

AGENDA OF REGULAR MEETING
Odessa College Board of Trustees
Tuesday, May 25, 2021, 6:00 PM
Saulsbury Campus Center, Zant Community Room
201 W UNIVERSITY
ODESSA, TX 79764

1. **Call to Order** - Mr. Tommy Clark
2. **Pledge of Allegiance: United States & Texas** - Mr. Tommy Clark
3. **Introduce New Employees** - Ms. Lindsey Bryant
4. **Approval of Minutes of Regular Meeting of April 27, 2021** - Mr. Tommy Clark 3
5. **Action Items:**
 - A. **Committee Reports**
 1. **Property Committee** - Dr. Tara Deaver 9
 - a. **Report on Approval of Systech Bid**
 - b. **Consider and Approve Bid for Food Service Vendor**
 - c. **Consider and Approve Purchase of Portable Buildings**
 - d. **Request for Consent from Board of Trustees of OJCD to Sell Property for Less than Market Value Specified in the Judgement of Foreclosure and Also Less than the Amount of Judgments Against the Property.**
 2. **Finance Committee** - Mr. Gary Johnson
 - a. **Consider and Approve Authorized Investment Business Organizations**
 - b. **Review Plan of Finance Consolidated Fund Revenue Bonds**
 - c. **Review and Approve Parameters Resolution Authorizing Issuance of Consolidated Fund Revenue Bonds, appointing a representative of the District and delegating to the representative certain matters with respect to the sale of the Bonds and the offering documents, and enacting other provisions relating to the issuance and sale of the Bonds.**
 - B. **Monthly Financial Statements & Budget Amendments** - Ms. Brandy Ham
 - C. **Recommendation for Appointment of Independent Auditors**- Ms. Brandy Ham
 - D. **Wood Health Sciences Building Naming agreements** - Jacqui Gore
 1. **Odessa Regional Medical Center**
 2. **Grow Odessa**
 - E. **OC Foundation Letter of Agreement** - Jacqui Gore
 - F. **Reappointment of College Attorney**- Dr. Gregory Williams
 - G. **Accept Resignation of Board Member Tommy Clark**- Dr. Gregory Williams
 - H. **Accept Resignation of Board Member Neil Grape**- Dr. Gregory Williams
 - I. **Consider and Approve Appointment of Hortencia DelBosque to the Unexpired Term, Place 2**
 - J. **Consider and Approve Appointment of Montie Garner to the Unexpired Term, Place 6**
 - K. **Reorganization of the Board**- Mr. Tommy Clark
6. **Informational Items:**
 - A. **Education Report - Employee of Excellence Award Winners** - Ms. Kim McKay
 - B. **Vision 2030 Update**- Mr. Ken Zartner
 - C. **Institutional Effectiveness Report** - Dr. Janice Hicks
 - D. **President's Report** - Dr. Gregory Williams
 1. **Record Graduation May 7 and 8**
 2. **Virtual Invasion**
 3. **Grand Opening of the Pantry Gardens**
 4. **Dr. Motamedi appointed to serve on the new THECB Transfer Advisory Committee**

5. **Aspen Prize 2021**
6. **Gary Johnson celebrates 30 years of serving as an Odessa College Board of Trustee**
7. **Adjournment - Mr. Tommy Clark**

Gregory D. Williams, Ed.D., President

EXECUTIVE/ CLOSED SESSION: If during the course of the meeting, any discussion of any item on the agenda should be held in executive or closed session, the Board will convene in such executive or closed session in accordance with the Texas Open Meeting Act, Section §551.001 of the Texas Government Code.

Minutes of a Regular Meeting of the Odessa College Board of Trustees held Tuesday, April 27, 2021, in the Zant Community Room, with the following:

Present

Tommy Clark
Dr. Tara Deaver
Gary Johnson
Larry Johnson
J. E. "Coach" Pressly
Trudy Lewis
Bruce Shearer
Neil Grape

Absent

Meeting was called to order by Board of Trustees Chair, Mr. Tommy Clark, at 6:01 p.m.

Pledge of Allegiance: United States & Texas

Mr. Clark led the group in the pledges.

Introduce New Employees

Ms. Lindsey Bryant, Director of Human Resources, introduced the following new employees:

Adam Webb- GED/ESL Coordinator
CJ Ricks- Student Support Specialist

Approval of Minutes of Regular Meeting of March 23, 2021

Mr. Gary Johnson moved, seconded by Mr. Larry Johnson, to approve the minutes of the Regular meeting of March 23, 2021.

Motion passed unanimously.

Approval of Minutes of Special Meeting of April 15, 2021

Mr. Gary Johnson moved, seconded by Ms. Trudy Lewis, to approve the minutes of the Special meeting of April 15, 2021.

Motion passed unanimously.

Pinning Ceremony for Campus Police Officer Leroy Flores

Mr. Tommy Clark invited Officer Leroy Flores to the podium. Mr. Clark introduced Mr. Flores and read a brief bio. Mr. Flores' wife pinned Officer Flores.

Committee Reports

1. Finance Committee

a. **Resolution to Approve Nacero Tax Abatement**

Mr. Gary Johnson read the following resolution.

RESOLUTION AND ORDER OF
ODESSA COLLEGE

STATE OF TEXAS §
 §
COUNTY OF ECTOR §

WHEREAS, the Finance Committee and the Odessa College Board of Trustees reviewed and considered the tax abatement request from Nacero Incorporated (“Nacero”).

WHEREAS, Nacero will be building and operating a gasoline manufacturing business in Penwell, Ector County, Texas and will be subject to applicable taxes as approved by the Odessa College Board of Trustees.

WHEREAS, Nacero has requested a ten year tax abatement from Odessa College with 100% tax abatement for the first five years, with the abatement then declining by 10% each year for the final five years of the abatement period.

WHEREAS, Nacero has agreed to pay Odessa College the amount of \$3,360,189.00 in year one as payment in full of the tax obligations to Odessa College which will accrue in the final five years of the abatement period.

WHEREAS, the Odessa College Board of Trustees voted in open meeting on April 15, 2021 to approve the requested abatement, and the motion to approve the abatement passed unanimously.

THEREFORE, BE IT RESOLVED AND ORDAINED BY THE BOARD OF TRUSTEES OF ODESSA COLLEGE THAT the ten year tax abatement requested by Nacero with 100% tax abatement for the first five years, declining by 10% each year for the final five years of the abatement period, and providing for payment of \$3,360,189.00 in year one of the abatement period as payment of the tax obligations which will accrue in the final five years of the abatement period is approved.

PASSED, APPROVED, AND ADOPTED THIS 27th day of April, 2021.

Odessa College

By: _____
Tommy Clark
President, Board of Trustees

ATTEST:

Larry Johnson
Secretary, Board of Trustees

Mr. Gary Johnson moved, seconded by Bruce Shearer, to approve the Resolution to Approve Nacero Tax Abatement.

Motion passed unanimously.

Monthly Financial Statements & Budget Amendments

Ms. Brandy Ham, Chief Financial Officer, highlighted various areas of the financial statements and Budget amendments as printed below:

(Kristi Gibbs will put financial reports in minute book)

Mr. Gary Johnson moved, seconded by Mr. Bruce Shearer, to approve the Monthly Financial Statements and Budget Amendments.

Motion passed unanimously.

Quarterly Investment Reports

Ms. Ham reviewed the Quarterly Investment Report for the quarter ending February 28, 2021, including our statements of compliance and a snapshot of the portfolio:

Face Amount/Shares	\$ 46,861,264.05
Market Value Total	\$ 47,563,897.11
Book Value Total	\$ 47,475,095.33
Yield to Maturity	0.53
Days to Maturity	375

Ms. Ham reported the following quarter end results by Asset Class for the quarter ending February 28, 2021, as follows:

	Market Value	Book Value (Cost)	Yield
CD's	\$1,266,168	\$1,243,000	1.32%
Municipal Bonds	\$14,972,109	\$14,893,831	1.34%
Money Market	\$1,987,356	\$2,000,000	0.32%
Public Investment Pools	\$29,338,264	\$29,338,264	0.11%
TOTAL	\$47,563,897	\$47,475,095	0.54%

Earnings/ Rate of Return

Interest Earned

- This Quarter \$ 59,036
- Fiscal Year \$ 118,239
- Budget for FY21 \$ 350,000

The annualized total rate of return on February 28, 2021, was 0.65%. Benchmark Yield is 0.09%

Mr. Gary Johnson moved, seconded by Dr. Tara Deaver, to approve the Quarterly Investment Report.

Motion passed unanimously.

Education Report: Early College High Schools

Mr. Karl Miller, Odessa Career & Technical Early College High School Principal, and Mr. James Ramage, Odessa Collegiate Academy Principal, joined to share updates on their respective schools. Mr. Miller shared enrollment statistics of OCTECHS and programs offered to students. Student may study Auto Tech, Diesel Tech, Business, Energy Tech, Criminal Justice, OSET, Culinary, and Welding Tech. Mr. Miller reported OCTECHS had their first college signing day in spring 2021 and thanked everyone who helped with that event. Mr. Ramage began by thanking members of the Odessa College team for all of their efforts in supporting OCA students. Mr. Ramage shared enrollment updates of each of their classes as well as current enrollment for next academic year. OCA has six programs to offer students: general studies, biology, business administration, liberal arts, STEM, and teaching early childhood-6 grade. Before graduation OCA students apply for at least 3 universities for transfer opportunities as well as complete the FAFSA and applytexas applications. Each high school expects to have over 400 students on campus in the 2021-2022 school year.

Institutional Effectiveness Report

Dr. Janice Hicks, Associate Vice President of Institutional Effectiveness, shared updates from the Odessa College Leadership Institute, High Impact Strategies Workshop 2021 and the institutions that joined the program. Institutions who participated learned about Odessa College culture, innovative programs, and idea sharing. Dr. Hicks then shared positive feedback from participants from a post workshop evaluation. This programs will now lead to an OCLI network to keep these high achieving institutions connected and engaged with each other and Odessa College. Dr. Hicks shared data that was provided to participants including drop rates, success rates, and degree/credentials awarded. Lastly, Dr. Hicks introduced an upcoming Odessa College Student Experience Focus Group that will be hosted both in person and virtually to access students Odessa College experience and needs to allow the institution to continue to serve students well.

President's Report

OCLI High Impact Strategies Workshop

Odessa College hosted the 3rd Odessa College Leadership Institute High Impact Strategies Workshop. This year was the first virtual workshop that was attended by 5 community colleges with over 80 virtual participants. The 3 day event lead institutions through changing institutional culture, igniting innovation.

Spring 2021 Enrollment

Spring 2021 Odessa College had a record setting enrollment with a final enrollment of 6,387 students, an increase of 2.9% from spring 2020.

Vice President of Academic Partnerships

Dr. Jonathan Fuentes has served in his current role at Odessa College for the past 2 years as the Executive Director for Academic Partnership. Under this leadership Odessa College has continued to set record enrollments and increased outreach to our ECISD partners and outlying areas. Dr. Fuentes' role continues to evolve and grow with Odessa College enrollment and increasing partnerships. With this in mind, Dr. Fuentes' title will change to Vice President of Academic Partnerships.

Drive to Success Finale Event

2021 Drive to Success Finale is Thursday April 29 at 5:30pm at the Sewell Auto Tech building. There will be a drawing from the seven finalists to announce who will be winner of a brand new Ford Mustang.

Aspen Prize Virtual Ceremony

Tuesday, May 18 at noon will be the Virtual Aspen Prize Ceremony. This year Odessa College is being considered alongside 9 other outstanding colleges.

Wrangler Athletics Update

Volleyball had a second consecutive trip to the NJCAA D1 Volleyball Championship and finished 6th. Head Coach Kristi Gray was named WJCAC & NJCAA Southwest Region Coach of the Year. Cross Country ran at the NJCAA Region 5 Championships in the fall. The OC Blues Dance Team won 5 National Championships in Competition this year. At the American Drill & Dance Nationals in Arlington, TX, the Blues won their 5th consecutive team hip-hop championship. Odessa Men's Basketball Team was 20-3 this season and were WJCAC Regular Season Champions. Coach Franqua "Q" Bedell has been busy recruiting players for next season & Women's Basketball will return to the court in 2021-22. The Rodeo team hosted the OC Rodeo for the 38th this year at the Ector County Coliseum. Shaylee Terry won the OC Rodeo in the Breakaway Roping event & Riggins Shippy won the Howard College Rodeo Bull Riding. Baseball is currently 16-21 on the season and is in contention for 3rd place in the WJCAC. Softball is currently 29-7 and ranked #18 in the country. The golf team is currently #4 in the NJCAA Men's Golf poll. Golf will compete in the NJCAA D1 Golf National Tournament in Lubbock, TX.

Spring Graduation 2021

Spring Graduation will be May 7 & 8 in the Odessa College Sports Center. Students and Faculty will join masked & in person while all guests are invited to join via live stream on youtube as part of the ongoing effort to keep Odessa College campus and the community healthy.

Twitter Storm

Dr. Williams shared he has recently taken to Twitter to help spread more positivity in the world. He believes that everyone can be the positive spark to be the change this world needs. He invited the group to participate with Odessa College on Wednesday April 28th in the "Twitter storm" and putting positivity into the world with the hashtag #odessaallin.

Executive Session: Personnel – Recommendation for Administrative Appointments, Pursuant to Section 551.074 of the Texas Open Meetings Act of the Government Code

Executive Session: Personnel – Board Self-Evaluation – Pursuant to Item 551.074 of the Texas Open Meetings Act of the Government Code

Mr. Gary Johnson moved, seconded by Mr. Shearer, to go into executive session.

Motion passed unanimously.

The Board went into Executive Session at 6:55 p.m.

The meeting resumed at 7:15 p.m.

Mr. Clark stated that no action was taken during the executive session. He stated that Dr. Williams is evaluated annually by the Board in April and that the Board conducts and discusses the

results of their annual self-evaluation each April.

Mr. Gary Johnson moved, seconded by Dr. Deaver, to approve the extension of Dr. Gregory Williams' employment agreement with an expiration date of August 31, 2026.

Motion passed unanimously.

Mr. Gary Johnson moved, seconded by Mr. Shearer to approve the following administrative contracts for:

Dr. Tramaine Anderson, Vice President for Instruction
Kim McKay, Vice President for Student Services & Enrollment Management
Robert Rivas, Chief of Staff
Ken Zartner, Vice President for Administrative Services
Jacqui Gore, Vice President of Advancement, Business & Governmental Relations
Dr. Jonathan Fuentes, Vice President of Academic Partnerships
Ashley Warren, Executive Assistant to the President

Motion passed unanimously.

Adjournment

The meeting was adjourned at 7:21 p.m.

Secretary

Chair

**REPORT TO PROPERTY COMMITTEE
SUMMARY OF VENDOR PROPOSALS**

BID/RFP NO: RFP-21008
PROJECT DESC: DSX DOOR ACCESS SYSTEM FOR RESIDENTS HALL
ESTIMATED BUDGET: COVID FUNDS
EST. TIMELINE OF WORK: Delivery 8 Weeks Completed by August 1, 2021

SCOPE OF PROJECT: The College requested wireless access control for approximately 102 doors for Century Commons and 18 for Wrangler Hall. The Access Control System that the College has implemented on its campuses is the DSX Card System. A wireless DSX Card System was requested for both residents' halls for security purposes. The RFP was received on April, 20,2021. Seven RFP's were sent to qualified vendors. As this is manufactured and sold by authorized distributors. Only one complete RFP was received.

PROPOSALS:

Base Bid

Computex Technology Solutions, Virtual Box, COBARD & Horizon, DIGI Security Systems, Knight Security Systems, Aprotex Corporation, Systech Systems.

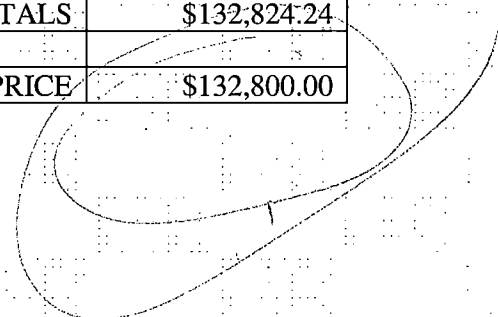
- | | |
|-----------------------------|------------|
| 1. Systech
Odessa, Texas | 160,230.66 |
|-----------------------------|------------|

OTHER PERTINENT FACTS OR INFORMATION: Systech maintains all the access doors for the Odessa College Campuses. Their service is outstanding they are an asset to the College. Security and door access has been crucial during COVD.

SUMMARY PRICING

DSX CARD ACCESS SYSTEMS FOR CENTURY COMMONS

DORM FIRST FLOOR	\$44,387.77
DORM SECOND FLOOR	\$39,487.77
DORM THIRD FLOOR	\$38,262.77
DORM CLUBHOUSE	\$ 6137.93
BOND	\$4,548.00
TOTALS	\$132,824.24
BID PRICE	\$132,800.00





PROPOSAL

DATE:

4/20/2021

A SYSTEMS TECHNOLOGY COMPANY

6965 Commerce
Odessa Texas 79762
Phone: 432-550-7964

Odessa College
201 W University Blvd,
Odessa, TX 79764
Attn: Bryan Heifner

Access Control For Odessa College Wrangler Student Housing 18 wireless locksets 2 hardwire doors

ITEM #	DESCRIPTION	QTY	UNIT PRICE	TOTAL
Schlage NDE	NDE Schlage Wireless Lock	18	595.00	10,710.00
	NDE Gteway	3	321.54	964.62
	DSX License Per Lock	18	300.00	5,400.00
	Auto-sensing 10/100BaseT communications	1	285.09	285.09
	Intelligent 2 Door Package	1	1,392.86	1,392.86
	LPS 110VAC 27V 5.5A, 150 Watt PS for 24V Locks	1	148.44	148.44
	AC-TS9 Mullion Egress Button	1	69.32	69.32
	PIR Request to Exit (Gray)	1	99.48	99.48
	Sngl Elc Mag Lck Door Stat Swt	1	423.12	423.12
	HID ProxPoint 3" Mullion Mount Reader Grey 33 bit	1	237.74	237.74
	Note: License Cost Is A DSX Requirement - NDE Locks		-	-
	Bought From Any Source Require The License Fee		-	-
			-	-

SUBTOTAL \$ 19,730.66

TERMS AND CONDITIONS

One Year Equipment / Workmanship Warranty

Customer Acceptance (sign below):

x _____

LABOR TOTAL \$ 3,300.00

Programming \$ 4,400.00

TAX

TOTAL \$ 27,430.66

For Questions Concerning This Price Quotation, Please Contact
Scott Stone, 432-631-8320, Scottstone@systech-systems.com,
Thank You For Your Business!

