

AGENDA OF REGULAR MEETING
Odessa College Board of Trustees
Thursday, December 3, 2020, 6:00 PM
Board of Trustees Zoom
<https://zoom.us/s/93709914423>
Odessa, TX 79764

1. **Call to Order** - Mr. Tommy Clark
2. **Pledge of Allegiance: United States & Texas** - Mr. Tommy Clark
3. **Approval of Minutes of Regular Meeting of November 9, 2020** - Mr. Tommy Clark 2
4. **Action Items:**
 - A. **Consider Approval of Health Sciences Building Naming Agreement-** Ms. Jacqui Gore
 - B. **Renewal of Terms of Directors of Odessa College Foundation-** Ms. Jacqui Gore
 - C. **Appointment of New Directors of Odessa College Foundation-** Ms. Jacqui Gore
 - D. **Committee Reports**
 1. **Property Committee** - Dr. Tara Deaver
 - a. Report on Approval of Welding Equipment
 - b. Report on Approval of Anatomage Table with Digital Library
 - c. Report on Approval of Zant Community Room Video Conferencing Upgrade
 2. **Finance Committee** - Mr. Gary Johnson
 - a. Approval of Audited Financial Statement
 - E. **Monthly Financial Statements & Budget Amendments** - Ms. Brandy Ham
5. **Informational Items:**
 - A. **Transition to Remote Instruction-** Dr. Tramaine Anderson
 - B. **Education Report - New Health Science Building Construction Update-** Ms. Jacqui Gore
 - C. **Institutional Effectiveness Report** - Dr. Don Wood
 - D. **President's Report** - Dr. Gregory Williams
 1. United Way Update
 2. Wrangler Food Pantry Holiday Food Baskets
 3. OCLI Class of 2020
 4. OC2UTPB Transfer Specialist Position
 5. Dr. Don Wood named CEO of MDA
6. **Adjournment** - Mr. Tommy Clark

Gregory D. Williams, Ed.D., President

EXECUTIVE/ CLOSED SESSION: If during the course of the meeting, any discussion of any item on the agenda should be held in executive or closed session, the Board will convene in such executive or closed session in accordance with the Texas Open Meeting Act, Section §551.001 of the Texas Government Code.

Minutes of a Regular Meeting of the Odessa College Board of Trustees held Monday, November 9, 2020, in the Zant Community Room, Saulsbury Campus Center, with the following:

Present

Bruce Shearer
Dr. Tara Deaver
Neil Grape
Gary Johnson
Larry Johnson
J. E. "Coach" Pressly
Bruce Shearer

Absent

Richard Abalos
Tommy Clark

Meeting was called to order by Board of Trustees Vice Chair, Mr. Gary Johnson, at 6:01 p.m.

Pledge of Allegiance: United States & Texas

Mr. Gary Johnson led the group in the pledges.

Introduce New Employees

Ms. Lindsey Bryant, Director of Human Resources, introduced the following new employees:

Andrea Garcia – College Life Coach
Angela Disley – College Life Coach
Bianca Monreal – Assistant Buyer
Angelica Monreal – Residential Life Coordinator
William McGilvray – Campus Police Officer
Dally Molinar – Administrative Assistant for Office of Instruction
Neeko Sullivan – Arredondo- College Connection Coach

Approval of Minutes of Regular Meeting of September 22, 2020

Mr. Larry Johnson moved, seconded by Dr. Tara Deaver, to approve the minutes of the Regular Meeting of September 22, 2020, with the correction: remove Gary Johnson's duplicate name from the list of board members present.

Motion passed unanimously.

Pinning Ceremony for Campus Police Officer William McGilvray

Mr. Gary Johnson invited Officer William McGilvray to the podium. Mr. Johnson introduced Mr. McGilvray and his father, Damon McGilvray, and read a short biography. Officer William McGilvray was pinned by his father and thanked the board for the opportunity to serve the Odessa College Community.

Committee Reports

1. Finance Committee

a. **Consider for Approval Employee Bonus**

Mr. Gary Johnson explained money was set aside in the budget for an employee bonus that would be 1% of an employee's salary or a minimum of \$500. There are 322 employees qualified for the stipend for a total cost of \$224,072.37, coming in under budget.

Mr. Larry Johnson moved, seconded by Mr. Shearer, to approve the 1% employee bonus.

Motion passed unanimously.

Financial Reports

1. **Monthly Financial Statements & Budget Amendments**

Ms. Brandy Ham, Chief Financial Officer, highlighted various areas of the financial statements and budget amendments as printed below:

(Kristi Gibbs will put financial reports in minute book)

Mr. Bruce Shearer moved, seconded by Dr. Tara Deaver, to approve the Monthly Financial Statements and Budget Amendments.

Motion passed unanimously.

2. **Quarterly & Annual Investment Reports**

Ms. Ham reported the following quarter end results by Asset Class for the quarter ending August 31, 2020, as follows:

	Market Value	Book Value (Cost)	Yield
CD's	\$2,020,356	\$1,987,000	1.49%
Municipal Bonds	\$11,536,978	\$11,464,809	1.68%
Public Investment Pools	\$22,742,508	\$22,742,508	.30%
TOTAL	\$36,299,842	\$36,194,317	.80%

Annualized Performance

Interest Earned

- This Quarter \$81,476
- Fiscal Year to Date \$434,976

The annualized total rate of return on August 31, 2020, was .87%. The benchmark yield was .15%.

Dr. Deaver moved, seconded by Mr. Bruce Shearer, to approve the Quarterly & Annual Investment Reports.

Motion passed unanimously.

Consider and Approve Appointment of Trudy Lewis to the Unexpired Term, Place 3

Mr. Gary Johnson read the following resolution

RESOLUTION AND ORDER OF ODESSA COLLEGE

STATE OF TEXAS §
 §
COUNTY OF ECTOR §

WHEREAS, Royce Bodiford served on the Odessa College District’s Board of Trustees in Place 3; and

WHEREAS, on June 22, 2020, Mr. Bodiford passed away after many years of distinguished service to this Board and the community of Odessa, leaving a vacancy in Place 3; and

WHEREAS, pursuant to the provisions of the Texas Education Code governing single member districts, the Odessa College District Board of Trustees has chosen to fill the Place 3 vacancy by appointment by the remaining members of the Board; and

WHEREAS, the Board of Trustees has voted in open meeting to fill the Place 3 vacancy, and appoint a Trustee to serve for the unexpired term in Place 3;

THEREFORE, BE IT RESOLVED AND ORDAINED BY THE BOARD OF TRUSTEES OF ODESSA COLLEGE DISTRICT THAT Trudy Lewis is hereby appointed to the Odessa College District Board of Trustees, Place 3, to serve for the unexpired term.

PASSED, APPROVED, AND ADOPTED THIS 9h day of November, 2020.
Odessa College

By: _____
 Gary Johnson
 Vice Chair, Board of Trustees

ATTEST:

Larry Johnson
Secretary, Board of Trustees

Mr. Shearer moved, seconded by Neil Grape, to appoint Trudy Lewis to the Board of Trustees unexpired term, Place 3.

Motion passed unanimously.

Education Report: Virtual Invasion

Dr. Jonathan Fuentes shared that Odessa College hosted a Virtual Invasion for Sam Houston Elementary October 2, 2020. There were more than 30 high engagement activities for more than 400 students. Hosting invasions is one of Odessa College’s commitments to ECISD to help build a college-going culture in Ector County. Faculty and staff used Blackboard Collaborate to virtually join the classes to host activities such as color mixing, story time, physical fitness, badge bingo, welding demonstrations and more. Odessa College also transformed one hallway at Sam Houston into a new college career hallway spotlighting careers for students to discover with correlating QR codes

to jump online to learn more. Finally, Odessa College held a book drive that led to 200 books and \$1,375 from employees to gifts to students.

Institutional Effectiveness Report

Dr. Don Wood, Vice President for Institutional Effectiveness, shared that despite the COVID-19 pandemic Odessa College has continued to set new records, including an almost 3% increase in enrollment and the highest enrollment in the history of Odessa College. Contact hours are also up 3.1%, which leads to increased state funding. Not only is enrollment up, but the students are doing better than ever in their classes. In Spring and Summer 2020 Odessa College students saw an 84% success rate in their classes. When classes were abruptly shifted to 100% online in the Spring semester, faculty and staff banded together to help students achieve these great results. Students were assigned a D4C Coach that called and emailed them every week to check on them and see how they could help. All of this work to result in 84% success rates some of the highest in Odessa College's history in the midst of a pandemic. Great work to Odessa College faculty and staff for helping our students achieve these outstanding results.

President's Report

1. Student Letter

Dr. Greg Williams read a letter from a student that has come back to school after taking a few years off. This student applauded the commitment of Odessa College employees for going above and beyond in serving their students, providing additional help where needed and even donating to campus scholarships to help students afford school.

2. Hispanic Heritage Month Celebration

In the month of October Odessa College celebrated Hispanic Heritage month with various programming by our Student Life Office. Events included a virtual canvas painting class, Lunch and Learn: Voting in Ector County & Voting in the Latin-X Community, First Generation college student panel and more.

3. 30 for 30 Finalist Drawing

On October 14, Odessa College held their 30 for 30 finalist drawing to select one lucky winner from all of the contestants who successfully completed the challenge to exercise 30 minutes a day for the entire month of September. Three members of the Odessa College Community walked away with great prizes. Winston Tarpley was the 2nd runner up, winning a \$500 Blue Apron Gift Card. Eng Hon Sin was the 1st runner up, taking home a \$1000 Cabela's Gift Card. Finally, the Grand Prize Winner, JR Torrez, took home his very own Peloton Bike.

4. Mental health Awareness Activities

In the month of October, Odessa College began a series of events for Mental Health Awareness with various activities hosted by the Student Life Office. Events included OC Wellness Walks, World Suicide Prevention Day Lunch and Learn, Make and Take Spa Da Packs and more.

5. Upcoming Aspen Site Visit

Odessa College has been selected to be among the top 10 Colleges in the Nation to be considered for the 2021 Aspen Prize. On November 4 & 5, Odessa College participated in the Aspen Prize virtual site visit for the 2021 Aspen Prize. The experience was different than ever

before, zooming in to speak with the guests from Aspen. Still, the interview team noted how palpable the engagement and culture are at Odessa College. Thank you to those who participated in these interviews and represented Odessa College well to these guests. Odessa College is proud of all of the remarkable programs and outcomes in the past two years and the work continues on the journey to become the number one community college in the nation.

6. **Odessa College 7.5k Committee**

In September Odessa College formed the OC 7.5k Committee led by Johnathan Fuentes in an effort to push for yet another year of record enrollment. This committee met weekly during the fall semester to brainstorm on strategies, update on outreach, and continue to push for increased enrollment. The tireless efforts of this team results in a record-breaking enrollment of 7044 students for the Fall semester, this is a 2.9% increase over Fall 2019 and Odessa College's first semester to hit 7,000 students. This institution's ability see these increases in student enrollment and record breaking numbers during these unprecedented times is a true testament to the hard work, collaboration and creativity of this team.

7. **Fall 2020 Graduation**

The graduation committee has been hard at work to create a graduation ceremony that celebrates the graduates and keeps the students and campus safe. Spring 2020 and Fall 2020 graduates are invited to participate in a socially distanced graduation ceremony on campus that will be streamed via Facebook live for their family and friends to view. Graduation will be held at the follow times.

- Thursday, December 10, at 6:30 P.M. - School of Liberal Arts and Education
- Friday, December 11, at 6:30 P.M. - School of Business and Industry
- Saturday, December 12, at 10 A.M.- School of Health Sciences

8. **MCH on Call**

Medical Center Health System and Odessa College have announced their partnership to provide increased healthcare support during the COVID-19 pandemic. The partnership, which is based on the MCH OnCall program, formally launched on October 19, the first day of the fall 2 session of classes.

This one-of-a-kind, health care partnership will ensure that students and employees will have:

- 24/7 access to health care professionals;
- a designated Ambulatory Community Navigator;
- designated testing and consultation rooms at the MCH Urgent Care facilities on West University Blvd. or 42nd Street; and
- discounted COVID-19 RNA testing (\$15 for students and \$25 for employees. Free testing is available for those who qualify.).

If an OC employee or student is not feeling well or would like to schedule a test for COVID-19, he/she can access the MCH OnCall by phone or email 24 hours a day.

Adjournment

The meeting was adjourned at 6:49 p.m.

Secretary

Chair

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