

AGENDA OF REGULAR MEETING
Odessa College Board of Trustees
Tuesday, February 23, 2021, 6:00 PM
Virtual Meeting
<https://odessa-edu.zoom.us/s/93129206616>
Odessa, TX 79764

1. **Call to Order** - Mr. Tommy Clark
2. **Pledge of Allegiance: United States & Texas** - Mr. Tommy Clark
3. **Introduce New Employees** - Ms. Lindsey Bryant
4. **Approval of Minutes of Regular Meeting of January 26, 2021** - Mr. Tommy Clark 2
5. **Approval of Minutes of Special Meeting of February 1, 2021** - Mr. Tommy Clark
6. **Action Items:**
 - A. **Committee Reports**
 1. **Finance Committee** - Mr. Gary Johnson
 - a. Approval of Course Fees for Fall 2021
 - b. Approval of Health Sciences Building Budget
 - B. **Monthly Financial Statements & Budget Amendments** - Ms. Brandy Ham
 - C. **Health Sciences Building Naming Agreements**- Ms. Jacqui Gore
 1. Odessa Development Cooperation Announcement
7. **Informational Items:**
 - A. **Education Report - EDUC 1300: From Strategies for Success to Learning Framework**- Dr. Tramaine Anderson
 - B. **Institutional Effectiveness Report** - Dr. Janice Hicks
 - C. **President's Report** - Dr. Gregory Williams
 1. Dream 2021 Conference Update
 2. OC Hosted Texas Alliance for Minorities in Engineering Competition
 3. Spring Starter Kit Giveaway
 4. Black History Month Activities
 5. Coffee & Community Conversation: Vaccines! Now what?
8. **Executive Session: Personnel Matter Pursuant to Texas Government Code Section 551.074**- Mr. Tommy Clark
9. **Adjournment** - Mr. Tommy Clark

Gregory D. Williams, Ed.D., President

EXECUTIVE/ CLOSED SESSION: If during the course of the meeting, any discussion of any item on the agenda should be held in executive or closed session, the Board will convene in such executive or closed session in accordance with the Texas Open Meeting Act, Section §551.001 of the Texas Government Code.

Minutes of a Regular Meeting of the Odessa College Board of Trustees held Tuesday, January 26, 2021, via zoom, with the following:

Present

Tommy Clark
Dr. Tara Deaver
Gary Johnson
Larry Johnson
J. E. "Coach" Pressly
Bruce Shearer
Trudy Lewis

Absent

Neil Grape

Meeting was called to order by Board of Trustees Chair, Mr. Tommy Clark, at 6:03p.m.

Pledge of Allegiance: United States & Texas

Mr. Clark led the group in the pledges.

Tribute to Mr. Richard Abalos

Dr. Gregory Williams shared that Mr. Richard Abalos, Odessa College Board of Trustee, passed away December 21, 2020. Dr. Williams shared his appreciation for the 18 years of service Mr. Abalos gave to the Odessa College Board. Dr. Williams recognized the family of Mr. Abalos that joined the call. Dr. Williams then provided a summary of all of Mr. Abalos' esteemed contributions to the Permian Basin and shared our sympathy with the family of Mr. Abalos.

Introduce New Employees

Ms. Lindsey Bryant, Director of Human Resources, introduced the following new employees:

Andrew Sabonis-Chafee
Leticia Hernandez
Uric Estrada
Adrianna Mendoza
Sabrina Samaniego

Approval of Minutes of Regular Meeting of January 28, 2020

Trudy Lewis requested to add Dr. Tara Deaver to the attendance in the minutes.

Mr. Gary Johnson moved, seconded by Mr. Bruce Shearer, to approve the amended minutes of the Regular meeting of December 3, 2020.

Motion passed unanimously.

Committee Reports

1. Personnel/Policy Committee

- a. **Review & Consider for Approval TASB Policy Update 40 to Odessa College Policy Manual**

Committee Chair, Mr. Shearer, stated that the Personnel/Policy Committee met recently to Review TASB Policy Update 40.

Mr. Ken Zartner, Vice President of Administration, stated that the changes were minor and reflected legislative changes that impacted some local policies.

Mr. Shearer moved, seconded by Mr. Gary Johnson, to approve TASB Update 40.

Motion passed unanimously

b. Review and Consider for Approval Policy Update to AD Local

Committee Chair, Mr. Shearer, stated that the Personnel/Policy Committee met recently to review the update to AD Local.

Mr. Ken Zartner, Vice President of Administration, stated that the changes were made to align with the change of Odessa College now offering Bachelors of Applied Arts and Science degrees.

Mr. Shearer moved, seconded by Mr. Gary Johnson, to approve policy update to AD Local.

Motion passed unanimously

Review of Odessa College Mission Statement

Dr. Tramaine Anderson stated that it is standard for the Board to review and approve the mission statement each year. Dr. Anderson shared the Odessa College Mission continues to support the strategic plan of the institution, allowing the institution to continue to focus on the strategic goals of increasing enrollment and increasing educational attainment in the Permian Basin. She continued by sharing the Odessa College mission statement:

Odessa College shall lead the way in preparing its students and community for the future. The College District offers exemplary courses, programs, and services to assist students in achieving their educational goals and becoming lifelong learners, community builders, and global citizens.

Mr. Bruce Shearer moved, seconded by Trudy Lewis, to approve the mission statement of Odessa College.

Motion passed unanimously

Health Sciences Building Naming Agreement

Jacqui Gore reported that Medical Center Health Systems has offered a \$5 million contribution that will be paid over a 10 year period to assist in the construction of the new Health Sciences Building. The college will acknowledge the contribution by naming the first

floor the MCH Simulation Hospital. Signage will be hung over the north entrance as well as inside, throughout the 20,500 square foot space. Russel Tippin from Medical Center Health System joined in to share how proud MCHS is to partner with Odessa College for this state-of-the-art facility. Mr. Tippin noted Odessa College and Medical Center Health System's similar goal to great health care workers, which aligns with the new facility. Mr. Gary Johnson and Dr. Greg Williams both joined in to thank Medical Center Health Systems for their support and partnership on this project.

Gary Johnson moved, seconded by Dr. Tara Deaver, to approve the naming agreement for the Simulation Hospital in the Health Sciences Building.

Motion passed unanimously.

Monthly Financial Statements & Budget Amendments

Ms. Brandy Ham, Chief Financial Officer, highlighted various areas of the financial statements and budget amendments as printed below:

(Kristi Gibbs will put financial reports in minute book)

Mr. Gary Johnson moved, seconded by Dr. Tara Deaver, to approve the Monthly Financial Statements and Budget Amendments.

Motion passed unanimously.

Quarterly Investment Report

Ms. Brandy Ham, Chief Financial Officer, highlighted various areas of the Quarterly Investment Report as printed below:

(Kristi Gibbs will put financial reports in minute book)

Mr. Gary Johnson moved, seconded by Mr. Bruce Shearer, to approve the Quarterly Investment Report.

Motion passed unanimously.

Education Report: OC2UTPB Graduation & BAAS

Ms. Kim McKay began by reminding the board of the institutional goals of increasing enrollment and educational attainment, which aligns with the vision statement for the division of Student Services and Enrollment Management to deliver high quality student services and student development opportunities to facilitate student success throughout the pathway from connection to completion. Ms. McKay shared that every year in the last 9 years the number of students receiving a degree from Odessa College has increased. Fall 2020 graduation was celebrated in person after a virtual spring 2020 graduation. The fall 2020 graduation was held in the Saulsbury Campus Center. Students were invited to join in person with all guests viewing the live stream from home. This graduation was historic in that Odessa College celebrated the first OC2UTPB Teaching in 3 graduates as well as the first Bachelor in Applied Arts and Sciences graduates. Ms. McKay shared that 70% of these fall 2020 graduates were from Odessa, 27% of them graduated with honors, and

8% were members of Phi Theta Kappa.

Dr. Tramaine Anderson joined and shared insights about the OC2UTPB Teaching in 3 Program that is designed to meet the critical need for more teachers in the Permian Basin. This program has 52 students in the fall 2019 cohort and 47 students in the October 2020 cohort. Odessa College celebrated World Teachers Appreciation Day in fall 2020 with the newly chartered Texas Classroom Teachers Association on Odessa College's campus.

The Bachelor of Applied Arts and Sciences programs continue to grow on Odessa College's campus. In fall 2020 there were 98 Entrepreneurship students, 48 Occupational Health and Safety Management and 25 students in the Automation Program. The Bachelors in Applied Arts and Sciences: Leadership and Management program now has a title sponsor. This program will be titled the ExxonMobil BAAS in Leadership and Management program. This partnership will allow faculty and staff to work closely with ExxonMobil and XTO energy to provide professional development and career opportunities to students that are a part of this program.

Institutional Effectiveness Report

Mr. Robert Rivas began the report by introducing the IE team. Mr. Rivas began by reminding the team of the challenge to the campus in the 2019 - 2020 year that it would be the best year ever. The campus was able to meet that goal with record enrollment, engagement, and giving. Mr. Rivas then reminded the group when campus returned from spring break 2020, COVID-19 had made its way to Texas requiring education institutions to change to remote instruction and student support immediately. Even with these challenges, Odessa College broke success rate records and saw 80% success rates in the spring 2020 semester.

Dr. Janice Hicks, Associate Vice President of Institutional Effectiveness, joined to update the group on the 2020-2021 year so far. In the fall of 2020, in the middle of a global pandemic, Odessa College saw more than 7,000 students for the first time ever. Odessa College also saw records in giving campaigns from faculty and staff, yet again, in the fall of 2020 with both the Success Scholarship Campaign and the United Way Campaign exceeding institutional goals. Faculty performance rates continue to be outstanding with 90%+ of full-time faculty performing in the top tier of the Odessa College Performance System and had a 3% drop rate and 81% success rate. Dr. Hicks celebrated the hard work of the faculty that led to these outstanding outcomes. Mr. Rivas mentioned that May 18, 2021, Odessa College will join the Aspen Institute virtually to await the results of the 2021 cycle of the Aspen Prize.

President's Report

1. 2021 OC Learning Summit

During the week of January 7 Odessa College hosted the first annual Learning Summit to inspire and energize OC employees. The summit saw attendance of 322 people, which was comprised of Odessa College employees from varying departments on campus. The summit had several renowned plenary speakers and OC employees offered more than 36 breakout sessions focused on igniting equity, excellence and leadership. Dr. Williams thanked those who helped make this event a success and allowed the campus to start strong in spring 2021.

2. Spring 2021

Leading into the spring 2021 semester, the data showed a need for a strong enrollment push in order to see continued year over year growth. In December, campus leaders came together virtually for a strategic planning meeting. These leaders made a plan of action, including

increased marketing, outbound calls and texts, additional support for academic success coaches, plans for virtual services over the winter break and more. The efforts had a tremendous response leading to increased enrollment year to date.

3. **COVID-19 Vaccines in the Permian Basin**

Life is still different than it was one year ago but the medical community continues to work to help the Permian Basin stay safe. COVID-19 vaccines have arrived in the Permian Basin and Dr. Williams gave a special thanks to Medical Center Hospital, who was able to invite some educators in the Permian Basin to receive vaccines in early January. The vaccine clinics continue around the Permian Basin. Thanks was given to all of those who have been a part of the planning to vaccinate our community.

4. **Welcoming Back Campus Residents**

From January 4-8, student residents were welcomed back to campus for the spring semester. Upon arrival, all 129 were administered COVID-19 test as part of Odessa College's continued efforts to reduce the spread of the virus.

Adjournment

The meeting was adjourned at 7:26 p.m.

Secretary

Chair

Minutes of a Special Meeting of the Odessa College Board of Trustees held Monday, February 1, 2021, via zoom, with the following:

Present

Trudy Lewis
Dr. Tara Deaver
Gary Johnson
Larry Johnson
J. E. "Coach" Pressly
Bruce Shearer

Absent

Neil Grape
Tommy Clark

Meeting was called to order by Board of Trustees Vice Chair, Mr. Gary Johnson, at 12:09p.m.

Call for Election & Adoption of Election Order

ELECTION ORDER

WHEREAS, the terms of office of J.E. Pressly (Place 4), Larry Johnson (Place 5), and Gary Johnson (Place 7) members of the Board of Trustees of the Odessa Junior College District, will expire the first Saturday in May, 2021 and on said date a trustee election will be held in the Odessa Junior College District on May 1, 2021 for the purpose of electing trustees for the district for Place 4, Place 5, and Place 7 for six-year terms; and

WHEREAS, it is necessary for said Board of Trustees to pass an order establishing the procedure for filing for and conducting said trustee election;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Odessa Junior College District that an election be held in said Odessa Junior College District on Saturday, May 1, 2021, for the purpose of electing trustees for Odessa Junior College District for Place 4, Place 5, and Place 7 for six-year terms.

Mr. Gary Johnson moved, seconded by Dr. Tara Deaver, to approve the Election Order.

Motion passed unanimously

Adjournment

The meeting was adjourned at 12:12 p.m.

Secretary

Chair

