

HPRS 1106 WB7 Syllabus Summer 2011

Department: Biology **Course Title:** Medical Terminology **Name:** HPRS_1106_WB
Start Date: 06/06/2011 **End Date:** 08/11/2011 **Modality:** Online
Credits: 1

Instructor's Name: Clovis Stacey **OC Email:** cstacey@odessa.edu
Instructor's Office: WH 130 **OC Phone #:** (432) 335-6543

Course Description: A study of word origin and structure through the introduction of prefixes, suffixes, root words, plurals, abbreviations and symbols, surgical procedures, medical specialties, and diagnostic procedures.

Prerequisites/Corequisites: None

Scans: 1

Course Objectives:

1. Learner will be able to recognize and use the prefixes, suffixes, root words and plurals required for exploration in the scientific and medical fields.
2. Learner will be able to recognize and use the vocabulary words, and the definitions of the vocabulary words, required for exploration in the scientific and medical fields.
3. Learner will be able to recognize and use the abbreviations and symbols required for exploration in the scientific and medical fields.
4. Learner will learn and be able to identify the basic surgical procedures used in the medical fields.
5. Learner will learn and be able to identify the basic medical specialties used in the medical fields.
6. Learner will learn and be able to identify the basic diagnostic procedures used in the medical fields.
7. Learner will be able to identify the basic structures and functions of the eleven organ systems of the human body.

Required Readings/Materials: *Medical Terminology: A Word-Building Approach*. 6th edition, by Jane Rice; Pearson/Prentice Hall, 2008; ISBN-13:978-0-13-222531-1, ISBN-10:0-13-222531-X

Grading Policy: The learners' semester grade for the course is determined by calculating the below percentiles for each area, and then adding the percentiles for each area together for a percentage out of 100:

Module test grades = 50% Final Exam = 50%

A= 89.5 – 100

B = 79.5 - 89.49

C = 69.5 - 79.49

D = 59.5 - 69.49

F = <59.5

Special Needs: Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. If you have any special needs or issues pertaining to your access to and participation in this or any other class at Odessa College, please feel free to contact me to discuss your concerns. You may also call the Office of Disability services at 432-335-6861 to request assistance and accommodations.

Learning Resource Center (Library): The Library, known as the [Learning Resources Center](#), provides research assistance via the [LRC's catalog \(print books, videos, e-books\)](#) and [databases \(journal and magazine articles\)](#). [Research guides](#) covering specific subject areas, [tutorials](#), and the "[Ask a Librarian](#)" service provide additional help.

Student E-mail: Please access your [Odessa College Student E-mail](#), by following the link to either set up or update your account: <http://www.odessa.edu/gmail/>. **All assignments or correspondence will be submitted using your Odessa College email.**

Student Portal: Odessa College uses the Student Portal found on the OC Homepage

Technical Support: For Blackboard username and password help and for help accessing your online course availability and student email account contact the Student Success Center at 432-335-6878 or online at https://www.odessa.edu/dept/ssc/helpdesk_form.htm.

Important School Policies: For information regarding student support services, academic dishonesty, disciplinary actions, special accommodations, or students' and instructors' right to academic freedom can be found in the [Odessa College Student Handbook](#).

Department Specific Information:

1. Last Day to drop the class with a "W" is Wednesday, August 03, 2011.

| Assignment | Reading Assignment | Word List | Assignments/Wordlists/Tests opening and closing times |
|---------------|-----------------------|---|---|
| Module 1 | Chapters 1, 2, 3, & 4 | Chapters 1, 2, 3, & 4 | June 06 (opens at 8:00 am) – June 16 (closes at 9:00:pm), 2011 |
| Module 1 Test | | | June 16 (opens at 9:05 pm) – June 23 (closes at 9:00 pm), 2011 |
| Module 2 | Chapters 5, 6, & 7 | Chapters 5, 6, & 7 | June 16 (opens at 9:05 pm) – June 23 (closes at 9:00 pm), 2011 |
| Module 2 Test | | | June 23 (opens at 9:05 pm) – June 30 (closes at 9:00 pm), 2011 |
| Module 3 | Chapters 8, 9, & 11 | Chapters 8, 9, & 11 | June 23 (opens at 9:05 pm) – June 30 (closes at 9:00 pm), 2011 |
| Module 3 Test | | | June 30 (opens at 9:05 pm) – July 07 (closes at 9:00 pm), 2011 |
| Module 4 | Chapters 10, 12, & 13 | Chapters 10,12, & 13 | June 30 (opens at 9:05 pm) – July 07 (closes at 9:00 pm), 2011 |
| Module 4 Test | | | July 07 (opens at 9:05 pm), – July 14 (closes at 9:00 pm), 2011 |
| Module 5 | Chapters 14, 15, & 16 | Chapters 14, 15, & 16 | July 07 (opens at 9:05 pm), – July 14 (closes at 9:00 pm), 2011 |
| Module 5 Test | | | July 14 (opens at 9:05 pm) – July 21 (closes at 9:00 pm), 2011 |
| Module 6 | Chapters 17, 18, & 19 | Chapters 17, 18, & 19 | July 14 (opens at 9:05 pm) – July 21 (closes at 9:00 pm), 2011 |
| Module 6 Test | | | July 21 (opens at 9:05 pm), – July 28 (closes at 9:00 pm), 2011 |
| Module 7 | Chapters 20, 21, & 22 | Chapters 20, 21, & 22 | July 21 (opens at 9:05 pm), – July 28 (closes at 9:00 pm), 2011 |

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| Module 7 Test | | | July 28 (opens at 9:05 pm) – August 04 (closes at 9:00 pm), 2011 |
| Comprehensive Final Exam | | Chapters 1 - 22 | Where: Room 109 Wilkerson Hall Date: August 11 2011 (Thursday) Times: 2:00 – 4:30 pm or 6:00 – 8:30 pm |

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