



# 2016 Annual Security & Fire Safety Report

(Data for Years 2014, 2015, 2016)  
In compliance with the Jeanne Clery Disclosure of Campus Security  
Policy and Campus Crime Statistics Act  
(20 USC § 1092(f), 34 CFR 668.46)

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## Introduction

Odessa College is concerned about the safety and welfare of all campus members and guests and commits itself to promoting a safe and secure environment. The Odessa College Police Department and all others at the College are dedicated to keeping the campus a great place to learn, work, and live.

### **The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act**

Pursuant to 20 United States Code section 1092(f), the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act," and the Code of Federal Regulations (CFR) requires that each institution of higher education in the United States which participates in federal student aid programs must produce and distribute an annual report containing crime statistics and statements of security policy. Failure to provide required information or the inclusion of inaccurate information may result in fines up to \$35,000 per violation imposed by the U.S. Department of Education (DOE).

### **The Campus Security Act – Legal Requirements**

- Publish an annual report every year by October 1<sup>st</sup> that contains three (3) years of crime statistics and certain security policy statements, including sexual assault policies.
- Make a good faith effort to disclose crime statistics for the campus, unobstructed public areas immediately adjacent to or running through the campus, and certain non-campus facilities including Greek housing and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement, and other University/College officials who have “significant responsibility for students and campus activities”.
- Provide “timely warning” notices of those crimes that have occurred and pose an “ongoing threat to students and employees”.
- Disclose in a public crime log any crime that occurred on campus or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department.”

This publication, in keeping with the requirements of the Clery Act, is designed to aid in the cooperative effort of providing the public with specific information on campus security, crime statistics for the most recent three-year period, alcohol and drug use, crime prevention, police operations and authority, policies relating to reporting crime and campus disciplinary procedures.

Each year, a bulk e-mail notification is made to all employees and enrolled students regarding the availability of the Annual Security and Fire Safety Report. A printed copy of this report may be obtained by writing the OC Police Department at 201 W. University Blvd., Odessa, TX 79764 or by coming in person to the OC Police Department administrative offices located in the Spur II Building (just east of the Wood Building of Math & Science), during normal business hours. This report is also published on the OC Police Department web page at <http://www.odessa.edu/dept/police/>.

## **CAMPUS SECURITY**

### **Facilities Security**

Most campus buildings and facilities are accessible to members of the campus community, guests and visitors during normal business hours. Access to buildings after normal business hours, weekends, and holidays is restricted unless they are sites for specific classes or special events. Some buildings may be accessed after normal business hours through prior approval of the appropriate Vice President or building manager through an exterior door card reader. Students will not be allowed to remain in secured campus buildings without the supervision of an Odessa College employee and must have a specific reason for being inside the building.

The exterior doors to all of student housing is controlled by the occupant students. Each exterior door has a keyless entry system, which only the occupants of the particular apartment are issued a keycard and accompanying code. Students are encouraged to keep their doors locked for their own personal safety. Inside each apartment at Century Commons, there are separate doors to each bedroom. These doors are controlled by the students by way of a mechanical lock, which only the occupant of the bedroom is issued a key. When students lock themselves out of their assigned apartment or bedroom, resident assistants may be contacted. OC Police Officers do not unlock doors in student housing unless in the case of a serious emergency. Residents are encouraged to report all suspicious people to Student Housing staff or the OC Police Department.

Visitors to student housing, must be accompanied by the resident being visited. Visitors to campus are welcome, but are expected to adhere to all campus regulations and policies. Visitors are encouraged to stop by the Police Department or contact the on-duty officer for information on college regulations. The College reserves the right to restrict the access of any person who does not adhere to College policies and procedures. ANY person may be required, upon request by the Police Department, to present identification while on campus.

Employees and students are required to have their OC ID card in their possession at all times and to present it upon request by any College Official. The OC ID card is available at the Wrangler Express Center, located just inside the main entrance of the Saulsbury Campus Center.

Security cameras are positioned at several locations around campus including the entrances and exits of buildings, some public plazas, some parking lots, certain areas of student housing, and the library. These cameras are not monitored at all times. They are equipped to digitally record activity within the field of view. Presence of security cameras should not preclude individuals from practicing good, common sense crime prevention practices and exercising caution. OC Police officers conduct routine security patrols of campus buildings and parking lots to monitor safety concerns. Student Housing staff also monitor security measures in residential buildings and report concerns as needed.

### **Maintenance**

College facilities, lighting, and landscaping are maintained so as to reduce hazardous conditions. Officers also routinely report the need for replacement lights and any other physical hazard they note. Malfunctioning lights and other unsafe conditions are reported to the Physical Plant for repair or correction on a daily basis. Any student, faculty, staff, or visitor who sees a possibly

unsafe condition is encouraged to notify OC Police or the Physical Plant for further attention to the problem.

### **Crime Prevention and Education Programs**

The OC Police Department conducts crime prevention and information sessions at each scheduled student orientation meeting and each annual housing orientation meeting. Prospective students and parents are encouraged to ask questions of a safety and security nature. They are presented with the information on how to obtain a copy of the Annual Security Report. Upon invitation, the department provides crime prevention programming to any student organization and faculty/staff gatherings. Officers are encouraged to make unscheduled "crime prevention contacts" with students and employees of OC as they patrol the campus.

Crime prevention is a tool utilized to encourage students, faculty and staff to be aware of ways to reduce their chances of becoming victims of crime. Crime prevention brochures and other printed materials are presented during each Campus Safety Awareness Month and are noticeable in multiple posting areas of the campus. While it is impossible to prevent all crime, awareness is the key to preventing the opportunity for crimes to be committed.

Educational and prevention programs on sexual misconduct are coordinated and provided by the Student Life Office with the assistance of campus Licensed Professional Counselor and the Odessa Crisis Center. These primary and ongoing programs include:

- During annual/semester housing orientation, students receive information about sexual misconduct and its prevention, as well as campus resources that support students. Families may also receive this information via the first printed Housing Newsletter or online.
- Incoming students and employees are required to complete an online program about sexual misconduct and prevention. Students are required to access the program through Blackboard, the campus learning management system. Employees are required to access the program through the H.R. Training Center, the online employee professional development system.
- All sections of fall and spring Wellness courses include lectures and information on respect and healthy relationships.
- The campus hosts programs, in conjunction with the Odessa Crisis Center, for Take Back the Night in October and Day of Action during Sexual Assault Awareness Week in April. Activities will include marches, vigils, balloon releases, guest speakers, films, passive and active programs.
- The Director of Student Life presents updated sexual assault prevention and reporting information, LGBT awareness sessions, and general student welfare programs to campus employees during Professional Development Week in October/April and as requested at Coffee & Conversation, a monthly campus update meeting for all employees.

There are times when people feel the need for a little extra security. This could be due to a personal issue or other security concern. The OC Police Department will provide security escorts to all locations on campus 24 hours a day. Police Officers provide this service at no charge.

### **Authority and Jurisdiction of the College Police**

Odessa College police officers are campus peace officers licensed by the Texas Commission on Law Enforcement Officer Standards and Education. These officers are sworn law enforcement officers commissioned under the provisions of the Texas Education Code § 51.203 or the Texas Code of Criminal Procedures, Article 2.12, and are vested with all of the powers, privileges, and immunities of peace officers while on the property under the control and jurisdiction of Odessa Junior College District or otherwise in the performance of their assigned duties.

The OC Police Department has the responsibility and duty to enforce all local, state, and federal laws. OC Police Officers carry firearms, may arrest violators and refer them to the judicial system for prosecution. Criminal violations are processed through the Ector County District Attorney's Office, Ector County Attorney's Office, or federal criminal justice system. Officers may also issue citations for the City of Odessa Municipal Court. OCPD does have a Memorandum of Understanding (MOU) with Andrews Police Department, Monahans Police Department, and Pecos Police Department.

### **Municipal Law Enforcement Jurisdiction**

Odessa College's main campus lays within the city limits of Odessa, Texas, a community of just under 99,000 people occupying 35.04 square miles. The City of Odessa has developed around the OC campus since the campus was initially built. The City of Odessa Police Department (OPD) employs 170 licensed and sworn police officers and has concurrent jurisdiction on the campus. Odessa police officers regularly patrol the campus when necessary. The City of Odessa Fire Department (OFD) has a fire house stationed on the northwest portion of the OC campus and provides firefighting and emergency paramedic services to the campus. Through interagency agreements, the City of Odessa Police Department, Ector County Sheriff's Department and the Texas Department of Public Safety will also provide assistance if requested by the OC Police Department.

### **Reporting Crime**

#### ***Procedures for Reporting Crimes and Other Emergencies***

All College community members and guests of the College are encouraged to report suspected criminal activity to the police as soon as possible. Fires, health emergencies, crimes and violations of College policies and procedures should be reported to the OC Police Department either in person at the Spur II Building, or by telephone by dialing 6666 on campus, or at 432-238-6334. There is an also emergency phone installed in the elevators.

For life-threatening emergencies, always dial 911.

Community members are encouraged to report all crimes, to include off campus incidents. OC Police Department will assist community members in reporting all off campus incidents to the appropriate law enforcement agencies. Crimes and suspicious activities at Odessa College extension centers should be reported to the following local law enforcement agencies:

- Andrews Police Department 432-523-5675
- Monahans Police Department 432-943-3254
- Pecos Police Department 432-445-4911

In addition, you may report a crime or suspicious activity to the following offices:

- Vice President for Student Services 432-335-6683
- Director of Student Life/Behavioral Intervention Team 432-335-6338
- Housing Coordinator 432-335-6693
- Housing Staff (on-call) 432-212-4613

## Reporting Crimes to Other Campus Security Authorities

### *Who Are Campus Security Authorities?*

The *Clery Act* also mandates that institutions must disclose statistics both for crimes reported to local police agencies and crimes reported to campus security authorities. Campus security authorities include the following:

- A member of a campus police department or a campus security department of an institution.
- Any individual or individuals who have responsibility for campus security, but who do not constitute a campus police department or a campus security department (e.g., an individual who is responsible for monitoring the entrance into institutional property).
- Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses.
- An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, the following campus positions:
  - Vice President for Student Services & Enrollment Management
  - Director of Student Life
  - Housing Coordinator
  - All Head Coaches and Assistant Coaches for all areas in the Athletic Department.
  - Resident Assistants
  - Student Success Coaches
- **An official is defined as** any person who has the authority and the duty to take action or respond to particular issues on behalf of the institution.

The intent of including non-law enforcement personnel as campus security authorities is to acknowledge that many people, students in particular, are hesitant about reporting crimes to the police, but may be more inclined to report incidents to other campus-affiliated individuals.

Examples of individuals who DO NOT meet the criteria for being campus security authorities include a faculty member who does not have any responsibility for student and campus activity

beyond the classroom, clerical staff, custodians and maintenance personnel and cafeteria staff. A pastoral or professional counselor on campus does not have significant responsibility for student and campus activity and are exempt from reporting crimes to the campus police. A physician in a campus health center or a counselor in a counseling center whose only responsibility is to provide care to students is unlikely to have significant responsibility for student and campus activity.

All campus officials, counselors, faculty and staff are encouraged to report all crimes even if not required to do so. The Police Department understands the confidential nature of certain campus officials and will respect the confidentiality of all information obtained for statistical reporting purposes. Only general information, such as general location, type of crime and date of crime, are needed to report crime statistics. Complete reporting by all college members will assist in providing a secure campus environment.

### ***Responsibilities of Campus Security Authorities***

Because of the law's complex reporting requirements, the most reasonable and effective way to manage the reporting is as follows: If Campus Security Authorities observe any crime listed below, or if any person reveals to a Campus Security Authority, in good faith, that he/she learned of or were the victim of, perpetrator of, or witness to any crime listed below, the Campus Security Authority must immediately notify the OC Police Department.

Crimes that should be reported are:

- Murder and non-negligent manslaughter
- Negligent manslaughter
- Forcible sex offenses
- Non-forcible sex offenses
- Robbery
- Aggravated assault
- Burglary
- Motor vehicle theft
- Arson
- All hate crimes involving bodily injury
- All liquor, drug or weapons law violations resulting in an arrest

Definitions of these crimes may be found in the following sections.

Clery Act crimes reported to local municipal police will be included as long as the municipal police agency notifies the OC Police and the reported crime occurred in an area for which the institution is responsible. The College contacts the City of Odessa and makes a good faith effort to obtain information on reported Clery Act crimes.

### **Timely Warnings**

#### ***Crime Alert***

In order to keep the OC community informed about serious crimes and security issues, timely warnings may be issued in the form of a Crime Alert. Crime Alerts are issued on a case-by-case basis in a manner that will provide notification to the campus community about certain reportable criminal incidents that occur on or very near the campus. The institution must also believe the criminal incident poses a continuing threat to the community and the alert will aid in the prevention of similar crimes in the future. The OC Chief of Police, or designee, along with the Vice President of Student Services, will consult with the President of the College and assess the

level of the threat to the College community. The alerts are generally written by the Chief of Police or Vice President for Student Services. The Office of Marketing & Media Relations and/or Information Technology prepares the alerts for distribution to the campus community.

The method of delivery is determined in light of all the facts available at the time. Various methods of delivery may be employees, including e-mail, crime alert posters, text message, voice mail, website, and/or social media, to inform students and employees on campus. The crimes that typically result in a timely warning are referred to herein as "Clery Act Crimes". These crimes, as defined by 34 CFR 668.46(b) (c), are listed below:

<b>Criminal Homicide</b> (1) Murder and Non-Negligent Manslaughter (2) Negligent Manslaughter
<b>Forcible Sex Offenses</b> (1) Forcible Sexual Assault (2) Forcible Sodomy (3) Sexual Assault with an Object (4) Forcible Fondling
<b>Non-Forcible Sex Offenses</b> (1) Incest (2) Statutory Rape
<b>Robbery</b>
<b>Aggravated Assault</b>
<b>Burglary (this does not include burglary of a motor vehicle)</b>
<b>Motor Vehicle Theft</b>
<b>Arson</b>

These crimes must have occurred within those areas of the campus that are specifically defined in 34 CFR 668.46(a). These areas are broken down into four categories:

- On Campus Property
- Residential Facilities (*Definitions for these categories can be viewed at [www.securityoncampus.org](http://www.securityoncampus.org) )*
- Non-Campus Property
- Public Property

**\* Odessa College will not necessarily issue timely warnings for every Clery Act criminal incident that is reported since that specific incident may not pose a continuing threat to the community. Certain Clery Act crimes like motor vehicle theft, for example, occur infrequently on the campus at random locations. Suspect information is often never**

**provided or determined. This is also true of the Odessa area. Individuals should exercise due care and caution to avoid being victimized. Review crime prevention tips published by OCPD or attend a crime prevention training/briefing.**

### ***Crime Alert (Off-Campus)***

OC may post a Crime Alert (Off Campus) for certain Clery Act crimes occurring outside the patrol jurisdiction of the OCPD, when timely notification is received by the OCPD and the offense is considered to represent a serious or continuing threat to the students and employees of OC due to the nature of the crime, and/or proximity to the campus

Even though this action is not required by law, OC strongly believes in supporting the spirit of the Clery Act by informing the community about certain crimes that are reported in the areas immediately surrounding our campus; yet still outside the normal OC Police patrol area.

### ***When are timely warnings issued?***

In accordance with the published guidelines used to interpret 34 CFR 668(e), the decision to issue a timely warning is made on a case-by-case basis in light of all facts surrounding the crime, including factors such as the nature of the crime, the continuing danger to the community, and the possible risk of compromising law enforcement efforts. Neither the Clery Act nor the Department of Education defines "timely". The Department of Education has stated the warning should be issued as soon as the pertinent information is available.

OC will issue timely warnings without delay once reported information has been verified and the determination is made that an immediate threat to the community is evident. Furthermore, timely warnings may be issued for other offenses not covered by this regulation if a determination is made that the warning will aid in preventing similar offenses from occurring.

### **Crime Definitions**

#### **Murder – Non-negligent Manslaughter**

*The killing of another person intentionally and with premeditation.*

#### **Negligent Manslaughter**

*The killing of one human being by another through gross negligence.*

#### **Robbery**

*The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.*

**Aggravated Assault**

*An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)*

**Burglary**

*The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.*

**Motor Vehicle Theft**

*The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access; even though the vehicles are later abandoned including joyriding.)*

**Weapon Law Violations**

*The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.*

**Drug Abuse Violations**

*These are violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives (morphine, heroin, and codeine); marijuana; synthetic narcotics (Demerol, Methadone), and dangerous non-narcotic drugs (GHB, Rohypnol, and Ecstasy).*

**Liquor Law Violations**

*The violation of laws or ordinances prohibiting: manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; driving under the influence as a minor; maintaining unlawful drinking places; bootlegging; operating an illegal still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Public Intoxication and Driving While Intoxicated are Penal Code violations and are not included in this definition.)*

**Arson**

*Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.*

## Sex Offenses Definitions / Domestic Violence Definitions

### ***Sex Offenses-Forcible***

*Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.*

**A. Forcible Rape**-The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

**B. Forcible Sodomy**-Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the persons will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**C. Sexual Assault With An Object**-The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will; where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**D. Forcible Fondling**-The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

### ***Sex Offenses-Non-forcible***

*Unlawful, non-forcible sexual intercourse.*

**A. Incest**-Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**B. Statutory Rape**-Non-forcible sexual intercourse with a person who is under the statutory age of consent.

### ***Family Violence***

(Domestic Violence) to mean an act, other than a defensive measure to protect oneself, by a member of a family against another member of the family that is intended to result in physical harm, bodily injury, or sexual assault or that is a threat that reasonably places the family member in fear of imminent physical harm, bodily injury, or sexual assault.

***Dating Violence***

Defined in Texas as an act, other than a defensive measure to protect oneself, that is committed against a victim with whom the actor has or has had a dating relationship; or because of the victim's dating relationship with an individual with whom the actor is or has been in a dating relationship. The act is intended to result in physical harm, bodily injury, or sexual assault or that is a threat that reasonably places the victim in fear of imminent physical harm, bodily injury, or sexual assault. A "Dating Relationship" means a relationship between individuals who have or have had a continuing relationship of a romantic or intimate nature which is determined based on consideration of the length, nature, frequency and type of interaction between the persons involved in the relationship. (Texas Family Code 71.0021)

***Sexual Assault***

An offense if committed by a person that intentionally or knowingly causes the penetration of the anus or sexual organ of another person by any means, without that person's consent; or causes the penetration of the mouth of another person by the sexual organ of the actor, without that person's consent; or causes the sexual organ of another person, without that person's consent, to contact or penetrate the mouth, anus, or sexual organ of another person, including the actor. (Texas Penal Code Sec. 22.011)

“Without Consent” in regards to sexual assault is defined in Texas Penal Code as:

- the actor compels the other person to submit by the use of violence;
- the actor compels the other person to submit by threatening to use violence against the victim or against any other person;
- the other person has not consented and the actor knows the other person is unconscious or physically unable to resist;
- the actor knows that as a result of mental disease the other person is at the time of the sexual assault incapable of appraising the nature of the act;
- the other person has not consented and the actor knows the other person is unaware that the sexual assault is occurring;
- the actor has intentionally impaired the other person's any substance without the victim's knowledge. (Texas Penal Code Sec. 22.011)

***Stalking***

When a person commits an offense on more than one occasion and pursuant to the same course of conduct directed specifically at another person, knowingly engages in conduct that:

- the actor knows or reasonably believes the victim will regard as threatening bodily injury or death for the other person; bodily injury or death for a member of the other person's family or for an individual with whom the other person has a dating relationship; or that an offense will be committed against the other person's property;
- causes the other person, a member of the other person's family, or an individual with whom the other person has a dating relationship to be placed in fear of bodily injury or death or fear that an offense will be committed against the other person's property.

**Monitoring and Recording Criminal Activity**

The OC Police Department tracks and records index crimes occurring on **ALL** OC campuses and in those areas immediately contiguous to the main campus where many students may live and frequently access. These crimes are categorized as:

- Non-campus buildings or property owned or controlled by student organizations that are recognized by the College.
- Non-campus buildings or property owned or controlled by the College that are used in direct support of, or in relation to, the College’s educational purposes, are frequently used by students, and are not in the same reasonable contiguous geographic area of the College; and
- Public property including thoroughfares, streets, sidewalks, and parking facilities that are within the campus or immediately adjacent to and accessible from the campus. The jurisdiction of the OC Police department does not extend to public property contiguous to the campus; therefore the department has a limited role in investigating criminal activity at these locations. The department’s role is limited to information sharing, cooperation, and coordination with the investigating local law enforcement agency.

**Criminal Incidents within the Contiguous Area**

The OC Police Department obtains crime statistics from the Odessa Police Department regarding the criminal incidents occurring within the contiguous area surrounding the campus. These criminal incidents are included in the OC Police Department Crime Statistics as required by the Department of Education in compliance with Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

**CRIME STATISTICS**

ODESSA COLLEGE - MAIN CAMPUS Crime on Campus Report 2014-2016						
Offense Type	Year	On Campus	Residential Facilities	Non-Campus Buildings & Property	Public Property	Total
Murder and Non-Negligent Manslaughter	2014	0	0	0	0	0
	2015	0	0	0	0	0
	2016	0	0	0	0	0
Negligent Manslaughter	2014	0	0	0	0	0
	2015	0	0	0	0	0
	2016	0	0	0	0	0
Forcible Sex Offenses	2014	0	0	0	0	0
	2015	0	0	0	0	0
	2016	0	0	0	0	0
Forcible Sex Offenses- Not Reported to Police (reported to other campus officials)	2014	0	0	0	0	0
	2015	0	0	0	0	0
	2016	0	0	0	0	0
Non-Forcible Sex Offenses	2014	0	0	0	0	0
	2015	0	0	0	0	0
	2016	0	0	0	0	0

<b>Non-Forcible Sex Offenses- Not Reported to Police (reported to other campus officials)</b>	2014	0	0	0	0	0
	2015	0	0	0	0	0
	2016	0	0	0	0	0
<b>Robbery</b>	2014	0	0	0	0	0
	2015	0	0	0	0	0
	2016	0	0	0	0	0
<b>Aggravated Assault</b>	2014	1	0	0	0	1
	2015	0	0	0	0	0
	2016	0	0	0	0	0
<b>Burglary</b>	2014	7	3	0	0	7
	2015	6	3	0	0	6
	2016	1	0	0	0	1
<b>Motor Vehicle Theft</b>	2014	0	0	0	0	0
	2015	0	0	0	0	0
	2016	1	0	0	0	1
<b>Arson</b>	2014	0	0	0	0	0
	2015	0	0	0	0	0
	2016	0	0	0	0	0
<b>Family, Dating Violence &amp; Stalking</b>	2014	0	0	0	0	0
	2015	0	0	0	0	0
	2016	0	0	0	0	0

<b>ODESSA COLLEGE - MAIN CAMPUS</b>					
<b>Arrests for Liquor Law, Drug and Weapons Violations</b>					
<b>Offense Type</b>	<b>Year</b>	<b>On Campus</b>	<b>Residential Facilities</b>	<b>Non-Campus Buildings &amp; Property</b>	<b>Public Property</b>
<b>Liquor Law Violations</b>	2014	1	0	0	0
	2015	0	0	0	0
	2016	0	0	0	0
<b>Drug Violations</b>	2014	1	0	0	0
	2015	2	5	0	0
	2016	0	0	0	0
<b>Weapons Violations</b>	2014	0	0	0	0
	2015	0	0	0	0
	2016	0	0	0	0

**ODESSA COLLEGE - MAIN CAMPUS**

On-Campus Disciplinary Referrals					
Offense Type	Year	On Campus	Residential Facilities	Non-Campus Buildings & Property	Public Property
Liquor Law Violations	2014	69	69	0	0
	2015	42	42	0	0
	2016	33	33	0	0
Drug Violations	2014	6	6	0	0
	2015	2	2	0	0
	2016	7	7	0	0
Weapons Violations	2014	0	0	0	0
	2015	0	0	0	0
	2016	0	0	0	0

For more information regarding crime statistics reporting for this and other campuses, visit the Office of Postsecondary Education (OPE) website at: <http://www.ed.gov/about/offices/list/ope/index.html>

### Hate Crimes - Main Campus (2014-2016)

Reported by category of prejudice, any crime reported that manifest evidence that the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity or disability.

During the 2014 calendar year, no hate crimes were reported.

During the 2015 calendar year, no hate crimes were reported.

During the 2016 calendar year, no hate crimes were reported.

### Sex Offender Registry and Access to Related Information

The federal **Campus Sex Crimes Prevention Act**, enacted on October 28, 2000, went into effect October 28, 2002. The law requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice, as required under State law, of each institution of higher education in that State at which the person is employed, carries on a vocation, or is a student.

This act amends the Family Educational Rights and Privacy Act of 1974 to clarify that nothing in that Act may be construed to prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders and requires the Secretary of Education to take appropriate steps to notify educational institutions that disclosure of this information is permitted.

State law requires persons convicted of or placed on deferred community supervision for certain offenses to register as sexual offenders. Offenders who committed "sexually violent" offenses

(most contact offenses) must register for the remainder of their life, even after completing probation or parole. Others (some non-contact offenses) may quit registering ten years after completing their term of supervision.

Law enforcement authorities are required to inform the College when registered sex offenders indicate they are living, working or volunteering services on campus. To learn whether information of this nature has been provided to the College, contact the OC Police Department at 201 W. University Blvd. in the Spur II Building, or call 335-6666.

You can access the sex offender registration files free of charge through the Texas Department of Public Safety web page at [www.txdps.state.tx.us](http://www.txdps.state.tx.us).

### **Alcohol and Substance Use Policies, Prevention and Resources**

The College is dedicated to providing a healthy, comfortable, and productive environment for students, faculty, staff, and guests. All members of the College community are expected to maintain self-control. Conduct should be consistent with ideals of academic excellence, health, and responsible social behavior, including recognition of the rights of others.

#### ***Alcohol Possession and Consumption***

The use of intoxicating beverages shall be prohibited in classroom buildings, laboratories, residence halls, auditoriums, library buildings, museums, faculty and administrative offices, intercollegiate and intramural athletic facilities and all other public campus areas; provided, however, that with the prior consent of the board, the provisions herein may be waived with respect to any specific affair that is sponsored by the institution. State law shall be strictly enforced at all times on all property controlled by the District in regard to the possession and consumption of alcoholic beverages.

All members of the College community should at all times be cognizant of and comply with state and local liquor laws. **It is unlawful in the state of Texas for any person under the age of 21 to possess, purchase, or drink alcoholic beverages, except when with either a parent or adult spouse.** Providing alcoholic beverages to minors other than where the law provides is prohibited. A violation of this policy subjects the offender(s) to internal disciplinary and/or law enforcement action, which may include a court appearance citation or arrest.

#### ***Drug Possession and Consumption***

Every OC student shall be responsible for compliance with all local, state, and federal laws regarding controlled substances including, but not limited to, their use, sale, distribution, possession, or manufacture. Violations of any local, state, or federal law regarding controlled substances may subject the person to disciplinary proceedings by the Director of Student Life Office without regard to any proceedings in local, state, or federal courts.

No student shall possess, use, transmit, or attempt to possess, use, or transmit or be under the influence of (legal intoxication not required) any of the following substances on school premises during any school term or off school premises at a school-sponsored activity, function or event:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint or any other volatile chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering or behavior-altering drugs.
5. The transmittal, sale or attempted sale of what is represented to be any of the above-listed substances is also prohibited under this policy.

### **College Disciplinary Programs**

When the standards of conduct regarding alcohol or illicit drugs are violated, sanctions may be imposed by the Director of Student Life. Possible sanctions include, but are not limited to, a fine, assignment to work/community service, notification of parents, suspension, or expulsion. The College will impose a minimum disciplinary penalty of suspension for a specified period of time or suspension of rights and privileges, or both, for conduct related to the use, possession, or distribution of drugs that are prohibited by state, federal, or local law.

### **College Education Programs**

In accordance with the Drug Free Schools and Campuses Drug Prevention Program, Odessa College has adopted and implemented a program to prevent the unlawful possession, use, or distribution of illicit drugs/alcohol by its students or staff on school premises or as part of any of its activities. Odessa College recognizes the importance of information about drug/alcohol abuse. Printed information is available in the Student Life Office regarding standards of conduct and legal and disciplinary sanctions for the unlawful possession or distribution of illicit drugs/alcohol.

The Licensed Professional Counselor works closely with the Director of Student Life to assist those students who are at risk, or have violated the College Drug and Alcohol policies. Once students are referred to the Counselor, sessions are focused on each type of violation.

A special training program has also been created for Resident Assistants. This program informs the RAs about stress, alcohol use, depression, suicide, and other issues the advisors may face with students who are going to be living on campus.

The Licensed Professional Counselor also offers programs throughout the semester to groups upon request. The Counselor also offers referrals to outside assistance agencies which can provide further assistance to students, faculty, and staff.

Listings of area resources for drug/alcohol counseling and rehabilitation are also available in the OC Advising Center or from the Director of Student Life.

### **Sexual Misconduct Policy, Procedures, Prevention and Resources**

#### ***Sexual Harassment***

Odessa College is opposed to any and all forms of sexual discrimination or harassment within the College community and will take the steps necessary to stop such conduct. Determining what constitutes sexual harassment can vary according to individual circumstances, but it can be

described in general terms as unwanted or unwelcome sexually-oriented behavior, such as physical actions or verbal comments, which adversely affects the working or learning environment of an individual.

This statement of zero tolerance for sexual harassment applies to students and College personnel alike. Odessa College's sexual harassment policy and procedures are designed to deal with complaints of sexual harassment in a reasonable and orderly fashion.

Federal law requires that the College appoint a Title IX coordinator, who is responsible for serving as a resource person on sexual harassment issues and all other forms of discrimination. The Executive Director of Administration and Human Resources is the designated harassment prevention/Title IX coordinator. The Director of Student Life will serve as an advocate for students in distress or a person of contact to initiate campus investigations.

### ***Sexual Assault and Related Offenses***

Odessa College is committed to providing a safe, secure environment for students, visitors, and employees. The College provides educational materials to staff and students promoting safety awareness and crime prevention. The College's educational programs:

- promote and support institutional activity programming that encourages safety awareness as it relates to sexual assaults and non-sexual offenses;
- expand collaborative relationships between community groups, agencies, and the institution for education, treatment, and referral of those who have experienced sexual assaults or nonsexual offenses;
- provide training for students, faculty, and staff to enable them to detect specific problems as a result of sexual assaults and to refer persons with such problems to appropriate referral sources;
- provide counseling services for students needing assistance;
- include printed materials and guest lecturers promoting safety and crime awareness during faculty/staff in-service meetings;
- promote use of the "buddy system" for students in college housing; and
- continue to strengthen relationships with law enforcement officials to insure quick response to calls involving sexual assault or other campus crimes.

### ***Preventing Sexual Assault & Reporting Incidents***

Sexual assault is an act of violence. Sexual assault should not happen in a learning environment, but it can, even with people you know and trust. Most sexual assaults are committed by acquaintances. This is sometimes referred to as acquaintance rape. For this reason, it is important for you to be assertive, direct, and clear in your communications. Be aware of your non-verbal and verbal communication. Always be on alert when you get in a car with someone you have just met (perhaps at a party or from online), no matter how nice the person seems. Also, it is a good practice to never leave your drink unattended if at a party or social gathering. The use of alcohol and drugs at social gatherings dramatically increases the risk of sexual assault for college students.

If you have been sexually assaulted on campus, report the crime to the Campus Police or the Director of Student Life. Students living on-campus should contact the Housing Coordinator if the assault occurs in the residence halls. Reporting does not mean you must take legal action. This is a choice you can make later. By reporting the crime, though, you may help to stop a rapist. Chances are that the person has raped before and will rape again, until apprehended. If you have been raped, preserve physical evidence that could be useful later on. Do not change clothes, bathe, or use the bathroom. Do seek medical care immediately, whether or not you report the crime. In addition to taking care of obvious injuries, you need medical care to protect you from unwanted sexually transmitted diseases/infections.

The law warns that knowing someone—even intimately—is never an excuse for forced sex. Clear communication should be used to reach an understanding with a friend or date. Do not assume an earlier understanding still holds; do not ever assume communication can be clear if either party is abusing alcohol or other drugs.

In social situations, both women and men must use good judgment because the stakes are high for both. The best precaution is to stay in control and remember that a wrong decision in the area of sexual activity may remain with you for a lifetime.

### ***Campus Sexual Assault Victim Bill of Rights***

Both the accuser and accused have rights in regard to sexual assault investigations. The accused students will have the same rights as any student involved in the disciplinary process. As necessary, victims of sexual assault may take advantage of any and all rights that the College has established for such victims. Victims of sexual assault will have the right to the following:

1. Reasonable changes to the academic and/or living situations;
2. Referrals to counseling, assistance in notifying law enforcement;
3. Same opportunity as accused to have others present at disciplinary hearing/meetings;
4. Unconditional notification of outcomes of disciplinary hearing sanctions and terms of sanction in place;
5. Opportunities and assistance to speak (or choose not to speak) to anyone regarding the outcome; and
6. Name and identifying information kept confidential (FERPA right).

### **Weapons Policy**

In accordance with Texas Penal Code, Chapter 46, it is a felony to intentionally, knowingly, or recklessly possess a firearm, location-restricted knife, or prohibited weapon on the physical premises of a school or educational institution, to include any buildings or passenger transportation vehicles under the direct control of the educational institution, except in accordance with Texas Penal Code, Chapter 46.035, which states that a handgun license holder may carry a concealed handgun on or about their person.

### **Missing Students Policy**

Odessa College has a missing person's procedure in accordance with the U.S. Department of Education regulations for institutions of higher education. Students living on campus must keep on file the name and contact information of an individual that the student wishes to be contacted in the event that the student is determined to be missing by College officials. If at any time a

student is reported missing for more than forty-eight (48) continuous hours, the Director of Student Life will initiate an investigation to include room inspection, inquiries of close friends, inquiry of class attendance, and calls to other individuals which may have information on the whereabouts of the student.

### **General Crime Prevention Tips**

- Avoid walking alone, particularly after dark. Contact OC Police for a security escort whenever possible. If walking alone is unavoidable, be aware of your surroundings and let someone know when to expect you.
- Walk purposefully and make eye contact with strangers.
- Avoid shortcuts. The shortest route is not always the safest route. Walk along the mid-point between curbs and buildings and away from alleys and bushes.
- Dress for mobility, particularly after dark.
- Avoid deserted areas, poorly lit streets, alleys, and pathways.
- Never jog alone after dark.
- When walking or jogging, go against the flow of traffic; that makes it harder for motorists to bother you. (If harassed from a car, walk or run in the opposite direction. Scream if you are truly frightened.)
- Do not jog while wearing stereo headphones. It's important to be alert to what's happening around you.
- Carry your personal belongings in a backpack or similar container that will enable your arms and hands to be free at all times.
- Avoid approaching your car with bundles that restrict use of your arms. If you've been shopping, ask the store for assistance.
- Always have your keys ready to unlock the door to your car or residence and enter without delay. Lock the doors after you get inside.
- Before entering your car, look in the back seat and on the floorboard.
- Always lock car doors and windows when you leave or enter your car.
- Never leave belongings in plain view in your car. Lock them in the trunk.
- If someone in a vehicle attempts to stop you - even to ask for directions - do not get close to the vehicle.
- Register, engrave, mark, and/or photograph all your valuables including bicycles, stereos, jewelry, vehicles, computers, etc.
- Never get on an elevator with someone who looks suspicious. If someone who looks suspicious gets on, get off immediately.
- Avoid using ATMs in dark, isolated areas; it's best to use machines that are highly visible in public areas such as supermarkets.
- Never flash your cash. Always have "emergency" change for a phone call.
- Be responsible with alcohol. If you are intoxicated, you are less alert and an easier target for robbers and attackers.

### **Security in the Residence Halls**

- Never leave your door open, even if you will be gone for only a few minutes.
- Never prop any door open.
- Always lock doors, screens, and windows to prevent uninvited access to your room.
- Don't mark your room key or key chain with your name, address, or telephone number.
- Do not give anyone a key to your room.
- Do not leave valuables in plain sight.
- Never let strangers into your apartment. This puts you and others at risk.

- Be aware of suspicious persons and activities. If you observe someone or something suspicious, notify a resident assistant and the OC Police Department, 335-6666.

### Electrical Safety

- Do not overload extension cords, power strips, or outlets.
- Get a power strip with an over-current protector.
- Be wary of electrical outlets that are too hot to touch.
- Do not connect multiple extension cords together.
- Do not route cords under doors or carpets.
- Do not staple extension cords.
- Look for the UL Mark on any electrical product you use.
- Use light bulbs with correct wattage for lamps.

### Fire Safety

- Never ignore a fire alarm.
- Never disable a smoke alarm by removing the battery.
- Always call the fire department or 911 immediately for an emergency.
- Memorize the number of doors to the nearest exit.
- Close doors behind you as you leave the building.
- Protect yourself and your roommates before property and valuables.

### Helpful Telephone Numbers

<b>Police/Fire/Ambulance Emergency</b>	<b>911</b>
OC Police Non-Emergency	335-6666
OC Police On-Call (or After Hours Help)	238-6334
Director of Student Life	335-6338
OC Counselor	335-6121
OC Physical Plant	335-6512
Vice President Student Services	335-6683
Student Housing Front Desk	335-6300
Student Housing On Call	212-4613
Medical Center Hospital	640-4000
Odessa Regional Medical Center	582-8000
Odessa Police Department	
Emergency	911
Non-emergency	333-3641
Odessa Fire Department	
Emergency	911
Non-emergency	335-3318
Ector County Sheriff's Office	
Emergency	911

Non-emergency	335-3050
Odessa Crisis Center	333-2527
To Check Texas Road Conditions	(800) 452-9292
Texas Road Side Assistance	(800) 525-5555

## **FIRE SAFETY**

In accordance with the Higher Education Opportunities Act of 2008, Odessa College is providing mandatory fire safety information for on-campus housing facilities as part of this Annual Security Report. All reports of fires and alarms are maintained in a database within the OC Police Department and Physical Plant Office. Data collected includes, but is not limited to, the building name; alarm location; time and date; the number and cause of each fire; any and all injuries; any fatalities; and dollar values for property damaged by the fire.

### **Description of Residence Hall Fire Systems**

College residence halls have:

- An interior fire alarm system with detection throughout the building, including detectors in sleeping rooms;
- An interior fire alarm panel which triggers a full first alarm response to the building upon evacuation; and
- Automatic fire sprinklers in the residence halls.

### **Fire Safety Policies**

The following are prohibited in the residence halls because of their serious potential as fire hazards:

1. Open flame items such as candles and incense.
2. Use or possession of fireworks or explosives.
3. Live Christmas trees and other materials of flammable nature.
4. Improper use and size of extension cords.
5. Octopus or cube electrical plugs or outlets.
6. Improper use of decorations (over lights, doors, exits).
7. Excessive use/overloading of electrical outlets.

### **Fire Education and Training**

Each semester, Resident Assistants and other Housing personnel undergo training to ensure proper skills and knowledge of evacuation procedures and fire safety policies.

Basic fire safety instruction is provided during new employee orientation and professional development weeks. Additional training is available by request from a department or group of employees. Trainings and evacuations are monitored by the Campus Safety Advisory Committee.

Basic fire safety instruction is provided to all students living in Residence Halls who attend the mandatory housing orientation meetings at the beginning of each academic year.

Fire evacuation drills are conducted as follows:

- Residence Halls: At least two per semester
- Day Care Facility: One per month
- Academic/Administrative Buildings: At least one per month

### **Fire Evacuation Plan**

1. If smoke or flames are visible, notify the housing staff immediately and/or call the College police department at 335-6666. In the event of an obvious emergency, dial 911.
2. When the alarm sounds, check the door to see if it is warm before opening it.

3. If unable to leave the room, use towels to block the cracks around the door to prevent the smoke from entering the room and hang a sheet out the window to signal rescuers.
4. If the hallway is clear of smoke and flames, close the room door and walk quickly to the nearest exit.
5. When smoke is present, stay low while moving through the area.
6. After leaving the building, gather in the designated place to meet with the housing staff for further instructions.
7. Stay away from the building, out of the way of the fire fighters and away from flying debris.
8. Wait for an official clearance to re-enter the building.

**Reporting of Fire**

All fires should be reported to the Housing Office and OC Police Department.

Housing Office            335-6300  
 OC Police                    335-6666

**Plans for future improvements**

We will plan required fire extinguisher training for all live-in housing personnel, including resident assistants during the annual training prior to each semester. We will offer voluntary fire extinguisher training for other residents.

**Residence Hall Fire Systems**

Facility	Style	Safety System	Sprinkler System
Century Commons	Apartments	Smoke alarm/Fire Alarm /Extinguishers	Yes
Wrangler Hall	Suite	Smoke detectors/Extinguishers	Yes

**FIRE STATISTICS**

	2016	2015	2014
Number of fires	0	0	0
Injuries	0	0	0
Deaths	0	0	0
Property damage value	0	0	0
Number of supervised fire drills	21	21	9

**Definition of a Fire:** For the purposes of fire safety reporting, a **fire** is, “Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.”

**Number of fires by cause**

	2016	2015	2014
Cooking	0	0	0
Smoking materials	0	0	0
Open flame	0	0	0
Electricity	0	0	0
Heating equipment	0	0	0
Machinery industrial	0	0	0
Natural	0	0	0
Other	0	0	0
Arson	0	0	0
Undetermined	0	0	0

(END OF REPORT)