

Course Syllabus

NOTE: This syllabus is subject to change during the semester. Please check this syllabus on a regular basis for any updates.

Department : Nursing- Vocational

Course Title : Leadership and Professional
Development

Section Name : A9

Start Date : 06/06/11

End Date : 08/11/11

Modality : WEB-ENHANCED

Credits : 2

Instructor Information

Name : Christina Chavez

OC Email : cchavez@odessa.edu

OC Phone # : 432-524-4022

Course Description

Study of the importance of professional growth. Topics include the role of the licensed vocational nurse in the multi-disciplinary health care team, professional organizations, and continuing education. The student will describe the role of the licensed vocational nurse in multi-disciplinary settings inclusive of basic principles of leadership and management; discuss the role of professional organizations and regulatory agencies, and identify criteria and appropriate resources for continuing education

Prerequisites: VNSG 1260, VNSG 1327, VNSG 1500, VNSG 1502 and VNSG 1505

Scans 1, 2, 5, 6, 7, 9, 10, 11

Course Objectives

1. The student will describe the role of the licensed vocational nurse in multidisciplinary settings inclusive of basic principles of leadership and management.
 2. The Student will describe the role of professional organizations and regulatory agencies; and identify criteria and appropriate resources for continuing education.
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The student must be prompt in reporting for classroom. Tardiness, which is defined as being late in excess of fifteen minutes, is not professional and is an unacceptable practice. Absences are discouraged.

1. When a student is to be absent or late to class, she or he is to notify the instructor.
 2. The student is strongly encouraged to attend all classroom sessions. Please refer to the Absence and Tardiness policy. Absences in excess of this policy may result in the dismissal of the student from the program.
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Required Readings/Materials

You must purchase the following *required* reading/ materials:

1. Success in Practical/Vocational Nursin: From Student to Leader, 6th Edition; Hill, S. Signe and Howlett, Helen S.; Saunders Elsevier, 2009.
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Course Requirements (Lectures, Assignments and Assessments)

Acceptance of Late Assignments:

Projects or outside assignments are due at the beginning of class on the assigned due date. Missing assignments will not be accepted.

Missing an Exam:

Exams are defined as formally scheduled examinations covering a major portion of the course content and make up a 70 percent of the overall grade for a course. Every effort should be made by the student to be present for all exams. If it is necessary for a student to miss an exam, the instructor must be notified and the exam must be taken on the next class day the student is present. 10 points will be taken off of the grade as a penalty for taking the examination late. The instructor has the option to give the same exam or to make up another examination over the same


content. If the exam is not made up within the first class day an additional 10 points will be taken off for each day the exam is not taken (including Saturday and Sunday).

Quizzes:


Daily work will include quizzes. If the student misses a quiz due to being absent, the student will not have the option to make-up the quiz. Zeros will be recorded and averaged in the final grade.

| June 2011 | | | | | | |
|-----------|---|---|----------------------|----------------------|-----------------------------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 <i>Welcome Back!!</i> Leadership Unit 1 | 7 Leadership Unit 1 | 8 Clinical Day 8 | 9 Clinical Day 8 | 10 | 11 |
| 12 | 13 Leadership Unit 1 Exam Leadership Unit 2 | 14 Leadership Unit 2 Exam ATI Due | 15 Clinical Day 8 | 16 Clinical Day 8 | 17 <i>Relay for Life</i> | 18 |
| 19 | 20 Mental Health Unit 1 PDS due Case Scenario #1 Due | 21 Mental Health Unit 1 Bb Quiz Due Movie #1 due ATI Due | 22 Clinical Day 8 | 23 Clinical Day 8 | 24 Bb Quiz Due | 25 |
| 26 | 27 Mental Health Unit 1 Exam Critical Thinking due Mental Health Unit 2 PDS Due | 28 Math Comp Test Mental Health Unit 2 Bb Quiz Due Movie #2 due | 29 Clinical Day 8 | 30 Clinical Day 8 | | |

July 2011

| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|-----------|--|---|--|---|------------------------------|
| | | | | <i>1</i> | |
| <i>3</i> | <i>4</i>  | <i>5</i> Mental Health Unit 2 Exam Mental Health Unit 3 Critical Thinking Due PDS due Movie #3 due | <i>6</i> Clinical Day 12 Allegiance | <i>7</i> Clinical Day 8 Allegiance | <i>8</i> No Class |
| <i>10</i> | <i>11</i> MH Unit 3 Exam MH Unit 4 Critical Thinking Due Movie #4 due | <i>12</i> MH Unit 5 PDS Due JP Prep Course Access Critical Thinking Bb Quiz Due | <i>13</i> Clinical Day 12 Allegiance | <i>14</i> Clinical Day 8 Allegiance | <i>15</i> No Class |
| <i>17</i> | <i>18</i> Mental Health Unit 4 & 5 Exam Bb quiz Due Critical Thinking Leadership Unit 3 Movie #5 Due | <i>19</i> Leadership Unit 3 Case Scenario 2 PDS Due | <i>20</i> Clinical Day 12 | <i>21</i> Clinical Day 8 | <i>22</i> No Class |
| <i>24</i> | <i>25</i> Leadership Unit 3 Case Scenario 3 PDS Due Movie #6 | <i>26</i> Leadership Unit 4 Case Scenario 4 PDS Due | <i>27</i> Clinical Day 12 | <i>28</i> Clinical Day 8 | <i>29</i> No Class |

August 2011

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|-----------|--|---|---|---|-----------|--|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| | Leadership Jurisprudence Exam Case Scenario #5 PDS Due Movie #7 due | Mental Health Review | Mental Health Final Exam Leadership Review | Leadership & Development Final | | |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| | <i>Live Review 8° @ OC Campus</i> | <i>Live Review 8° @ OC Campus</i> | <i>Live Review 8° @ OC Campus</i> | ATI Comprehensive Exam Graduation Rehearsal Retake JP Exam | |  <i>Graduation Day!!</i> |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

Grading Policy

1. A minimum grade of C is required In all nursing and allied health courses. Each component within a course must be completed with a C or above or the student will receive a failing grade. A student who fails to attain 75% on a unit examination must provide documentation of remediation by an approved tutor or student mentor. Arrangements must be made in conjunction with an instructor in the program.

2. A minimum grade of C must be maintained in the clinical area. This grade will be derived from the averages on nursing care plans, case studies, and all other written clinical assignments. Written work will be factored into the clinical nursing grade which is either 'Pass' or 'Fail.'
3. Any grade below 75% will be considered failing.
4. A report of grades will be distributed to each student at the completion of each semester.
5. A minimum grade of 90% is required on the math competency examination which is administered each semester. The student will have 3 opportunities to pass this examination. A student who does not successfully pass the examination on the first and second attempts will be required to show evidence of remediation with either an instructor or a student who has attained 95% or above on the examination. A student who is unable to pass the competency examination on the third opportunity will be dismissed from the program.

A = 90 to 100 B = 80 to 89 C = 75 to 79 D = 60 to 74 F = Below 60

Grading criteria are consistent throughout the nursing program at the Andrews campus. The following method of evaluation will be used in assigning course grades:

| | |
|-------------------------|-----|
| Tests..... | 70% |
| Daily Work..... | 20% |
| Leadership Project..... | 10% |

Special Needs

Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. If you have any special needs or issues pertaining to your access to and participation in this or any other class at Odessa College, please feel free to contact me to discuss your concerns. You may also call the Office of Disability services at 432-335-6861 to request assistance and accommodations.

Learning Resource Center (Library)

The Library, known as the [Learning Resources Center](#), provides research assistance via the [LRC's catalog \(print books, videos, e-books\)](#) and [databases \(journal and magazine articles\)](#). [Research guides](#) covering specific subject areas, [tutorials](#), and the "[Ask a Librarian](#)" service provide additional help.

Student E-mail

Please access your [Odessa College Student E-mail](#), by following the link to either set up or update your account: <http://www.odessa.edu/gmail/>. **All assignments or correspondence will be submitted using your Odessa College email.**

Student Portal

Please access your [Odessa College Student E-mail](#), by following the link to either set up or update your account: <http://www.odessa.edu/gmail/>. **All assignments or correspondence will be submitted using your Odessa College email.**

Technical Support

For Blackboard username and password help and for help accessing your online course availability and student email account contact the Student Success Center at 432-335-6878 or online at https://www.odessa.edu/dept/ssc/helpdesk_form.htm.

Important School Policies

For information regarding student support services, academic dishonesty, disciplinary actions, special accommodations, or student's and instructors' right to academic freedom can be found in the [Odessa College Student Handbook](#).