

Instructor: Tom Heiting

Office: Deaderick Hall (207)

Office Phone: 432-335-6589

Home Phone: 432-520-5317

Office Hours: as posted

e-mail: theiting@odessa.edu

Textbook: Dye, Thomas R., *Politics in America*, 9th ed.

Assignments: During the course of the semester there will be an exam posted daily beginning with Chapter Three on Tuesday May 15, 2012 at 1:00 pm. Once the exam opens, it will remain available until 1:00 pm the following day. You may take your exam at any time during that window, but once the exam closes, it will not be re-opened. These assignments will consist of some type of multiple choice questions, true/false, or possibly an a combination of these formats. The Chapters to be covered will be 3, 4, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15,16, 17,18, and a final exam.

All course work will be submitted through the blackboard system and each assignment will be announced through the announcement icon on the course website.

The start date is May 15, 2012

Your last exam will be made available at 1:00 pm on Tuesday, May 30, 2012, and will remain open until 1:00 pm May31, 2012.

Grading Policy: All assignments weigh equally . General Guidelines: As with any "cyber-space class" there can be glitches in the system. Power failures, storms, viruses, spilled drinks, personal emergencies can all interfere with our success. Please note that iPhones, iPads, EVOs, etc. are not supported by Blackboard and tend to result in people being kicked off before the completion of exams. Plan to take your exams via a secure internet system. Hopefully, none of these things will occur, but if they do, simply contact me through one of the contact points provided in this syllabus and we will attempt to fix the problem. It is always my intention to respond to you within 24 hours of your contact, but emergencies happen for me as well and I will respond to your contact as soon as possible.