012

Modality : FACE-TO-FACE

Credits : 4

Instructor Information

Name : Jerrie Sovil

OC Email : jsovil@odessa.edu

OC Phone # : (432) 335-6452

Course Description

Exploration of salon development. Topics include professional ethics and goals, salon operation and record keeping. The student will create a salon portfolio; demonstrate an understanding of salon operations; and demonstrate organizational skills related to salon management.

Prerequisites/Corequisites

Orientation To Cosmetology

ICO's (1,2,and 5)

(1) Critical Thinking Skills: To include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.

(2) Communication Skills: To include effective development, interpretation and expression of ideas through written, oral and visual communication.

(5) Personal Responsibility: To include the ability to connect choices, actions, and consequences to ethical decision-making.

Course Objectives

After completing this course, the student should be able to demonstrate competency in:

1.00 Professionalism

8.00 Sanitation, Sterilization, and Bacteriology

25.00 General

All students must:

1. Attend class on a regular basis, whenever absent notify instructor.
 2. Record clock hours required by TDLR by clocking-in on a computer.
 3. Wear required uniform to be permitted to attend class and to receive hours.
 4. Bring supplies and textbook daily.
 5. Write a report on an assigned topic and possibly report orally.
 6. Complete exams covering specified unit material.
 7. Perform in class, the skills taught in theory in an effort to reinforce learned knowledge.
 8. Participate in class assignments by working on manikin, models or another classmate and allowing other students to perform temporary services on them.
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Required Readings/Materials

a) You must purchase the following **required** readings/materials: Milady's Cosmetology Standard Textbook

b) You are encouraged to buy the following *optional* books/materials

Course Requirements (Lectures, Assignments and Assessments)

After completing this course, the student should be able to demonstrate competency in:

1.00 Professionalism

8.00 Sanitation, Sterilization, and Bacteriology

13.00 Safety Precautions

15.00 Draping

16.00 Shampooing Rinsing, and Conditioning

17.00 Scientific Brushing

25.00 General

Week 1

Topic/Overview: This week focuses on

Lab & Skill Sheets

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
Professional Ethics	Discussion/Quiz	Vocabulary and Workbook	06/04/2012
Theory in acrylic nail application, safety & sanitation	Discussion/Quiz	Vocabulary/Workbook	06/05/2012
Practice application of acrylic nail enhancements	Lab	Hands on	06/06/2012

Week 2

Topic/Overview: This week focuses on

Lab & Skill Sheets

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
Theory in Chemical Texture	Discussion & Quiz	Theory	06/11/2012
Chemical texture application theory	Discussion & Quiz	<i>Theory</i>	06/12/2012
Chemical Texture product applications	Lab	Hands on	06/13/2012
Review/Chemical Texture applications	Lab	Review	06/14/2012

Week 3

Topic/Overview: This week focuses on

Lab & Skill Sheets

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
Hair Color theory	Discussion & Quiz	Theory	06/18/2012
Color application/correction theory	<i>Discussion & Quiz</i>	<i>Theory</i>	<i>06/19/2012</i>
Color/highlighting applications	Lab	Hands On	06/20/2012

Week 4

Topic/Overview: This week focuses on

Lab & Skill Sheets

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
Students will continue with practical applications	Practical applications	Lab	06/27/2012
Written Exam	<i>Semester Final</i>	<i>Exam</i>	<i>07/02/2012</i>
Practical Exam	Semester Final	Final	07/03/2012

Week 4

Topic/Overview: This week focuses on

Lab & Skill Sheets

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due

Week 5

Topic/Overview: This week focuses on

Lab & Skill Sheets

Summary of Week 1 Assignments & Activities

Grading Policy

Each week, I will provide grades or scores and comments on assignments within 6 days of when they were submitted. After I send feedback each week, I will post a notification in the **Main** forum.

Late assignments receive a 10% deduction for each day they are late if assignments are not posted by 11:59 p.m. central on the day they are due. Assignments more than 5 days late will not be accepted. Technological issues will not be considered as valid grounds for late assignment submission. In the event of a server outage, students should submit assignments to the instructor.

Percentage %	Grade
Theory/Unit	20%
Attendance	20%
Skill Sheets	20%
St. Board	20%
Exam	20%

The Odessa college Student Success Coaches will help you stay focused and on track to complete your educational goals. If an instructor sees that you might need additional help or success coaching, he or she may submit a Retention Alert or a Starfish Alert. A student Success Coach will contact you to work toward a solution.

Special Needs

Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. If you have any special needs or issues pertaining to your access

to and participation in this or any other class at Odessa College, please feel free to contact me to discuss your concerns. You may also call the Office of Disability services at 432-335-6861 to request assistance and accommodations.

Learning Resource Center (Library)

The Library, known as the [Learning Resources Center](#), provides research assistance via the [LRC's catalog \(print books, videos, e-books\)](#) and [databases \(journal and magazine articles\)](#). [Research guides](#) covering specific subject areas, [tutorials](#), and the "[Ask a Librarian](#)" service provide additional help.

Student E-mail

Please access your [Odessa College Student E-mail](#), by following the link to either set up or update your account: <http://www.odessa.edu/gmail/>. **All assignments or correspondence will be submitted using your Odessa College email.**

Student Portal

Please access your [Odessa College Student E-mail](#), by following the link to either set up or update your account: <http://www.odessa.edu/gmail/>. **All assignments or correspondence will be submitted using your Odessa College email.**

Technical Support

For Blackboard username and password help and for help accessing your online course availability and student email account contact the Student Success Center at 432-335-6878 or online at https://www.odessa.edu/dept/ssc/helpdesk_form.htm.

Important School Policies

For information regarding student support services, academic dishonesty, disciplinary actions, special accommodations, or student's and instructors' right to academic freedom can be found in the [Odessa College Student Handbook](#).