

**Instructor : James A. McPherson**

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**OFFICE HOURS: M-W 10:00 a.m. -12:00 5:00 – 6:00 p.m.**

**T-TH 11:00 a.m. -12:00 1:00 – 2:00 p.m.**

**F By appointment only**

**COURSE NUMBER: DFTG 1405**

**COURSE TITLE : DRAFTING TECHNOLOGY**

**INSTRUCTIONAL MATERIALS:**

**A. Textbooks: Engineering Graphics by GIESECKE**

**Pearson, ISBN 013-141521-2**

**COURSE OBJECTIVES:**

1. Students will complete all drawings assigned.
2. Students will take all chapter tests.
3. Students will take the final exam.

**METHOD OF EVALUATION:**

1. Drawings are graded using the following breakdown:

10% NEATNESS  
15% LINE WORK  
25% LETTERING  
50% CORRECTNESS

2. Each drawing is due on the assigned date. A drawing is not considered to be late as long as it is turned in before the beginning of the next class period. Students are required to place the date turned in on the back. Not when you finished the drawing, but when you turned the drawing in. After three class periods, the absolute best grade you can receive will be a 70.

3. The final grade will be assigned using the following method:

DRAWING AVERAGE = 50% OF FINAL GRADE  
UNIT EXAM AVERAGE = 25% OF FINAL GRADE  
FINAL EXAM = 25% OF FINAL GRADE  

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100%

**ATTENDANCE POLICY :**

**Student attendance at EVERY class is expected.** You should understand that each absence will adversely affect your grade. Please see the instructor regarding anticipated absences or conflicts due to college sponsored activities.

**ACADEMIC ETHICS POLICY :**

tests without notes or outside assistance. If unethical behavior is detected, All parties involved may be denied credit for the project or test or removed from the class with a failing grade at the instructors discretion. A report will be made to the department chairman for further action as deemed necessary by the department chair.

**SPECIAL NEEDS:**

Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. If you have any special needs or issues pertaining to your access to and participation in this or any other class at Odessa College, please feel free to contact me to discuss your concerns. You may also call the Office of Disability services at 432- 335-6861 to request assistance and accommodations.

**IMPORTANT NOTES :**

1. It is the policy of this instructor to help you complete this course. If you believe that you cannot complete this class due to medical, family, financial, social, job related or other problems or conflicts, you should see your instructor to discuss your options **PRIOR TO THE FINAL DROP DATE**.
2. Make-up work is allowed only for absences due to college-sponsored activities. Exceptions to this policy may be granted at the discretion of the instructor.