

## Stafford Direct Loan Request Form

### Before you can be awarded a loan:

1. Complete your FAFSA [www.studentaid.gov](http://www.studentaid.gov)
2. Complete an MPN (undergraduate master promissory note) [www.studentaid.gov/mpn/](http://www.studentaid.gov/mpn/)
3. Complete entrance counseling at [www.studentaid.gov/entrance-counseling/](http://www.studentaid.gov/entrance-counseling/)
4. Complete this form and return it to our office.
5. Enroll in at least **6 credit hours** to receive a loan.
6. Maintain SAP (Have a cumulative **GPA of 2.0** and have **completed 67%** of the classes in which you have enrolled) Students on financial aid suspension will **not be awarded a loan**.
7. Be sure that your address and major are up to date in the Record's Office.
8. Request a transcript evaluation by the Record's Office to transfer acceptable credits to OC, if you have attended any other colleges.

### Loan Limits

Loans are to be used for school related expenses. Don't ask for more than you need! Loans must be paid back with interest (currently 6.533% for subsidized and 6.533% for unsubsidized).

Undergraduate Year in School	# Of Hours Transferred Or Earned in Current Major	Dependent Subsidized	Total Sub. & Unsub.	Independent Subsidized	Total Sub. & Unsub.
First Year	0-29	\$3500	\$5500	\$3500	\$9500
Second Year	30-59	\$4500	\$6500	\$4500	\$10500

Independent students may borrow the maximum in both subsidized and unsubsidized money. For example, an independent second year student may borrow up to \$10,500 (if the cost of attendance is not exceeded). Dependent students are unable to get loan increases without first applying for and being denied a Parent Plus loan. Due to regulatory restraints, we may not be able to certify your entire requested amount and we can never certify a loan for more than you request. Keep in mind that there is an upfront origination fee of **1.057%** that is **withheld from your loan award**.

If you would like to view your loans you may do this at [www.nslds.ed.gov](http://www.nslds.ed.gov).

### Disbursement of Funds

- Loans are released into **TWO** disbursements per semester, one at the beginning and another at the mid-point of the semester (Mid October for Fall & end of March for Spring. Summer dates vary depending on enrollment).
- We will disburse your loan by crediting your school account to pay tuition and fees, dorm charges and other authorized charges.
- Refunds are issued no earlier than 14 days after the first day of class. Set up direct deposit in your Wrangler Portal, or a check will be mailed to your address on file.
- Students who are both **first time borrowers** and **new to Odessa College** may not receive loan funds until **30 days after the first-class day**.

### After you receive your Loan

Notify both OC and Direct Loan Servicing Center (1-800-433-3243)

- If you change your name, address or phone number
- If you change schools
- If you stop attending or drop below 6 credit hours at the school that certified the loan
- If you graduate.

When you are no longer attending 6 credit hours because you've dropped or graduated, complete the required exit counseling from the [www.studentaid.gov/exit-counseling/](http://www.studentaid.gov/exit-counseling/) website. You will receive a 6-month grace period from the date you stopped attending and then begin repayment of your loans.

Student Name \_\_\_\_\_

Student ID # \_\_\_\_\_ Anticipated Graduation Date (**DON'T SKIP!**) \_\_\_\_\_

DOB: \_\_\_\_\_

**Amount Requested:**  
(For chosen loan term)

Which timeframe do you want this loan to cover? (Include the year) Check only one.

- Fall 20\_\_\_\_\_
- Spring 20\_\_\_\_\_
- Summer 20\_\_\_\_\_ (treated as one semester for loan purposes) will be processed after Spring break.

**You must mark one of the boxes below:**

- Only consider me for a subsidized loan.** Subsidized Stafford loans are need based and the government pays the interest as long as the student is enrolled in six hours or more.
- Consider me for **BOTH** subsidized and unsubsidized loans. Unsubsidized Stafford loans have a higher need limit and the interest builds while the student is in school.

Will any of these organizations be funding part of your education? Education assistance must be counted as a resource in meeting your need and may reduce your loan eligibility.

- WIA
- Texas Vocational Rehab.
- VA
- Texas Workforce Commission
- Employer
- Other: \_\_\_\_\_

**Please read the following and initial each item below:**

Hand written initials required or use DocuSign

- I understand that the disbursement date is the date the loan money is applied to OC charges. \_\_\_\_\_
- I have completed the MPN (master promissory note). \_\_\_\_\_
- I have completed the entrance counseling. \_\_\_\_\_
- I have submitted all transcripts to the Admissions Office and have requested them to be evaluated. \_\_\_\_\_

I have read and understand the Stafford Loan request form in its entirety. I understand that I must be enrolled in at least 6 credit hours and meet satisfactory academic progress regarding GPA and hours. I understand that my loan will be disbursed in two payments per semester and my first payment cannot be disbursed earlier than the first day of the semester. I understand that I may have to make other payment arrangements until my loan funds arrive. I understand that failure to repay a loan has serious consequences. I understand that repayment starts upon graduation or when my enrollment drops below 6 credit hours.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FA OFFICE ONLY**

Initials: \_\_\_\_\_

Date: \_\_\_\_\_