Odessa College Registered Student Organization

Fundraiser Approval Form

***Deadline:*** *Minimum 2 weeks before event date*

When submitting this form, make sure you also submit an Event Approval Form for any associated events and email drafts of any publicity associated with the fundraiser to studentactivites@odessa.edu.

**Organization Name:**

**Name of Event:**

**Event Date: Start Time: End Time:**

**Event Location: Target Amount:**

**Description of Fundraiser:**

**How will raised funds be used?**

**Who will benefit?**

**Organization Contact Person:**

**Email: Phone:**

I understand that all Odessa College RSO fundraising projects must be approved 2 weeks in advance and must be fully approved before advertising or fundraising may begin. I agree to comply fully with Odessa College Board of Trustees policies and all local, state, and federal laws, in the fundraising campaign.

**Advisor Name Date**

**This form must be signed emailed by the organization advisor to studentactivites.edu**