

Deposit Refund Request

Please note that all refunds will be mailed in a check form and can take up to 4 to 6 weeks to process.

Please refund my housing deposit, minus any fee allocations, and send to the following address:

Name: _____ Student ID #: _____

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

Office Use Only

Requested Date: _____ *Check-Out Date:* _____

Deposit on Account	
<i>R&B Due:</i>	
<i>Fines and Fees:</i>	
<i>Final Move-Out Charges:</i>	
Amount Due Sub Total:	
TOTAL REFUND DUE	

Student's Signature *Date*

Housing Professional Signature *Date*

Student Accounts Signature *Date*