

Department : Office Systems Technology
Course Title : Medical Law and Ethics for Health Professionals
Section Name : HPRS 2321
Start Date : 01/18/11
End Date : 05/07/11
Modality : WEB Instruction
Credits : 3

Instructor Information

Name : Sandie Graves
OC Email : sgraves@odessa.edu
OC Phone # : 432-335-6426
Office Hours: MW 8:00 am to 12:00 pm
TTH 11:00 am-12:00 pm
Friday by Appointment

Monitored and open labs available daily. Help from the instructor is available at your request (appointment can be setup or you may contact instructor during office hours). Tutoring is available through the LRC.

Course Description

Principles, procedures, and regulations governing the legal and ethical relationships between physicians, patients, and health care professionals Includes current ethical issues related to the various healthcare professions and patient confidentiality.

Prerequisites/Corequisites

None

Scans

1, 2, 3, 6,7,9 10 ,11

Course Objectives

- . Identify the parties to a lawsuit.(1 ,9)
2. Identify behavior that is classified as criminal. (1,9)
3. Distinguish between criminal and civil causes of action. (1,7)

4. Differentiate between a felony and misdemeanor.(1,7)
5. Define negligence. (2)
6. Understand the elements of a contract. (1,7)
1. Recognize the contractual nature of employment in a medical office. (7)
8. Understand the law of agency as it affects patients. (9)
9. Differentiate between Medicare and Medicaid as National programs. (1,7)
10. Define and differentiate between micro allocation and macro allocation as they relate to health care. (2,3,4,7,9)
11. Differentiate between "life" as defined in either a biological or biographical sense. (1,9)
12. Define the concept and criteria of brain death. (2)
13. Differentiate between the "best interest" and "substituted judgement" standards as they relate to proxy decisions. (1,7,)
14. Define and differentiate active and passive euthanasia.(2,9)
15. Describe the distinction between the quality of life and life *itself*. (2,9)
16. Argue the issue of rights from a utilitarian understanding. (11)
17. Discuss the nature of AIDS and the disease process. (11)
18. Understand what "universal precautions" are. (7)

*INDICATES INTEGRATED, CORE CURRICULUMSKILLS
(Math, Reading,Communication, Technological Literacy and/or Critical Thinking)

Required Materials

Law, Liability and Ethics for Medical Office Professional 4th Ed
Myrtly Flight
ISBN- 1-4018-4033-7

Assignments:

Assignments & Test Due by:	Chapter	Description
Jan 26	1	Importance of Legal Knowledge to Medical Office Personnel: Duty of the Physician, Standard of care, parameters of responsibility in the medical office, Practicing Medicine
Feb 2	2	Statutory Law, administrative law, common law, medical malpractice, preparing your case for court, the art of examination
9	3	Division between criminal and civil law, criminal causes of action involving health care personnel, civil causes of Action- intentional torts
16	4	Formation of a contract, classification of contract, breach of contracts, agency, patient self-determination Act, termination of contracts
23	5	Negligence, malpractice, elements of malpractice suits, informed consent, practicing preventative medicine in the medical office, defenses to medical malpractice, product liability
Mar 2	6	Business structures of medical practice, Governmental regulations of medical practitioners HIPAA, Medical waste, Unions and Health Care workers, Collections
March 5	Midterm	Testing over Chapters 1-6
9	7	Ownership of medical records, types of medical records, Privacy and privileged communications, access to medical records, credibility of the medical record
23	8	Ethics, moral, etiquette, ethical environment of managed care, importance of studying ethics
30	9	Disclosure of personal matters, limits of confidentiality, confidentiality as an ethical issue, developing an ethical decision

Apr 6	10	Genetics, rights of the fetus, rights of couples to have a child, rights of a newborn, rights of a child, autonomy vs. paternalism for the child, allocation of resources
20	11	Creeds: Time, allocation of resources, experiments, drug testing on the job, autonomy vs paternalism
May 4	12	DNR's, removal of life support, formats for advanced directives, AIDS, geriatric medicine, suicide
May 9	Final	Comprehensive

Grading Policy

This class is based on a points system. Every assignment/test/review, etc. is “worth” a specified point value

There are a total of 1276 points available. The point system is broken down in to the following distribution:

1148-1276 Points = A

1020-1147 Points = B

893-1019 Points = C

465- 892 Points = D

464 and Below = F

You have 5 (five) days from the date that the grades are posted to dispute that grade. After that, I will not change your grade. It is up to you to check your grades weekly to make sure that assignment grades were posted correctly.

No late work is accepted. No makeup tests will be given.

Special Needs

Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. If you have any special needs or issues pertaining to your access to and participation in this or any other class at Odessa College, please feel free to contact me to discuss your concerns. You may also call the Office of Disability services at 432-335-6861 to request assistance and accommodations.

Learning Resource Center (Library)

The Library, known as the [Learning Resources Center](#), provides research assistance via the [LRC's catalog \(print books, videos, e-books\)](#) and [databases \(journal and magazine articles\)](#). [Research guides](#) covering specific subject areas, [tutorials](#), and the "[Ask a Librarian](#)" service provide additional help.

Student E-mail

Please access your [Odessa College Student E-mail](#), by following the link to either set up or update your account: <http://www.odessa.edu/gmail/>. **All correspondence will be submitted using your Odessa College email.**

Student Portal

Please access your [Odessa College Student E-mail](#), by following the link to either set up or update your account: <http://www.odessa.edu/gmail/>. **All correspondence will be submitted using your Odessa College email.**

Technical Support

For Blackboard username and password help and for help accessing your online course availability and student email account contact the Student Success Center at 432-335-6878 or online at https://www.odessa.edu/dept/ssc/helpdesk_form.htm.

Important School Policies

For information regarding student support services, academic dishonesty, disciplinary actions, special accommodations, or student's and instructors' right to academic freedom can be found in the [Odessa College Student Handbook](#).

Disclaimer

***Students are responsible for checking for changes frequently as this syllabus may be updated often, as needed.**