



Odessa College Registered Student Organization Fundraiser Approval Form

Deadline: Minimum 2 weeks before event date

When submitting this form, make sure you also submit an Event Approval Form for any associated events and email drafts of any publicity associated with the fundraiser to studentactivities@odessa.edu.

Organization Name: _____ **Name of Event:** _____

Event Date: _____ **Start Time:** _____ **End Time:** _____

Event Location: _____ **Target Amount:** _____

Description of Fundraiser:

What will the funds raised be used for?

Who will benefit? _____

Organization Contact Person: _____

Email: _____ **Phone:** _____

I understand that all Odessa College RSO fundraising projects must be approved 2 weeks in advance and must be fully approved before advertising or fundraising may begin. I agree to comply fully with Odessa College Board of Trustees policies and all local, state, and federal laws, in the fundraising campaign.

Advisor Signature

Date

This form must be signed and emailed by the organization advisor to studentactivities.edu