



**Covid-19  
Resident Handbook  
Odessa College Residence Life**

## **WELCOME TO RESIDENCE LIFE**

Welcome to Residence Life, your residential community and home away from home. A community is a group of people sharing a common purpose, who are interdependent for a fulfillment of certain needs. These individuals who live in close proximity and interact on a regular basis mutually define expectations for all members of the group and assume responsibility for meeting these expectations. In a community, people must be respectful and considerate of the individuality of the other persons within the community.

A sense of community includes the feeling of cooperation, commitment to the group welfare, and willingness to communicate openly. Living in a community requires a responsibility to and for others as well as oneself. Residence Life is a place where you should feel comfortable to be yourself. Take pride in it.

### **Residence Life Mission Statement**

Odessa College's Residence Life's primary purpose is to provide a safe and comfortable residential environment, which is student-centered and conducive to learning. The residential environment is designed to support development of the total student by fostering out-of-class learning in the areas of diversity, interpersonal relations, community living, and personal self-development for residents.

### **Residence Life Office**

The Residence Life office coordinates and facilitates residential assignments, maintenance, and a positive community-living experience. The Director of Residence Life, Housing Records Specialist, and front desk assistants comprise the main office staff. This office works with all aspects of the Residence Life program, including applications, facilities, budgets, services, appeals/exemptions, cancellations, programming, discipline, and security. Office hours during fall/spring semesters are 8:00 a.m. to 5:30 p.m. Monday through Thursday and 8:00 a.m. to 1:00 p.m. on Friday. Summer hours begin the Monday after hall closing of the Spring semester and are 7:30 a.m. to 5:30 p.m. Monday through Thursday only. Campus offices are closed on Fridays during the summer. The office phone number is (432) 335-6300.

## **FACE COVERINGS (Employees, Students & Visitors)**



Per Texas Governor Greg Abbott's executive order, starting at noon Friday, July 3, 2020 all Odessa College employees, students, visitors and vendors will be required to wear appropriate face coverings that cover the nose and mouth while in all campus buildings. Face coverings will also be required outdoors on the OC campus when it is not feasible to maintain six

feet of social distancing from another person.

All residents must wear appropriate face covering while in the residence halls, except in their personal/ assigned bedroom or common space.

- Appropriate masks/face coverings must be worn over mouth and nose when inside Odessa College facilities at all times. T-shirts and hoodies are not considered appropriate or effective.
- Masks are not required while actively eating.
- Masks are not required outdoors provided you can maintain six (6) feet of social distance.

Effective Monday, September 28, 2020, the Odessa College Police Department will begin issuing CAMPUS CITATIONS to students, employees, visitors and vendors who DO NOT COMPLY with the State of Texas and Odessa College mask mandate. The first offense is a \$50 fine. Additional offenses will increase in \$50 increments, not to exceed \$250. Unpaid fines will prevent future registration and access to transcripts. Non-compliance with the mask mandate may result in disciplinary action in accordance with the student code of conduct up to and including suspension from the college.

For more information please visit: <https://gov.texas.gov/uploads/files/press/EO-GA-29-use-of-face-coverings-during-COVID-19-IMAGE-07-02-2020.pdf>



Scan me with your phone to access link

- Students who have a medical condition preventing them from wearing a face cover please contact OC Special Populations Outreach Specialist, at (432) 335-6861 or [brivera@odessa.edu](mailto:brivera@odessa.edu). The student must complete a form and provide documentation from their medical provider for the exemption to be considered.

### **Temperature Check- In Station**

- All residents are required to go through a screening checkpoint daily to have temperature checked and received a daily armband. Daily screenings may happen at any campus screening checkpoint or must be completed at the residence hall screening checkpoint upon entrance and departure.
  - Failure to check temperature when entering and exiting Century Commons will result in a fine
  - Student must wear their armband at all time while on campus.
- All residents will also verbally confirm or deny the following facts at the screening checkpoints
  - Are you exhibiting any signs of Covid-19?
  - Have you been exposed to anyone who has tested positive for Covid-19 in the last 14 days?
  - The student is not experiencing the following new or worsening symptoms of COVID-19:
    - Cough
    - Shortness of breath or difficulty breathing
    - Chills
    - Repeated shaking or chills
    - Muscle pain
    - Headache
    - Sore throat
    - Loss of taste or smell
    - Diarrhea
    - Feeling feverish or a measured temperature greater than or equal to 99.2 degrees Fahrenheit
- The student has not had known close contact with a person who has been lab confirmed within the past 14 days to have COVID-19

### **WHAT TO DO IF YOU ARE EXPERIENCING SYMPTOMS**

- Call the on call phone at 432-212-4613

#### **If you are an athlete contact**

- Jeff Kelly at 432-335-6570
- Call you athletic coach
- Call Wayne Baker at 432-335-6567

### **COVID-19 SIGNS OR SYMPTOMS**

Residents who present with the new or worsening signs or symptoms of COVID-19 (below) will follow the steps below:

- Must freeze in place and contact the following staff members:
    - Student Athletes
      - Contact their athletic coach
    - Non-Athletes
      - Contact the Residence Life Director at 432-335-6693 or call the Residence Life on call number at 432-212-4613
  - Must self-isolate/ quarantine to a room designated by Residence Life officials
  - Residents can't leave that room, return to class or other activities until
    - At least 3 days (72 hours) have passed since last fever without the use of fever-reducing medications; **and**
    - Improvement in COVID-19 symptoms; **and**
    - At least 10 days have passed since symptoms first appeared;
- OR**
- Presentation of lab-confirmed negative COVID-19 test (antigen test not accepted) or note from medical professional clearing individual for return.

#### International Students

- Will be administered a COVID-19 test at the MCH upon arrival and will be asked to quarantine for 72 hours or until their test results are confirmed.
- The mandated test must be the RNA test (the long test) that will take approximately 48 hours for results to come back
  - Rapid COVID tests will NOT satisfy the student athlete exception to the international travel 14-day quarantine.
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#### **MEDICAL CENTER HEALTH (MCH)**

Odessa College is pleased to announce that we have partnered with Medical Center Health System (MCH) to provide increased support to our students during the pandemic. This one-of-a-kind, health care partnership will ensure that students have:

- 24/7 access to a health care professionals;
- a designated Ambulatory Community Navigator;
- designated testing and consultation rooms at the MCH Urgent Care facilities on West University Blvd. or 42<sup>nd</sup> Street; and
- Discounted COVID-19 RNA testing (\$15 for students and \$25 for employees. Free testing is available for those who qualify.).

If you are not feeling well, or you would like to schedule a test for COVID-19, please contact our OC CARES partner Medical Center Health System at 432-640-2100 or [mchoncall@echd.org](mailto:mchoncall@echd.org).

#### **COVID-19 RESOURCES**

- For information about COVID-19 testing in Ector County, please call 432-703-5481.

## **RESIDENTIAL SERVICES & MORE**

If a student resident tests positive for Covid-19 the following services will take place:

### **Meals**

- Meal delivery will be arranged.
- Wrangler Food Pantry delivery will be arranged.
- Student may order food via Uber Eats, Favor, etc and have it delivered to the room they are placed in quarantine. Please make sure to pay for food and tip prior to delivery.
- All meal deliveries should be labeled by room # not resident name

### **Laundry**

- Student residents can't do their laundry while in quarantine.

### **Quarantine Room**

- Student keycards will be deactivated
- Students will not receive key cards for their quarantine room. Apartment door and bedrooms will be open

## **COMMON SHARED SPACES**

All common shared spaces, except laundry rooms and computer labs, are closed for the 2020 Fall semester until further notice. See below for a list of rooms:

- Game rooms
- Study rooms
- Lobby

When in the laundry rooms or computer labs, all students must wear masks and social distance.

## **VISITATION**

Non-residents are not allowed in the residence halls. This includes other athletes who do not live in the halls. No overnight residents are allowed. A minimum of 6 students are allowed in a 4 bedroom suite and 3 students are allowed in a 2 bedroom suite. Wrangler Hall suites are only allowed 3 residents per suite. Refer to your Residential Handbook for more information on violation and sanctions.

## **RESIDENCE LIFE POLICIES AND PROCEDURES**

### **FURNITURE, REFRIGERATORS, MICROWAVES**

- No extra furniture is allowed in the residence halls (sofas, chairs, futons, etc.)
- No microwaves or mini fridges allowed in personal bedrooms (except in Wrangler Hall)

### **SUPPLY CHECK OUT**

No moving equipment such as carts, dollies, etc. will be available during move in or any other time until further notice. Students must provide their own moving equipment.

## **CLEANING SUPPLIES**

Cleaning supplies are not provided by the Office of Residence Life. Each resident is required and strongly encouraged to bring their own cleaning supplies. The Office of Residence Life will not provide cleaning items such as: vacuums, mops, brooms etc.

## **ROOM CHECKS**

Room checks will be performed virtually once per month. In person room checks will be completed if students are not compliant or as additional checks are needed.

## **CURFEWS**

All student residents must abide by a Covid-19 curfew.

### **Sunday to Thursday**

Must be in your residence halls by 12am

Must be in your bedroom by 12am

### **Friday to Saturday**

Must be in the building by 12am

Must be in your bedroom by 2am

## **RESIDENTIAL MEETINGS**

Residents must take part in floor meetings or Residence Life Meetings online. These meetings will take place via an online format to update students on any changes.

Failure to participate in meetings will result in a violation.

## **RESIDENCE LIFE HANDBOOK**

Please take the time to review our 2020-2021 Residence Handbook to learn about all our policies, procedures, and more. You may access this handbook here:

## **FOR MORE INFORMATION VISIT:**



<https://www.odessa.edu/employees/COVID-19Dashboard/index.html>

**CONTACT NUMBERS**

**Housing Office** 432-335-6300

**Housing Duty Phone** 432-212-4613

**Campus Police (OCPD)** 432-335-6666

**OCPD Duty Phone** 432-238-6334

**RESIDENCE LIFE STAFF**

**Executive Director of Student Life**.....

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432-335-6693

**Residence Life Director**.....

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**Residence Life Coordinator**.....

Angelica Monreal

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**Student Activities Director**.....

Vacant

**Student Life Specialist**.....

Becky Gardner

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