



Odessa College Foundation

Approved Community Service Agency List

If an organization is not on the list, please contact the Foundation Office. Please call the agency *in advance* to schedule your community service. Be sure to get your timesheet filled out completely.

Agency	Volunteer Responsibilities
Odessa College Facility Contracts Lionel Loya – 432.335.6753 Director of Facility Contracts	Moving furniture, setting up for events
Odessa College Murry H. Fly Learning Resource Center Pat Quintero – 432.335.6644 Dee Dee Arnzen – 432.335.6645 Jamie Alluisi – 432.335.6650	Job responsibilities are varied and according to need
Odessa College Art Department Daiken Asakawa – 432.894.3093 Art Instructor	Various responsibilities on an as needed basis which may include but not limited to cleaning, organizing, setting up and assisting at events.
Odessa College Foundation Office Donna Wittie – 432.335.6648 Advancement Assistant	Volunteers will assist with large mailings: folding letters, stuffing envelopes; assisting with various events as needed.
American Red Cross of the Permian Basin 9601 Wright Drive Midland, TX 79711 Kelly Rios - 432.563.2267	Assisting with events, fundraising, disaster relief, damage assessment, general clerical work. A background check is required.
Campfire USA West Texas Council 3500 N. A Street, Suite 1200 Midland, TX 79705 Vangie - 432.570.4144	Assignments are varied, depending on need.
Catholic Charities 2500 Andrews Highway Odessa, TX 79761 Andrea or Luz – 432.332.1387	Receiving and stocking donated items for the store and pantry. Other duties as required.
Catholic Charities – Cory Learning Center 2500 Andrews Highway Odessa, TX 79761 Emily – 432.332.1387	Reading and writing tutorials
Centers for Children and Families 835 Tower Drive, Suite 1 Odessa, TX 79761 Becca Arons - 432.570.1084	Training takes 1 ½ hours. Volunteers must arrive 15 minutes early to monitor court ordered visits with their noncustodial parent by observing the family; turn on the camera to record the visit; make short notations every 15 minutes. Volunteers occasionally have to stay 10-15 minutes late. Shifts are 2 hours and students receive 3 hours volunteer credit hours for each shift.

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<p>Communities in Schools Odessa Office Hilda Sanchez 432.552.2496</p>	<p>Opportunities are specific to each school. Please contact the ECISD school campus for more volunteer information.</p> <table border="0"> <tr> <td data-bbox="699 348 1040 432"> <p>Alternative Education Center Stacy Roman (432) 456-5762</p> </td> <td data-bbox="1040 348 1500 432"> <p>Crockett Middle School Mayra Cano (432) 456-5404</p> </td> </tr> <tr> <td data-bbox="699 432 1040 516"> <p>Ector Middle School TBA (432) 456-3082</p> </td> <td data-bbox="1040 432 1500 516"> <p>Wilson & Young Medal of Honor MS Daisy Gonzales (432) 456-2844</p> </td> </tr> <tr> <td data-bbox="699 516 1040 600"> <p>Bowie Middle School Sylvia Gonzalez (432) 456-2618</p> </td> <td data-bbox="1040 516 1500 600"> <p>Bonham Middle School Stephanie Garcia (432) 456-2505</p> </td> </tr> <tr> <td data-bbox="699 600 1040 684"> <p>Odessa High School Micheal Alva / Ashley Dominguez (432) 456-2154</p> </td> <td data-bbox="1040 600 1500 684"> <p>Permian High School Enedelia Nava (432) 456-5833</p> </td> </tr> <tr> <td data-bbox="699 684 1040 810"> <p>Nimitz Middle School Abigail Martinez (432) 456-2976</p> </td> <td data-bbox="1040 684 1500 810"></td> </tr> </table>	<p>Alternative Education Center Stacy Roman (432) 456-5762</p>	<p>Crockett Middle School Mayra Cano (432) 456-5404</p>	<p>Ector Middle School TBA (432) 456-3082</p>	<p>Wilson & Young Medal of Honor MS Daisy Gonzales (432) 456-2844</p>	<p>Bowie Middle School Sylvia Gonzalez (432) 456-2618</p>	<p>Bonham Middle School Stephanie Garcia (432) 456-2505</p>	<p>Odessa High School Micheal Alva / Ashley Dominguez (432) 456-2154</p>	<p>Permian High School Enedelia Nava (432) 456-5833</p>	<p>Nimitz Middle School Abigail Martinez (432) 456-2976</p>	
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<p>Ector Middle School TBA (432) 456-3082</p>	<p>Wilson & Young Medal of Honor MS Daisy Gonzales (432) 456-2844</p>										
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<p>Downtown Odessa Amanda Casto (432) 335-4682 (432) 582-4682</p>	<p>Responsibilities for volunteers vary by position.</p>										
<p>Ector County 4-H Club / Master Gardeners Odessa, TX 797681 Jacquelyn Warnock 432.498.4071</p>	<p>Job responsibilities are based on the need of the following events: Diabetes Education Workshop - August - Sept Evert Tuesday (5 weeks) 4-H Project Meetings - September - May Breast Cancer Awareness Event - September 15th</p>										
<p>Ector County Library 321 W. 5th Street Odessa, TX 79761 Kim Ureta - 432.332.0633 www.ector.lib.tx.us</p>	<p>Assignments are varied, depending on need.</p>										
<p>Ellen Noel Art Museum of the Permian Basin 4909 E. University Odessa, TX 79762 Lindsey Jones – 432.550.9696</p>	<p>Greeting visitors, answer questions, clerical, assisting staff members with various projects; other duties as needed.</p>										
<p>Faith Temple Fellowship Food Pantry 1335 E. 6th Street Odessa, TX 79761 Melissa - 432.272.3362 jesushouse@jesushouse.com</p>	<p>Volunteers can expect to sort clothing, assist in the kitchen and sort through donated items.</p>										
<p>Honor Our Troops 4222 Wendover Ave. Odessa, TX 79762 David Perez – 432.550.2468 www.hot-honourtroops.com</p>	<p>Assembling care packages to ship to soldiers overseas.</p>										
<p>H-E-B Nancy Wells – 432.638.1831</p>	<p>Event – Feast of Sharing Volunteers can expect to serve plates, desserts or drinks; replace placemats and utensils; help children in the game area; set up the event and/or clean up after the event. Volunteers should sign up 6 weeks prior to the event. Please contact Nancy Wells for the Feast of Sharing date, time and location.</p>										

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Home Hospice Odessa 619 N. Grant Ave., Suite 120 Odessa, TX 79760 432.580.9990	Various job assignments are on an as needed basis.
Humane Society of Odessa 7012 Mockingbird Lane Odessa, TX 79763 Heather Silvia - 432.381.5503 www.odessahumanesociety.com	Job responsibilities include cleaning the cat house, kennels, the garage, clerical, yard work, maintenance work, and walking dogs. A volunteer liability form must be completed before you are allowed to work. The Humane Society is open from Tuesday through Saturday 9 a.m. to 3 p.m. If you are not able to reach the Human Society by telephone, please contact them through Facebook: Facebook.com/Humane-Society-of-Odessa-115261288517295
Junior League of Odessa 2707 Kermit Highway Odessa, TX 79764 Brittni Veratt - 432.332.0095	Various job assignments are on an as needed basis.
Keep Odessa Beautiful 119 W. 4 th Street, Suite 203 Odessa, TX 79760 432.335.4686	Some responsibilities are clerical, assisting as chaperones with kid groups for clean-up and other duties as required.
Meals On Wheels of Odessa 1314 E. 5 th Street Odessa, TX 79761 432.333.6451	Drivers are needed Monday through Friday to deliver meals to residents that are homebound. You must call 2 days in advance to schedule your time to deliver, a background is required & completed upon arrive for first time meal delivery. Volunteers are required to use their own car and gas; arrive 15 minutes early; shifts start at 9:30 a.m., shifts last an average of 1 hour and is equivalent to 4 hours of volunteer time.
Midland-Odessa Symphony 3100 La Force Blvd Midland, TX 79711 Rino Irving - 432.563.0921 www.mosc.org	Clerical, set up or tear down concert events, other responsibilities are on an as needed basis.
Odessa Boys and Girls Club of Odessa 800 E. 13 th Street – Odessa, TX 79762 Desmond Wilkerson - 432.337.8389 1037 E. Murphy – Odessa, TX 79762 Bill Baty - 432.332.7891	Volunteers assist with supervision of children, their games and activities and chaperon on field trips.
Odessa Chamber of Commerce 700 N. Grant Ave., Suite 200 Odessa, TX 79761 432.332.9111 www.odessachamber.com	Assignments are varied, depending on need.
Odessa Christmas in Action, Inc. Odessa, TX 79762 Barbara Nunez – 432.368.9022 www.christmasinaction.org	Clerical, various types of home repair for low income residents, the disabled and elderly.

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Odessa LINKS 119 W. 4th Street, #201 Odessa, TX 79761 432.582.0099 www.odessalinks.org	May have upcoming events August thru December. Please call to ask about volunteer opportunities during those months.
Permian Basin Rehabilitation Center 620 N. Alleghaney Odessa, TX 79762 432.332.8244 www.pbrehab.com	General maintenance
The Petroleum Museum 1500 I-20 Midland, TX 79705 Stacie Hanna – shanna@petroleummuseum.org Mara Bland – mbland@petroleummuseum.org 432.683.4403	Volunteer opportunities may include cleaning, clerical, setting up and tearing down events.
The Salvation Army 810 E. 10 th Street Odessa, TX 79760 Kathy - 432.332.0738 www.salvationarmyusa.org	Volunteers are needed to serve meals.
Sandhills Stock Show & Rodeo / Permian Basin Fair Odessa, TX 79764 Shelly Evans – 432.550.3232	Volunteers will be placed according to their interest and the greatest need for each organization
Time Machine Recycling Center 816 W. 42 nd Street Odessa, TX 79764 432.368.5730	Volunteers are required to wear good work shoes, work gloves, long shorts or pants; also bring drinking water and lunch.
United Way of Odessa 128 E. 2 nd Street Odessa, TX 79761 Christina Escobar - 432.332.0941 www.unitedwayodessa.org	Clerical work, setting up, assisting, and tearing down events.
West Texas Cancer Center - Hope House 600 N. Grant Odessa, TX 79761 Monica Tschauner 432.614.9284	Hope House serves lunch to patients receiving chemotherapy at the West Texas Cancer Center. The time commitment is 2 hours on a Monday – Tuesday, Wednesdays available. All volunteers need to do is show up. Training and supplies provided.
Westwood Baptist Church 1601 W. University Blvd. Odessa, TX 79764 432.337.3948 Pastor Charles McBryde or Pam Gatlin	Responsibilities will be varied according to need, but may include light clerical, some yard work, and community outreach.

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<p>West Texas Food Bank 411 S. Pagewood Ave. (Next to Coca Cola) Odessa, TX 79761 432.580.6333</p>	<p>Volunteer hours are Monday through Thursday 9am to 12pm and 1pm to 5pm, Friday 9am to 12pm and 1pm to 4pm, Saturday 8am to 1pm and Tuesday evening 6pm to 9pm. <i>Volunteers must not wear open toe shoes.</i></p>
<p>White Pool House Museum 112 E. Murphy Street Odessa, TX 79761 432.333.4072 / 432.332.9417 www.whitepoolhouse.org</p>	<p>Assistance may include gardening, carpentry, handyman, cleaning, and painting.</p>
<p>YMCA 3001 E. University Odessa, TX 79762 432.362.4301</p>	<p>Opportunities are based upon current need at the YMCA.</p>