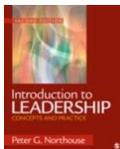


BMGT 2309.11012 Leadership



Instructor: Sue Jones
Class Time: TTH 8:30-9:50 am
Room: Sedate Hall 209
Phone: 432-335-6454
Email: sjones@odessa.edu

Spring 2012 Syllabus

Online Syllabus:

It is the student's responsibility to check the online syllabus for update.

REQUIRED TEXT: Introduction to Leadership Concepts and Practice by Peter G. Northouse, Second Edition. Sage publishers. ISBN: 978-1-4129-8952-7-4. This book may be purchased from the [Odessa College Bookstore](#) or an online book seller.

DESCRIPTION (CATALOG DESCRIPTION): **BMGT 2309 Leadership (52.0201) (3 credit hrs)** Concepts of leadership and its relationship to management. Prepares the student with leadership and communication skills needed to motivate and identify leadership styles. End of course outcomes: determine individual leadership styles as related to self and others; distinguish differences between leadership and management; explain the effects of leadership style on organizational environment and its members and apply principles of leadership with individuals, groups and organizations. (SCANS 5, 6, 7, 9, 11) Prerequisite: None.

OBJECTIVE: Students will use Leadership Video case Studies in a seminar discussion format. Students will recognize key leadership issues, attributes and behaviors in the performance of others; identify key decisions made by the video's leader(s) and discuss the implications and outcomes of these decisions and; evaluate the effectiveness of different leadership behaviors in various situations.

CLASS WEB SITE: <http://www.odessa.edu/dept/management/sjones/leadership.htm>

INSTRUCTOR'S OFFICE HOURS: http://www.odessa.edu/dept/management/sjones/office_hours.htm

GOALS/OUTCOMES: Upon successful completion of this course, student will be prepared to

1. Distinguish differences between leadership and management
2. Explain the effects of leadership style on organizational environment and its results on followers' motivation
3. Apply principles of leadership to organizational group dynamics

COURSE EXPECTATIONS: This is college level course and you will, therefore, be expected to uphold established college standards as outlined in the most recent [Odessa College Catalog](#). Your final grade will be based upon a combination of the following factors:

1. Preparedness
2. Purposeful participation in the classroom discussion
3. Ability to relate and apply the concepts discussed in the course
4. Scores on essays and case analysis
5. Attendance of a minimum of 4 community leadership meetings
6. Final exam



Note that preparedness and purposeful participation are the first two elements of the grading

criteria. This is **not** strictly a lecture course. Students will be required to actively participate in the discussions, both individually and in assigned groups. You cannot participate if you are not present in class, and purposeful participation is difficult to achieve if you are not prepared. If you must be absent, please contact your instructor before the absence if possible or as soon after the missed class as possible to make arrangements for the make-up work or missed assignments. **This is your responsibility.** Show respect to everyone in class by communicating appropriately – do not sleep or put your head or feet on the tables or chairs.

The instructor's office hours and phone number are listed on the class website. Please do not hesitate to utilize this time to discuss any course-related topic.

Management students are encouraged to make an appointment with Connie Nichols or Sue Jones to discuss both academic and career goals toward the end of each long semester.

DEPARTMENTAL AND INSTRUCTOR COURSE REQUIREMENTS, EVALUATION METHODS AND GRADING POLICY:

There are projects and/or assignments associated with this course as well as a Final Exam. The assignments must be completed and turned in by due date. Students are required to attend a minimum of 4 community leadership meetings during each semester. Check the calendar page located on the instructor's website for a list of organizations, meeting dates and times, and instructions.

- Class participation/homework 40%
- Written essays 30%
- Community Leadership Meetings 10%
- Final Exam 20%

The projected cutoff point for A's, B's, C's, and D's are based on a 90%, 80%, 70%, and 60%, respectively. At the end of the semester these projected cutoff points will be adjusted (i.e. raised or lowered) in order to reflect the overall performance of the class. Thus the actual grade will not be known with certainty until after the semester is over.

Student will receive an updated grade sheet along with any graded assignments and any comments or suggestions regarding the work submitted.

Information regarding withdrawals, dropping a class or receiving an incomplete can be found in the current [Odessa College Catalog](#).

Management students should be aware that a grade of a "C" or better is necessary to meet the degree or certificate requirements.

STUDENT E-MAIL: If you have not already accessed your Odessa College Student E-mail, please follow the link to set up your account: <http://www.odessa.edu/gmail/>.

OBJECTIVE OF THE MANAGEMENT DEPARTMENT: The primary object of the management program is to prepare each student for employment by providing skills training in critical thinking, problem solving, decision making, communication, self-management, and leadership. The management program is not intended to serve as preparatory work toward a baccalaureate degree although courses are transferable to several colleges and universities. Students planning to pursue a four-year degree should consult the upper level institution of their choice regarding transferability of courses.

Department Web site: <http://www.odessa.edu/dept/management/>

MANAGEMENT DEPARTMENT PHILOSOPHY: Marketing is the core of all business practices - from the mom and pop neighborhood store to Fortune 500 companies. To help students understand this broad based concept, the

following acronym has been created by Sue Jones and Connie Nichols, instructors in the Management Department of Odessa College:

- **M - managing**
- **A - all**
- **R - resources,**
- **K - knowledge and**
- **E - efforts**
- **T - toward**
- **I - intentionally**
- **N- navigating**
- **G - gains**

LEARNING CONTRACT: Each student is expected to make a commitment to learn. Example below:

On this day, _____ I, _____ commit to learn.

Information regarding student support services, academic dishonesty, disciplinary actions, special accommodations, or students' and instructors' right to academic freedom can be found in the Odessa College Student Handbook.

Special Needs: Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973, and the American with Disabilities Act of 1990. If you have any special needs or issues pertaining to your access to and participation in this class, please contact me to discuss your concerns. You may also call the Office of Disability Services at 335-6861 to request assistance and accommodations. Students with disabilities are expected to carry out their obligations in completing coursework required of all students.

Accrediting: Odessa College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees and certificates. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Odessa College.

General inquiries about Odessa College, such as admission requirements, financial aid, educational programs, etc., should be addressed directly to the College and not to the Commission's office.

BMGT 2309.11012 Leadership Tentative Spring 2012 Schedule

Date	TOPIC/VIDEO	Assignment
Week 1 Jan. 17/19	 Introductions/Course Overview Chapter 1: Being a Leader	Reading: Chapters 1 and 2 Case Study: King of the Hill Chapter 1

Date	TOPIC/VIDEO	Assignment
Week 2 Jan 24/26	Chapter 2 Recognizing Your Traits	
Week 3 Jan 31/Feb. 1	In Good Company 	Essay Questions
Weeks 4 Feb 7/9	Movie Discussion Chapters 3 and 4 Recognizing Your Philosophy and Style of Leadership/Attending to Tasks and Relationships	
Week 5 Feb 14/16	Flight of the Phoenix 	Essay Question Reading: Chapter 5
Week 6 Feb 21/23	Movie Discussion Chapter 5 Developing Leadership Skills	
Week 7 Feb 28/Mar 1	The King's Speech 	Essay Questions Reading: Chapter 6
Week 8 Mar 6/8	Movie Discussion Chapter 6 Creating a Vision	
Week 9 Mar 13/15	SPRING BREAK – COLLEGE CLOSED	
Week 10 Mar 20/22	 Invictus	Essay Questions Reading: Chapters 7 & 8
Week 11 Mar 27/29	Movie Discussion Chapters 7 & 8 Setting the Tone/Listening to Outgroup Members	

Date	TOPIC/VIDEO	Assignment
Week 12 Apr 3/5	<p style="text-align: center;">The Social Network</p> 	Essay Questions (PDF) Reading: Chapter 9
Week 13 Apr 10/12	<p style="text-align: center;">Movie Discussion</p> <p style="text-align: center;">Chapter 9 Handling Conflict</p>	
Week 14 Apr 17/19	<p style="text-align: center;">Gung Ho</p> 	Essay Questions Reading Chapters 10 & 11
Week 15 Apr 24/26	<p style="text-align: center;">Movie Discussion</p> <p style="text-align: center;">Chapters 10 & 11 Overcoming Obstacles/Addressing Ethical Issues</p>	
Week 16 Apr 30/May 3	<p style="text-align: center;">Final Exam</p>  <p style="text-align: center;">The Last Castle</p>	Final Exam Questions
Week 17 May 8	<p style="text-align: center;">Final Exam Due</p>	

Holidays: January 16, 2012 – Martin Luther King Day (College Closed)

March 12 – 17, 2012 – Spring Break (College Closed)

Last Day to Drop: April 13, 2012

Last Class Day: May 5, 2012

Graduation: May 11, 2012