



Student Financial Aid  
Saulsbury Campus Center  
201 W. University • Odessa, TX 79764  
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(432)335-6429 • Fax: (432) 335-6824

**INCOME REDUCTION REQUEST Academic Year: \_\_\_\_\_**

Below is a list of possible circumstances which may allow a student to be considered for an Income Reduction calculation:

**Dependent Students:**

- Parent Loses Job/Retires
- Disability/Death of Parent
- Natural Disaster
- Loss of Untaxed Income
- Parents Separate/Divorce

**Independent Students:**

- Loss of Employment for Student/Spouse
- Loss of Untaxed Income
- Death of Spouse
- Separation/Divorce from spouse
- Disability
- Natural Disaster

If you feel you should be considered for one of these conditions, please provide a written statement explaining the situation in full detail. **Also provide any documentation that will substantiate your statement.** After this information has been reviewed you will be contacted to discuss your situation and determine what additional information may be needed. If your situation cannot be considered as a Special Consideration you will be informed of this decision as well.

**DEADLINE:** Odessa College must have a valid/accurate output document from the student’s FAFSA for the **CURRENT** award year by the last day of the semester in which the student is enrolled/attending. With this in mind, please see that all required documentation (to be determined after the initial interview) for this request has been submitted **at least a month** before the end of the semester.

Please complete the following:

Student Name: \_\_\_\_\_

Today’s Date: \_\_\_\_\_

Address: \_\_\_\_\_

Student ID # \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

I should be considered for a special consideration/income reduction calculation due to the following circumstances:

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