Course Syllabus

Department   : English & Foreign Languages
Course Title   : Composition and Literature
Section Name : ENGL_1302_WB
Start Date   : 07/11/2011
End Date   : 08/11/2011
Modality   : online
Credits   : 3

Instructor Information

Name   : Catrina Moody
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Course Description

The principal genres of literature fiction, poetry, and drama are studied, along with the techniques of research. Emphasis is on analysis of literary elements and the particular qualities that differentiate the three genres. Analytical expository papers on literature, a research project, supplementary readings, and examinations are required.

Prerequisites/Corequisites

English1301

Scans

 Scans 1, 2, & 9

Course Objectives

Upon successful completion of this course, students will be able to

- Read, analyze, and recognize characteristics of fiction, poetry, and drama and identify essential details and facts in those works.
- Demonstrate the ability to read assigned texts closely, develop interpretational analyses of these texts, and clearly articulate the findings of these critical interpretational analyses;
- Write analytical papers on one or more literary works in a given genre or genres.
- Demonstrate an understanding of standard terminology to describe genres.
- Summarize the essential elements of each genre and each literary selection in standard literary terminology
- Organize library research materials and other resources and write a literary research project or paper which demonstrates the proper use of quotations, citations, and a list of works cited;
- Demonstrate continuing mastery of conventional English.
- Articulate ideas in well-organized, lucid prose that exhibits the application of the aforementioned skills.

Required Readings/Materials

a) You must purchase the following ***required*** readings/materials:

Kennedy, X.J. and Dana Gioia. *Literature: An Introduction to Fiction, Poetry, and*

  Drama. Eleventh Edition. New York: Pearson Education, Inc., 2010.

Course Requirements (Lectures, Assignments and Assessments)

The following units will be covered in English 1302:

Unit One: Short Stories
Lecture notes will cover the history of the short story and the major literary elements of a short story.
Select works will be covered.

Unit Two: Poetry
Lecture notes will cover the major types of poetry and the terminology/ literary concepts associated with poetry.
Select works will be covered.

Unit Three: Drama
Lecture notes will cover the three major influences of drama and the major literary elements of drama.
Select work swill be covered.

Unit Four: Research
Research will be introduced in 1302 with a written product resulting.

Course Evaluation

Final Exam: The final exam takes place in *Blackboard* and is not proctored, unless something has occurred that has prompted me to require you to take your exams at a testing center (see "Policies and Procedures" below).   All learners are required to take a final exam for the class on the date that coincides with a scheduled time. Failure to take the final exam will result in a failing grade for the class.

Discussion Requirements, Participation Guidelines, and Grading Criteria:
In addition to your textual reading assignments during the semester, you will have multiple on-line lectures; interactive discussions; analytical writing components; several exams, audio/video presentations/lectures, and a final exam. Periodically, you will post to the Discussion Board for interaction with other learners in conjunction with assigned topics. These postings are required class participation and do carry a grade.

Interactive Discussion Components:
Learners are required to participate in all posting or as extra credit options. Postings are usually weighted percentages of a grade unless it is offered as extra credit, then the points will be assigned by the instructor. A posting always counts as attendance. If a student fails to post, that student, in effect, missed class and will be counted "absent." A posting serves several purposes:
1. Topics are set up to assist you in better understanding the works so that you are better-prepared for exams;
2. They provide an arena for collegiality among learners;
3. They alert me if you are not understanding material or may be struggling with concepts; and
4. Postings count for attendance, so if you miss a posting then you are "absent" from class that week. For this course, if you miss the assigned postings, you are in academic jeopardy because of your absences in addition to the loss of grade points.
5. Postings have a deadline. A posting cannot be made-up. Each posting carries a weighted grade percentage. If a learner misses a posting, a zero will be entered for that posting.

You will respond to 3-5 discussion topics during the semester.   Discussion topics will vary. The learner will be required to make at least one response or a *reply* to one of the other learners in class. You will have a determined time period to respond to a question. The posting period varies according to the time constraints of the class. After that period, the question will be locked (meaning the learner will not be able to respond).

Netiquette:
Anything a learner types in the discussion area is <u>public</u> – which means that every student in this class (including your instructor) will see what is written. Pay attention to the language used and adhere to the following:

<u>Netiquette Guidelines</u>:
1. Do not post information of sensitive nature;
2. Do not use language that is inappropriate for a classroom setting (curse words, etc);
3. Do not use language that is inflammatory or prejudicial in regard to gender, race, ethnicity, or|
 religion;
4) Do not post in all caps; and
5) Remember your audience, which is an English instructor. So, use language that is appropriate. Do not use "text messaging" language/abbreviations. Be sure to adhere to basic grammar and punctuation rules and write in complete sentences.
(If you do not adhere to the guidelines for any posting, you will lose the points that would have been granted, and I reserve the right to remove your posting and to deny you any further posting privileges.)

Teacher's Lounge (Asynchronous):
You will have the opportunity to ask me questions in the virtual "Teacher's Lounge" for each unit. This lounge is open at specific times for you to clarify an assignment or to ask questions about the course, and that communication is asynchronous. The reason for the "Teacher's Lounge" is to provide opportunities for students to ask specific questions of me about the course and for other students to see those questions and responses. I have found that a question that one student asks is a question that another 10 students want to know, so to put that type discussion in <u>one</u> arena helps everyone. Therefore, I will ask that all students check the "Lounge" even if they are not asking a question because there could be a conversation going on there that answers questions for them. The Teacher's Lounge is **a**synchronous, which means we will not be in that forum at the same time; however, I will post the dates that I will respond to your questions. The Teacher's Lounge is not mandatory

Student Lounge (Asynchronous):
Periodically, I will open an area for you to discuss readings, study questions, test reviews, and other pertinent material with each other. I have found that this option is quite helpful because it gives you a place to chat among yourselves about the assignments. The Student Lounge is optional and differs from an Interactive Discussion because there is no specific topic given to you--it is a place for you to congregate with other learners to discuss the weekly assignment, upcoming essays, or study questions. I do not participate in these discussions, but I will monitor them.

Letter Grade Explanation:
The learner's grade will be determined by weighted activities (postings, papers, and exams) noted in Blackboard.

90 to 100	= A
80 - 89	= B
70 – 79	= C
60 – 69	= D
59 and below	= F

Policies and Procedures:
Testing: Tests are handled through Blackboard on-line. The dates are fixed and the exams are timed, and this is non-negotiable except for extreme situations.   When there is an exception, a late test penalty is imposed. The highest possible grade for a late test is a <u>70</u>. You will not be required to come to any campus for testing unless there is some question of plagiarism/cheating or a question of whether the

student who has signed up for the course is really the student taking the exams and turning in work. IMPORTANT: I reserve the right to require you to come to the OC campus (or to a campus near you) for proctored testing if this should occur. You need to know two things:
     a) that this has happened, and I have required proctored testing; and
     b) that all I need is to suspect cheating to require this of you.

Written Work/Essays: Your analytical paper/s will follow standard MLA guidelines for documentation. Writing components should illustrate an appropriate level of critical thinking, which incorporates independent thought, self-awareness, recognition of relevance, intellectual curiosity, and academic integrity. All assignments and course activities that you submit to me must have the following in the name of the file: Your last name/ Section # and Assignment Name. All essays must be submitted in Rich Text (RTF) format.   If you submit in an incorrect format, your work will be counted late.   Work submitted incorrectly will be counted as late. Work is submitted through the "Assignment" Tool in BB. The Digital Drop Box is reserved for late and/or revised papers.

Late Submission Policy for Written Work:
An essay needs to be submitted on or before the deadline. Late work is not accepted on essays or tests or assignments unless extenuating circumstances occur. I have sole discretion over whether the circumstances warrant and extension and a late penalty of a no higher than a 70 can be earned. No late papers, etc. will be accepted after five consecutive days (including weekends).

Disabilities: In accordance with federal and state laws and regulations, Odessa College does not discriminate on the basis of disability in the recruitment and admission of students, the employment of faculty and staff, and the operation of any of its programs and activities. Students with disabilities should contact the ADA Accommodation/Support counselor, Becky Rivera-Weiss, directly: brivera@odessa.edu All requests, including VCT, for accommodations must be channeled through the Accommodation counselor.

Withdrawal Policy: See the current schedule for withdrawal policy criteria. Students who cannot complete the course must take the responsibility upon themselves to drop. The instructor will not drop students. Failure to drop before the deadline (see catalog or schedule of classes for the deadline) will result in a grade of F.

Incomplete Policy: An Incomplete (I) may be given only if the student has earned a passing grade on all submitted coursework and if the student has completed a minimum of 75% of the required coursework. A grade of "I" will only be assigned when the conditions for completions have been discussed and agreed upon by the instructor and the student. Furthermore, it is the student's responsibility to contact the instructor to complete the missing assignments. Remember, an Incomplete will automatically roll to an F at the end of the first long semester after the Incomplete was issued.

Instructor Response Time: I check my email daily and will respond to your email within 48 hours. If you do not receive a timely response from me, please assume that I did not receive your email and resend it.

Plagiarism/Cheating:
If you plagiarize or cheat, you will receive an "F" in the course. Here is an excellent source of information in regard to plagiarism: http://www.plagiarism.org/

Grades:
All OC learners must access their grades through Web Advisor.