

AGENDA OF REGULAR MEETING
Odessa College Board of Trustees
Tuesday, April 27, 2021, 6:00 PM
Saulsbury Campus Center, Zant Community Room
201 W UNIVERSITY
ODESSA, TX 79764

1. **Call to Order** - Mr. Tommy Clark
2. **Pledge of Allegiance: United States & Texas** - Mr. Tommy Clark
3. **Introduce New Employees** - Ms. Lindsey Bryant
4. **Approval of Minutes of Regular Meeting of March 23, 2021** - Mr. Tommy Clark 2
5. **Approval of Minutes of Special Meeting of April 15, 2021** - Mr. Tommy Clark
6. **Pinning Ceremony for Campus Police Officer Leroy Flores** - Dr. Greg Williams
7. **Action Items:**
 - A. **Committee Reports**
 1. **Finance Committee** - Mr. Gary Johnson
 - a. **Resolution to Approve Nacero Tax Abatement**
8. **Financial Reports-** Ms. Brandy Ham
 - A. **Monthly Financial Statements & Budget Amendments**
 - B. **Quarterly Investment Reports**
9. **Naming Agreement for the Wood Health Sciences Building** - Ms. Jacqui Gore
10. **Informational Items:**
 - A. **Education Report - Early College High School Updates** - Mr. Karl Miller & Mr. James Ramage
 - B. **Institutional Effectiveness Report** - Dr. Janice Hicks
 - C. **Reappointment of College Attorney-** Dr. Greg Williams
 - D. **President's Report** - Dr. Gregory Williams
 1. **Odessa College Leadership Institute High Impact Strategies Workshop**
 2. **Spring 2021 Enrollment**
 3. **Virtual Aspen Prize Ceremony**
 4. **Vice President of Academic Partnerships**
 5. **Drive to Success Finale Event**
 6. **Aspen Prize Virtual Ceremony**
 7. **Wrangler Athletics Update**
 8. **Spring Graduation 2021**
 9. **Twitter Storm**
11. **Executive Session: Personnel - Recommendation for Administrative Appointments, Pursuant to Section 551.074 of the Texas Open Meetings Act of the Government Code**
12. **Executive Session: Personnel - Board Self- Evaluation, Pursuant to Section 551.074 of the Texas Open Meetings Act of the Government Code**
13. **Adjournment** - Mr. Tommy Clark

Gregory D. Williams, Ed.D., President

EXECUTIVE/ CLOSED SESSION: If during the course of the meeting, any discussion of any item on the agenda should be held in executive or closed session, the Board will convene in such executive or closed session in accordance with the Texas Open Meeting Act, Section §551.001 of the Texas Government Code.

Minutes of a Regular Meeting of the Odessa College Board of Trustees held Tuesday, March 23, 2021, via zoom, with the following:

Present

Tommy Clark
Dr. Tara Deaver
Gary Johnson
Larry Johnson
J. E. "Coach" Pressly
Trudy Lewis
Bruce Shearer

Absent

Neil Grape

Meeting was called to order by Board of Trustees Chair, Mr. Tommy Clark, at 6:03 p.m.

Pledge of Allegiance: United States & Texas

Mr. Clark led the group in the pledges.

Introduce New Employees

Ms. Lindsey Bryant, Director of Human Resources, introduced the following new employees:

Fille Kinyamahanga- Student Support Specialist
Iris Castro- College Connection Coach
Dr. Deshonta Holmes- Associate Vice President for Instruction- Efficacy
Danielle Collins- Assistant Director of the Fab Lab
Eileen Heuer- EMS Faculty
William Mischak- Law Enforcement Training Academy Staff Instructor

Approval of Minutes of Regular Meeting of February 23, 2021

Mr. Larry Johnson moved, seconded by Ms. Trudy Lewis, to approve the minutes of the Regular meeting of February 23, 2021.

Motion passed unanimously.

Approval of Minutes of Special Meeting of March 4, 2021

Mr. Larry Johnson moved, seconded by Ms. Trudy Lewis, to approve the minutes of the Special meeting of March 4, 2021.

Motion passed unanimously.

Committee Reports

1. Personnel Policy Committee

a. Consider for Approval Naming Agreement Process

Committee Chair, Mr. Bruce Shearer, stated that the Personnel Policy Committee met

recently to consider an update to the Board Policy CAM local regarding the naming agreement process at Odessa College. Ken Zartner joined to explain the proposal to modify this policy which would be to bring Odessa College donations and naming opportunities exceeding one million dollars to the Board of Trustees for support.

Mr. Shearer moved, seconded by Dr. Tara Deaver, to approve modification to Board Policy CAM local.

Motion passed unanimously.

2. Finance Committee

a. Approval of Course Fees for Fall 2021

Committee Chair, Mr. Gary Johnson, stated the Finance committee recently met to consider an additional course fee request for Fall 2021. An increase in course fee is requested for the FIRS 1301 course to support a 20% increase in uniform costs.

Mr. Larry Johnson moved, seconded by Mr. Gary Johnson, to approve the course fee changes proposed.

Motion passed unanimously.

Annual Report on Information Collected under the Odessa College Police Department's Policy on Racial Profiling

Ms. Kim McKay, Vice President for Student Services and Enrollment Management, stated that the Code of Criminal Procedures, article 2.132 Law Enforcement Policy on Racial Profiling requires law enforcement agencies who make motor vehicle stops to collect information relating to those stops and to submit the data annually to the Texas Commission on Law Enforcement (TCOLE); and the agency's governing body – in this case the Board of Trustees. The report is used to ensure that Odessa College police officers do not use race or ethnicity as a basis for contact or investigation during a traffic stop. The guiding question based on the statute is: did you know the race/ethnicity of the person prior to the traffic stop. Ms. McKay stated that the report was submitted to TCOLE in February, and tonight, presented to the Board of Trustees. No action is needed.

Monthly Financial Statements & Budget Amendments

Ms. Brandy Ham, Chief Financial Officer, highlighted various areas of the financial statements and Budget amendments as printed below:

(Kristi Gibbs will put financial reports in minute book)

Mr. Gary Johnson moved, seconded by Mr. Bruce Shearer, to approve the Monthly Financial Statements and Budget Amendments.

Motion passed unanimously.

Education Report: Dual Credit Updates

Dr. Jonathan Fuentes, Executive Director of Academic Partnerships, shared Dual Credit updates. Spring 2021 is a record spring dual credit enrollment of 2,515 which is 194 students higher than

spring 2020. Dr. Fuentes reported a large portion of this growth is from the smaller schools in the area such as Andrews and Pecos. The division is working to continue to expand course options in the outlying areas including new Commercial Drivers License programs, Certified Nurses Aid, General Business Certificates, Welding, QuickBooks and more. In terms of staffing Alyssa Hinojos is now within the Academic Partnerships division serving as the Coordinator of Recruitment. The role of Pecos Center Coordinator is being reworked as the Director of Extension Areas to assist in expanding connections and course offerings in the outlying areas. Lastly, they Dual Credit is working to recruit in new ways, highlighting programs to students and ensuring every community in the service areas has recruitment visits.

Institutional Effectiveness Report

Dr. Janice Hicks, Associate Vice President of Institutional Effectiveness, shared spring 2021 updates. As of March 22, 2021 Odessa College has seen a 2.8% enrollment increase over spring 2020. Spring course success was 82% for the Spring 1 term with a 3% drop rate. Spring Graduation numbers continue to grow with 626 graduates ready to be reviewed for graduation, a 15% increase over 2020. Dr. Hicks highlighted various projects the Institutional Effectiveness office is working on including transfer framework, leveraging technology to track student support, community needs assessments, and Project EPIC. Robert Rivas joined to share Odessa College will host the Odessa College Leadership Institute High Impact Strategies Workshop the week of April 19. While this will be the third workshop hosted by Odessa College it will be the first virtual option. There are four colleges currently registered.

President's Report

Continued Mask Mandate

On March 2nd Governor Greg Abbott issued an executive order lifting the mask mandate in Texas and increasing capacity of all businesses and facilities in the state of Texas to 100%. Odessa College is committed to keeping our community safe by continuing the health and safety protocols utilized thus far in the pandemic. Odessa College will continue to require masks, daily health screenings, sanitizing learning and support spaces, and social distancing through the end of the spring semester. After the spring semester the Administrative team will reassess and determine the next steps for our campus safety.

Emergency Aid Through Believe in Students Partnership

Believe in Students Partnership awarded Odessa College \$50,000 in additional emergency aid funds in light of the winter freeze Texas experienced in February. These funds are available through the edquity app along with the existing emergency funds. Students may apply to see if they are eligible for \$250 of emergency funds.

Vice President of Advancement, Business & Governmental Relations

Jacqui Gore has served Odessa College for the past 2 and a half years as the Executive Director for Advancement. In this role Ms. Gore rallied Odessa College together to raise money for community partners and scholarships, built phenomenal relationships within the community, and helped the campus to receive the largest donations Odessa College has seen to date. But, there is still work to do. Odessa College needs to continue to foster relationships with donors and build bridges with business partners in the Permian Basin. Ms. Gore has agreed to take on these additional responsibilities to help take Odessa College to the next level and with that her title will change to Vice President of Advancement, Business & Governmental Relations

OC All In Kick Off

March 17th Odessa College gathered to celebrate the return of our OC All In Program with attendance over 300 employees. The anticipated event featured the OC Drum Line, OC Blues dance team, the famous OC Quartet, and updates from the Administrative team. After 2 terms of pausing the OC All In program it is back for Spring 2 and the prizes are bigger than ever.

Adjournment

The meeting was adjourned at 6:57 p.m.

Secretary

Chair

Minutes of a Special Meeting of the Odessa College Board of Trustees held Thursday, April 15, 2021, via zoom, with the following:

Present

Trudy Lewis
Dr. Tara Deaver
Gary Johnson
Larry Johnson
J. E. "Coach" Pressly
Bruce Shearer
Tommy Clark

Absent

Neil Grape

Meeting was called to order by Board of Trustees Chair, Mr. Tommy Clark, at 5:03p.m.

Consider for Approval Request for Tax Abatement from Nacero

Mr. Gary Johnson stated that the Finance Committee recently met to review the tax abatement request from Nacero Incorporated. He stated that Nacero will be creating a gasoline manufacturing business in Penwell, Texas which resides in Ector County. The business will be subject to applicable taxes as approved by the Odessa College Board of Trustees. The College will recommend a 100% Tax Abatement for 5 years, declining 10% each year for the following 5 years. Nacero will pay the college the cumulative amount of the final 5 years abatement during year 1 but the abatement would continue to be 100% for the remainder of the 10 years. The cumulative revenue the college will receive from the tax abatement is \$3,360,189.

Mr. Gary Johnson moved, seconded by Mr. Bruce Shearer, to approve the Request for Tax Abatement from Nacero Incorporated.

Motion passed unanimously

Adjournment

The meeting was adjourned at 5:22 p.m.

Secretary

Chair

