



**Odessa College**

**Regular Meeting**

**Thursday, December 5, 2019 6:00 PM**

**AGENDA OF REGULAR MEETING**  
**Odessa College Board of Trustees**  
**Thursday, December 5, 2019, 6:00 PM**  
**Electronics Technology Bldg., Saulsbury Conference Room**

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1. **Call to Order** - Mr. Gary Johnson
2. **Pledge of Allegiance: United States & Texas** - Mr. Gary Johnson
3. **Pinning Ceremony for Campus Police Officer Tenisha Giddens** - Ms. Kim McKay
4. **Approval of Minutes of Regular Meeting of October 22, 2019** - Mr. Gary Johnson 4
5. **Action Items:**
  - A. **Renewal of Terms of Directors of Odessa College Foundation** - Ms. Jacqui Gore 10
  - B. **Appointment of New Directors to Odessa College Foundation** - Ms. Jacqui Gore 11
  - C. **Committee Reports:**
    1. **Finance Committee** - Mr. Gary Johnson
      - a. Approval of Audited Financial Statements
    2. **Property Committee** - Dr. Tara Deaver
      - a. Request for Consent from Board of Trustees of Odessa College District to Sell Property for Less than Market Value Specified in the Judgment of Foreclosure and Also Less than the Amount of Judgment 12
      - b. Report on Approval of Bid for Physical Plant Shop Re-Build 27
  - D. **Monthly Financial Statements & Budget Amendments** - Mr. Ken Zartner 29
6. **Informational Items:**
  - A. **Organizational Chart Update** - Mr. Ken Zartner
  - B. **Report on Vision 2030 Master Plan Meeting** - Mr. Ken Zartner
  - C. **Report on Select Committees on Mass Violence Prevention & Community Safety** - Ms. Kim McKay
  - D. **Education Report: December Graduation** - Ms. Kim McKay
  - E. **Institutional Effectiveness Report** - Dr. Don Wood
7. **President's Report**
  - A. Odessa College Named to Aspen Top 150
  - B. Volleyball and Cross Country
  - C. United Way Campus Campaign
  - D. OCLI Class of 2019
  - E. West Texas Film Festival
  - F. Wrangler Food Pantry Holiday Food Baskets
  - G. Note of Thanks
8. **Adjournment** - Mr. Gary Johnson

**EXECUTIVE/ CLOSED SESSION:** If during the course of the meeting, any discussion of any item on the agenda should be held in executive or closed session, the Board will convene in such executive or closed session in accordance with the Texas Open Meeting Act, Section §551.001 of the Texas Government Code.

Minutes of a Regular Meeting of the Odessa College Board of Trustees held Tuesday, October 22, 2019, in the Zant Community Room, Saulsbury Campus Center, with the following:

Present

Richard Abalos  
Royce Bodiford  
Tommy Clark  
Dr. Tara Deaver  
Neil Grape  
Gary Johnson  
Larry Johnson  
J. E. "Coach" Pressly  
Bruce Shearer

Absent

Meeting was called to order by Board of Trustees Chair, Mr. Tommy Clark, at 6:33 p.m.

**Pledge of Allegiance: United States & Texas**

Mr. Clark led the group in the pledges.

**Introduce Student Trainers**

Mr. Wayne Baker, Athletic Director, introduced Jeff Kelly, Athletic Trainer, who is in his 20<sup>th</sup> year at Odessa College. Mr. Kelly introduced the student trainers and stated that an OC student trainer has won the Trainer of the Year award for the last 3 years.

**Introduce New Employees**

Mr. Ken Zartner, Vice President of Administrative Services, introduced the following new employees:

Job Andrade – Truck Driving Instructor  
Tara Gonzales – Psychology Instructor  
Jeffery Lane – Truck Driving Instructor  
Yetunde Ojo – Accounting Specialist

**Introduce Student Government Officers**

Ms. Kim McKay, Vice President for Student Services and Enrollment Management, stated that it is difficult to engage community college students in campus activities, so having an active Student Government Association and Campus Activities Board is vital. Ms. McKay introduced Ms. Nadia Rivas, Student Government Association advisor.

Ms. Rivas stated that SGA serves as an advocate for the student body. Student leaders are responsible for properly representing our students, assessing student needs, addressing student concerns, and creating change on campus. SGA executive board members spend their time on campus making meeting agendas, writing meeting minutes, sending emails and tracking with students, working on surveys, and planning the next big activities. OC SGA played a role in changing the hours of the Learning Resource Center, impacted changes to the current *Drive to Success* Program, and created surveys to help determine student needs in and out of the classroom. OC SGA won 2<sup>nd</sup> place for Event of the Year at the state convention last year. Since September, 2019,

OC SGA has awarded \$4,445 to student organizations. Ms. Rivas introduced the following Student Government officers who were present:

Mitchell Halpain, President  
Aliye Kocak, Executive Vice President  
Ezria Christian, Vice President of Business Affairs  
Maggie Bullard, Secretary  
Jared Myers, Parliamentarian

### **Introduce Campus Activities Board Officers**

Ms. McKay introduced Ms. Becky Gardner, Campus Activities Board advisor. Ms. Gardner stated that the group has planned many events this year. They also volunteer for events such as the *Wrangler Round Up*, *Permian Basin Fair*, and *30 for 30 Fitness Challenge* in order to get students involved. This semester, they have deemed the first Wednesday of each month as “Wrangler Wednesdays”. The goal is to increase Wrangler spirit and spotlight a different department or student resource around campus each month. The September event highlighted the Fab Lab. October highlighted the opening of the Wrangler Food Pantry. Ms. Gardner introduced the following Campus Activities Board officers who were present:

Jamie Nunez, Education  
Justin Lopez, Diversity & Inclusion  
Kevin Marin, Health & Wellness  
Luke Hughes, Spirit  
Maria Vasquez, Education

### **Approval of Minutes of Regular Meeting of September 24, 2019**

Mr. Gary Johnson moved, seconded by Mr. Abalos, to approve the minutes of the Regular Meeting of September 24, 2019.

Motion passed unanimously.

### **Committee Reports**

#### **1. Property Committee**

##### **a. Consider for Approval Bids for Air Handler Unit for Administration Bldg.**

Committee member, Mr. Larry Johnson, stated that the Property Committee met recently to review bids for the replacement of the air handler unit in the Administration Bldg. The committee recommends the low bid of \$499,142 from First Service, Odessa, Texas.

Mr. Larry Johnson moved, seconded by Mr. Shearer, to approve the bid of \$499,142 from First Service.

Motion passed unanimously.

##### **b. Report on Approval of Bid for Demolition of Building at 300 W. University Blvd.**

Mr. Larry Johnson stated that the Property Committee met recently to consider a bid for the demolition and asbestos abatement of the recently purchased apartment building located at 300 W. University Blvd.

Mr. Johnson stated that he committee approved a bid in the amount of \$228,844 from Vanco Insulation, Midland, Texas.

## 2. **Finance Committee**

### a. **Consider for Approval Fee for Spring 2020**

Committee Chair, Mr. Gary Johnson, stated that the Finance Committee met recently to review the details of a fee for Spring 2020. Mr. Gary Johnson introduced Mr. Robert Rivas, Chief of Staff, and Ms. Brandy Ham, Chief Financial Officer.

Mr. Rivas stated that the *OC Select* program would begin in the Spring for eligible students – students enrolled in at least 6 semester credit hours and maintaining sufficient academic progress which is defined as at least a 2.0 GPA. The program is built after industry rewards programs and rewards students for being loyal and doing the right things to make them successful at Odessa College. Benefits include a 5% tuition discount and a completion bonus when they complete a certificate, associate degree, or bachelor’s degree at OC. To balance the discount and bonus, we will discontinue the current Academic Progress scholarship which gives students a discount when they achieve 30 semester credit hours and an additional discount when they achieve 45 semester credit hours. Students will notice and appreciate the use of the tuition discount and bonus at the end of their degree more readily than the Academic Progress funds. The completion funds will help students as they transition to a 4-year institution or their career.

Ms. Ham stated that for every 1,000 students that opt-in to the *OC Select* program, the discounts amount to \$46,000. If 3,000 students opt in, it is closer to \$140,000 in discounts. While we hope for 3,000 students, we expect to be closer to 1,000 initially. Based on real numbers from graduation \$96,000 would have been awarded under the old plan.

Mr. Gary Johnson moved, seconded by Mr. Shearer, to remove the Academic Scholarship and begin the *OC Select* program.

Motion passed unanimously.

## **Financial Reports**

### 1. **Monthly Financial Statements & Budget Amendments**

Ms. Brandy Ham, Chief Financial Officer, highlighted various areas of the financial statements and budget amendments as printed below:

(Kristi Gibbs will put financial reports in minute book)

Mr. Gary Johnson moved, seconded by Mr. Grape, to approve the Monthly Financial Statements and Budget Amendments.

Motion passed unanimously.

## 2. Quarterly & Annual Investment Reports

Ms. Ham reviewed the Quarterly Investment Report for the quarter ending August 31, 2019, including our statements of compliance and a snapshot of the portfolio:

Face Amount/Shares	\$ 25,868,486.90
Market Value Total	\$ 26,008,750.27
Book Value Total	\$ 25,943,223.77
Yield to Maturity	2.30
Days to Maturity	190

Ms. Ham reported the following quarter end results by Asset Class for the quarter ending August 31, 2019, as follows:

	Market Value	Book Value (Cost)	Yield
CD's	\$ 2,318,621	\$ 2,312,000	2.20%
Municipal Bonds	\$7,973,642	\$ 7,914,737	2.33%
Money Market	\$ 2,890,234	\$ 2,890,234	2.07%
Public Investment Pools	\$ 12,826,253	\$ 12,826,253	2.34%
TOTAL	\$ 26,008,750	\$ 25,943,224	2.30%

### Annualized Performance

#### Interest Earned

- This Quarter \$ 174,163
- Fiscal Year to Date \$ 713,711

The annualized total rate of return on August 31, 2019, was 2.26%. The benchmark yield was 1.77%.

Mr. Shearer moved, seconded by Mr. Gary Johnson, to approve the Quarterly & Annual Investment Reports.

Motion passed unanimously.

## Appoint Member to the Appraisal District Board of Directors for 2020-2021

Dr. Gregory William, President, stated that the Board must appoint a representative to the Appraisal District Board of Directors on an annual basis. Mr. Gary Johnson serves on the Appraisal District Board and is willing to continue to represent Odessa College.

Mr. Shearer moved, seconded by Mr. Bodiford, to appoint Gary Johnson to the Appraisal District Board of Directors for 2020-2021.

Motion passed unanimously.

## Education Report: Professional Learning Center

Mr. Robert Rivas, Chief of Staff, stated that the Professional Learning Center is meant to promote

teaching excellence by providing a comprehensive instructional support system for Odessa College. Mr. Rivas introduced Mr. Brian Jones, Director of the Professional Learning Center. Mr. Jones stated that to date there have been 142 participants, 705 attendees, and 22 faculty-led session, with 23 faculty members attending 10 or more sessions. Mr. Jones shared some of the feedback from participants.

### **Institutional Effectiveness Report**

Dr. Don Wood, Vice President for Institutional Effectiveness, stated that the Aspen Institute and Achieving the Dream are important to Odessa College because both set the standards for student excellence. Odessa College continues to look to them for the next steps for improvement. These two organizations have very different approaches to data. Achieving the Dream is all about sustained excellence and continued self-improvement. The Aspen Institute is about pure competition - are you the best institution for improving student outcomes? They look for improvement over time – longitudinal analysis. The Aspen Institute looks at enrollment. Our unduplicated enrollment has steadily grown from approximately 5,500 in 2015 to 6,832 in Fall 2019. Fall 1 success rate improvement has risen to an all-time high of 82% - our Best Fall Ever. Recently we have concentrated efforts to build an infrastructure to support area dual credit high school students. Dr. Wood compared first year Fall cohort success rates from 2016-2018 at Andrews High School, Odessa High School, Permian High School, Monahans High School, and Pecos High School. Data shows that when student take the Strategies for Success course - COLL 0171 - it is predictive of student success not only for that semester, but for the entire year. Looking at persistence for the same groups over the same time period, COLL 0171 has the same predictive value for in-class success. Fall-to-Spring success rates of 85% and Fall-to-Fall success rates of 60% are our highest ever.

### **President's Report**

Dr. Williams thanked Board members for their service.

1. **United Way Auction – November 1**

Everyone is welcome to join us in this room on Friday, November 1, for the annual United Way silent auction. The event runs from 8 a.m. – 12:30 p.m. All proceeds benefit the United Way campus campaign.

2. **OC Honors – November 12**

Plans continue on the annual OC Honors event. This event honors those who support education in the Permian Basin and will raise scholarship money for our outstanding students. This year we honor: Brooks Landgraf – Outstanding Individual, Delma Abalos – Outstanding Educator, Sewell Family of Companies – Outstanding Business, and the Odessa Chamber of Commerce – Outstanding Non-Profit.

3. **Annual President's Reception – November 21**

The annual President's Reception is scheduled for Thursday, November 21, 6-8 p.m. This year the *Professional Learning Center* and *Food Pantry* will be featured.

4. **Life Simulation Event**

On September 20, 106 OC employees attended a poverty simulation hosted on campus by Complex Community Federal Credit Union. During the 4-hour simulation, attendees faced several real-life scenarios such as how to buy food, how to find bus rides, job hunting, and hunting for shelter and other basic needs - while living on a limited income. The simulation



was meant to create awareness of the issues facing our students who struggle to continue their education due to poverty.

5. **OC Volleyball**

Last week, the Lady Wranglers Volleyball team was rated #10 in the nation in the NJCAA D1 volleyball poll – their first time to crack the top 10 and their highest ranking in program history! On Saturday, the team picked up a huge win on the road beating #6 NMMI in five sets. The win moves OC to 25-1 on the season and ties them for first place in the WJCAC at 7-1. In the new poll released yesterday, OC and NMMI are tied in the #8 spot. The Wranglers are back at home tomorrow hosting Western Texas College at 6:00 p.m. Congratulations Wranglers Volleyball!

Mr. Clark thanked the Odessa College team for hosting the Senate Select Committee on Mass Violence Prevention & Community Safety. He heard many positive comments from the Senators.

**Adjournment**

The meeting was adjourned at 7:24 p.m.

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Secretary

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Chair

## **ODESSA COLLEGE FOUNDATION BOARD**

Craig Van Amburgh, President

David Boutin, President-Elect

Jim Breaux

Dr. Tara Deaver

Phil George

Kevin Gray

Leslie Hankins

Lisa Hill

Gary Johnson

Tommy Salmon, Jr.

Collin Sewell

Jill Sparkman

Dr. Tanya Wood

## **NEW ODESSA COLLEGE FOUNDATION BOARD MEMBERS**

Jeff Adams  
Jefferson Cox  
Shem Culpepper  
Melinda Garriga  
Tom Passmore

LINEBARGER GOGGAN BLAIR & SAMPSON, LLP

ATTORNEYS AT LAW

1301 EAST 8TH STREET, SUITE 200

ODESSA, TEXAS 79761-4703

432/332-9047

FAX: 432/333-7012

Mark A. Flowers

November 4, 2019

Dr. Gregory D. Williams  
President  
Odessa Junior College District  
201 West University  
Odessa, TX 79761

RE: REQUEST FOR A DECISION FROM THE BOARD OF TRUSTEES OF OJCD TO  
SELL PROPERTY FOR LESS THAN MARKET VALUE SPECIFIED IN THE  
JUDGMENT OF FORECLOSURE AND ALSO LESS THAN THE TOTAL AMOUNT  
OF JUDGMENTS AGAINST THE PROPERTY

Dear Dr. Williams:

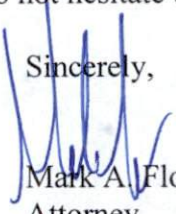
Please place on the agenda of the next board meeting of the Board of Trustees of OJCD a request to sell 9510 West Westridge, Odessa, Texas, for \$1,000.00 to the Ector County Utility District.

The property is located at 9510 West Westridge, Odessa, and had an appraised value of \$222,196.00 when judgment was taken in 2013, but the 2018 value is \$213,525.00 as the property is being occupied by vagrants who continue to vandalize the property. ECUD wants to develop the property as outlined in the attached proposal submitted by their attorney, G. William Fowler.

I request that this be placed on the agenda to obtain a decision from the Board of Trustees on whether to sell the above described property to the Ector County Utility District for less than the market value and the total judgment amount taken against the property by the taxing entities.

If you have any questions, please do not hesitate to call me at 332-9047, extension 1551.

Sincerely,

  
Mark A. Flowers  
Attorney

Meeting Date: \_\_\_\_\_  
\_\_\_\_\_ Approved OR \_\_\_\_\_ Not Approved

**G. WILLIAM FOWLER, P. C.**

*Attorney at Law*

**3800 East 42nd St., Suite 600**

**Odessa, Texas 79762**

**(432) 362-0366**

**Telecopier (432) 362-0367**

**email: [bill@gwfpc.com](mailto:bill@gwfpc.com)**

**\*Licensed in Texas and Oklahoma**

*file no.*  
918.0074

October 25, 2019

Ector County  
Ector County ISD  
Odessa College  
Medical Center Hospital  
c/o Mark A. Flowers  
Linebarger Goggan Blair  
& Sampson, LLP  
1301 E. 8<sup>th</sup> Street, Suite 200  
Odessa, Texas 79761-4703

**RE: 9510 WEST WESTRIDGE, 4.265 ACRES MORE OR LESS, E2 OF LOT 13,  
BLOCK 8, WESTRIDGE SUB, ECTOR COUNTY, TEXAS.  
ACCT. NO. 35500.00700.00000**

Dear Mr. Flowers:

On behalf of Ector County Utility District ("ECUD"), please present this proposal to each taxing authority named above. ECUD proposes to buy the property, make substantial improvements to the property, and later sell the property, after using it as an RV park. After the resale, the net proceeds from the sale would be paid to each taxing entities in accordance to each entity's percentage of back taxes due.

### **BACKGROUND**

In November 2018, Trower Realtors presented a contract to buy the property for \$42,500. Market value was \$222,196 when judgment was taken in 2013. All taxing authorities, except ECUD, accepted the proposal of selling the property for less than market value. The property did not sell.

ECUD did not accept the prospective buyer's offer because the Board saw a unique opportunity to purchase the property and develop the 4.265-acre tract into a RV Park for approximately 50 spaces. ECUD's infrastructure engineering consultants are receptive to the idea of offering infrastructure of 50 RV spaces at no cost to prospective bidders, during construction of ECUD water improvements ECUD could eliminate risk of paying excessive rental fees during the current oil boom.

ECUD's unique position exists because it has obtained Texas Water Development Board funding for its \$45,275,000 Water System Revenue Bond, Series 2019 to improve the ECUD water distribution system. These improvements will benefit all of Ector County. If potential bidders know that 50 RV spaces would be available to them rent free, while they complete their construction projects, their bids would be lower. ECUD would benefit by making available 50 RV spaces in the bid package so that the overall bids would be reduced.

### **PROPOSAL**

1. ECUD would purchase the property from Ector County, ECISD, Odessa College and Medical Center Hospital for \$1,000.00 and pay all closing costs.
2. ECUD will advance the cost, design and construct of a RV park for 50 spaces on the 4.265-acre tract. Estimated costs are calculated at \$200,000.00:

Land Purchase & Closing cost	\$ 1,500.00
Surveying, Design and County Approval	\$ 10,000.00
Clear land	\$ 20,000.00
Septic and drain-field Installation	\$ 39,000.00
Water Distribution Improvements	\$ 25,000.00
Electrical Improvements	\$ 75,000.00
Road Construction	\$ 30,000.00
Total	\$200,500.00

3. ECUD will operate the RV park at its sole cost and expense. 50 RV spaces will be made available to a successful contractor for their employees while they are working on ECUD's infrastructure improvements. The occupant contractor employers will pay for utilities.
4. After construction is completed, the RV Park would be sold and its net proceeds from the sale would be divided among the taxing authorities. ECUD would deduct actual costs, not to exceed \$200,500.00 to calculate the net proceeds for distribution. ECUD will complete its project and place the property up for sale no later than January 31, 2023.

Net proceeds would be divided as follows:

ECISD	54.9999509
Odessa College	23.0000106
Medical Center	6.0000138
Ector County	10.0000109
ECUD	<u>8.0000138</u>
Total	100%

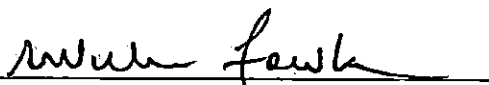
5. When it's time to sell, ECUD will list the property with Trower Realtors and participates would be paid by the title company at closing. Each participant would approve the sale and net proceed calculations before distribution. Each participant would pay its share of all closing costs.
6. ECUD will clean up the property, temporarily use the property as a RV park. List the property for resale and put the property into commercial use. Each taxing authority has a good opportunity for a stable income stream from future taxes.

Please present the proposal to each taxing entity as soon as possible. ECUD's loan was funded on October 22, 2019. Construction bids will be requested in December 2019 and construction is planned to start in June 2020. ECUD projects that construction will be completed by January 31, 2023.

If there are any questions, Tommy Ervin, ECUD President, can meet with each entity to discuss this project and address your questions.

Very truly yours,

**G. WILLIAM FOWLER, P.C.**

By:   
G. William Fowler  
Attorney for Ector County Utility District

GWF/plp  
Encls.

**PROPERTY OWNER NAME & MAILING ADDRESS**

PLEDGED PROPERTY II LLC  
UNKNOWN-X  
UNKNOWN TX 99999-9999



**ECAD ACCOUNT NUMBERS**

35500.00700.00000  
R100019431

**EXEMPTIONS**

Undivided Interest: 1.0000000

10/13/1999

Vol: 1493

Page:308

Inst:

1301 E. 8TH ST  
Odessa, TX 79761  
(432) 332-6834  
[www.ectorcad.org](http://www.ectorcad.org)

**PROPERTY LEGAL DESCRIPTION**

WESTRIDGE 30  
BLOCK 8  
E/2 OF LOT 13

**TAXING ENTITIES**

**CURRENT TAX RATE**

ECTOR COUNTY I S D	0.0111950
ECTOR COUNTY	0.0031828
ODESSA COLLEGE	0.0018717
ECTOR CO HOSPITAL DIST	0.0004978
ECTOR COUNTY UTILITY DIS	0.0009815

SITUS: 9510 W WESTRIDGE DR

SQFT: 185,783 ACRES: 4.2650

**BUILDING DETAIL**

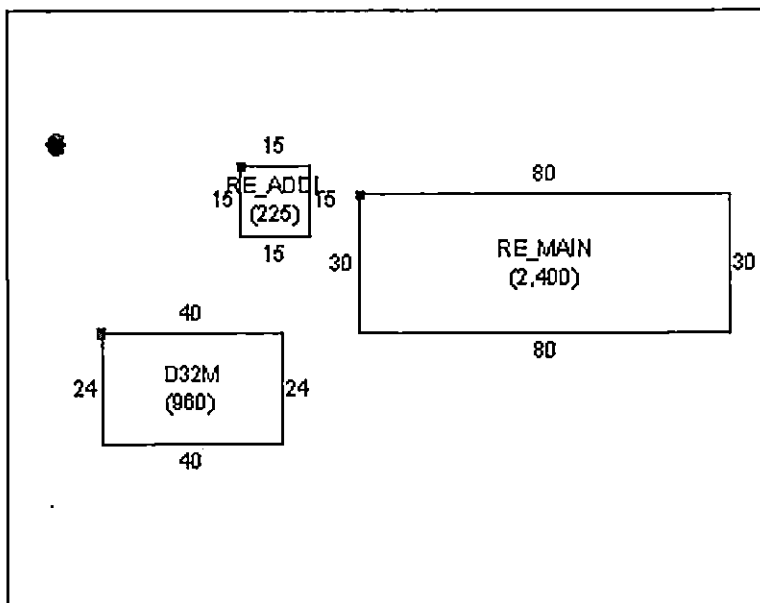
Description	Sq Ft	Year Built
F42M - RESIDENCE	2,400	2005
D32M - DET GARAGE	960	2005
REAL ESTATE - MAIN ADDL IMPF	225	2005

**PROPERTY VALUES**

This document is a WORKING PAPER ONLY. Values are not certified as official.

	2013 TAX YEAR	2012 TAX YEAR
PRODUCTIVITY		
LAND	63,166	31,583
IMPROVEMENT	204,388	191,427
PERSONAL PROPERTY	0	0
TOTAL MARKET	267,554	223,010
Less Limited Amount on 10% Homestead Increase	0	0
APPRAISED VALUE	267,554	223,010





T.O. ID: 100









-  Streets
-  Parcels
-  Current Selections
-  Neighborhoods



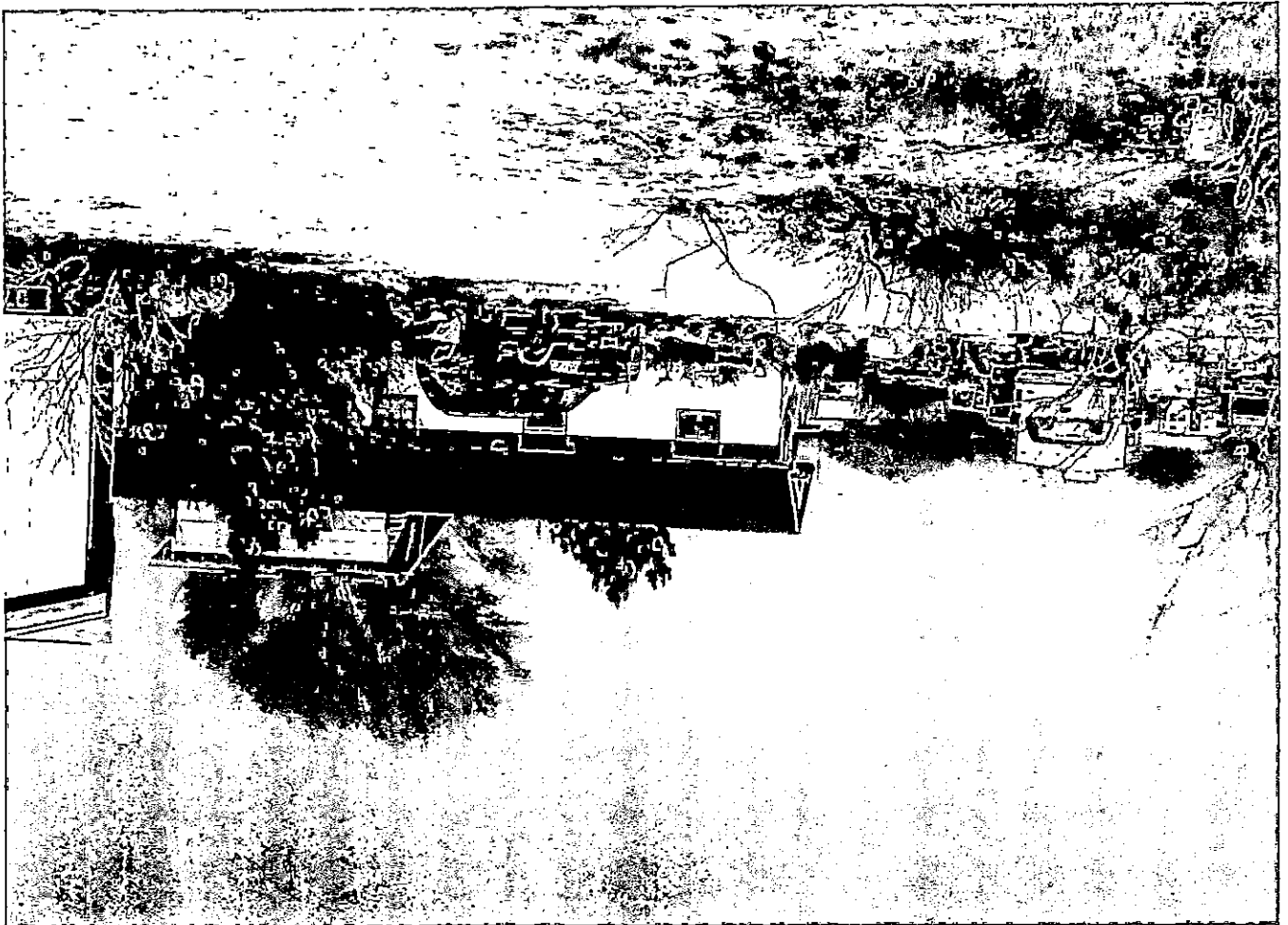
ECTOR COUNTY APPRAISAL  
DISTRICT  
1301 E 8TH STREET  
ODESSA, TX 79761-4722  
(432) 332-6834

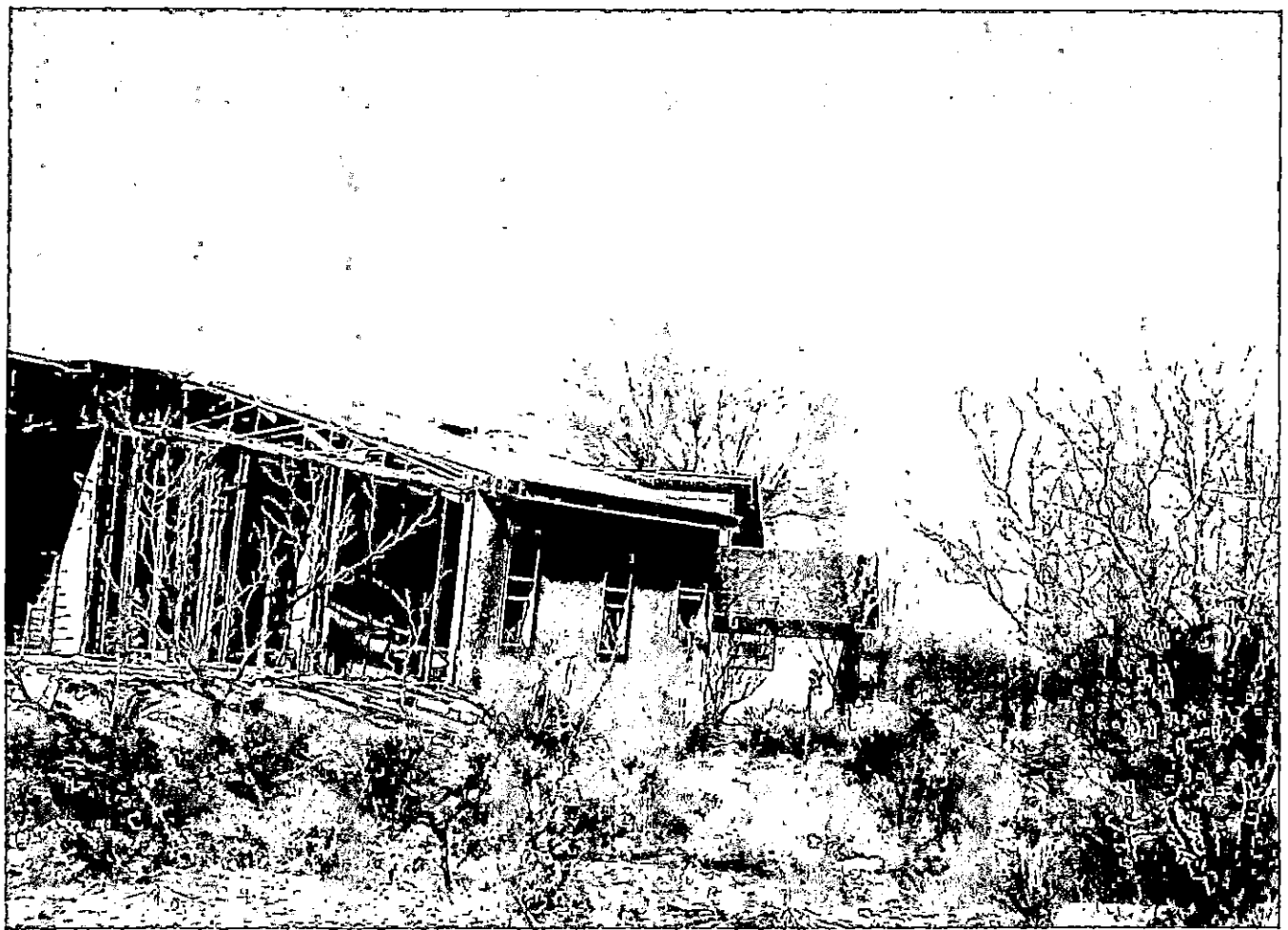
Disclaimer: This Map is for illustrative purposes only,  
and is not suitable for parcel specific decision making.  
The areas depicted here may contain error of content  
completeness and accuracy.



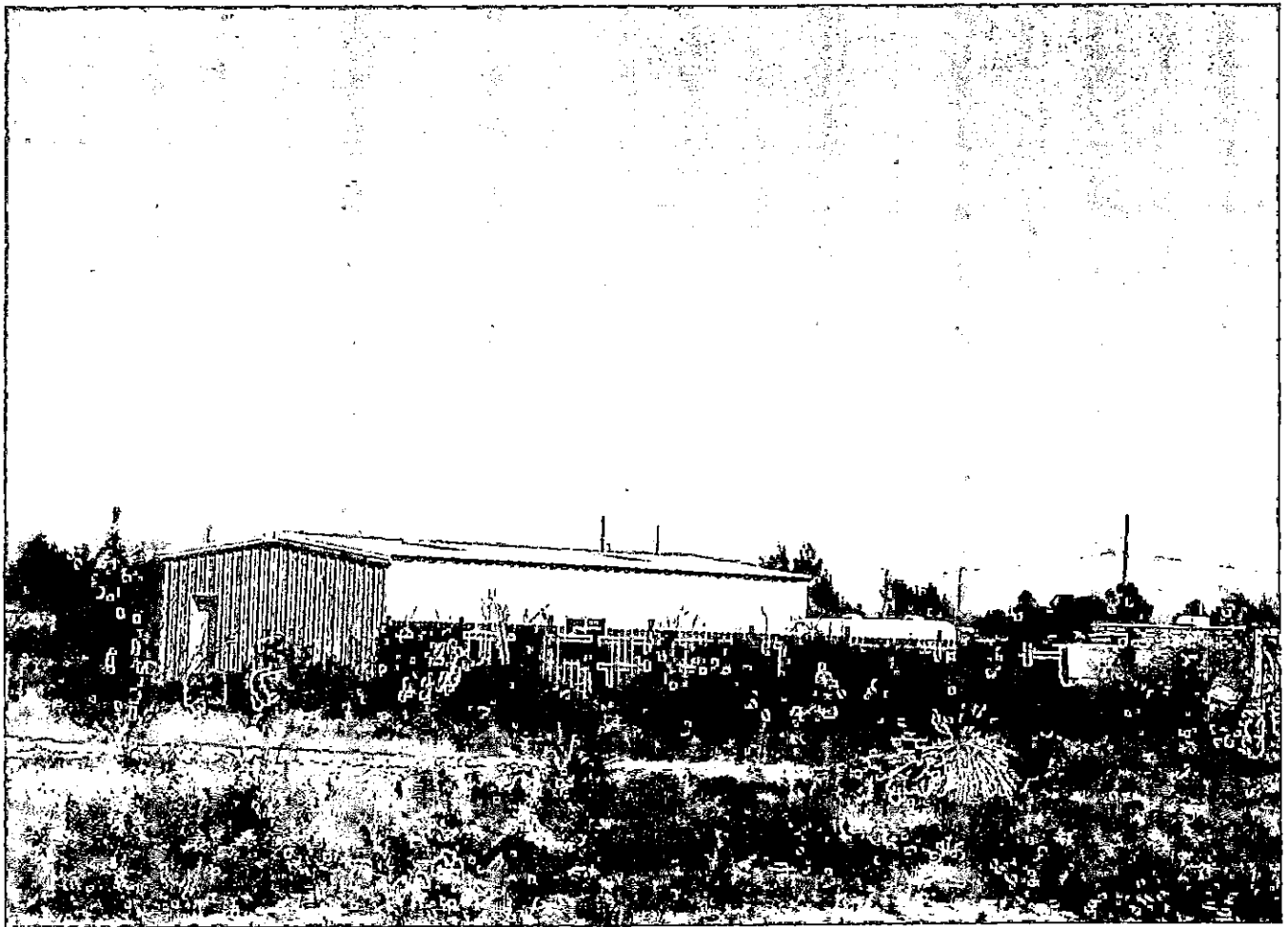
III

1









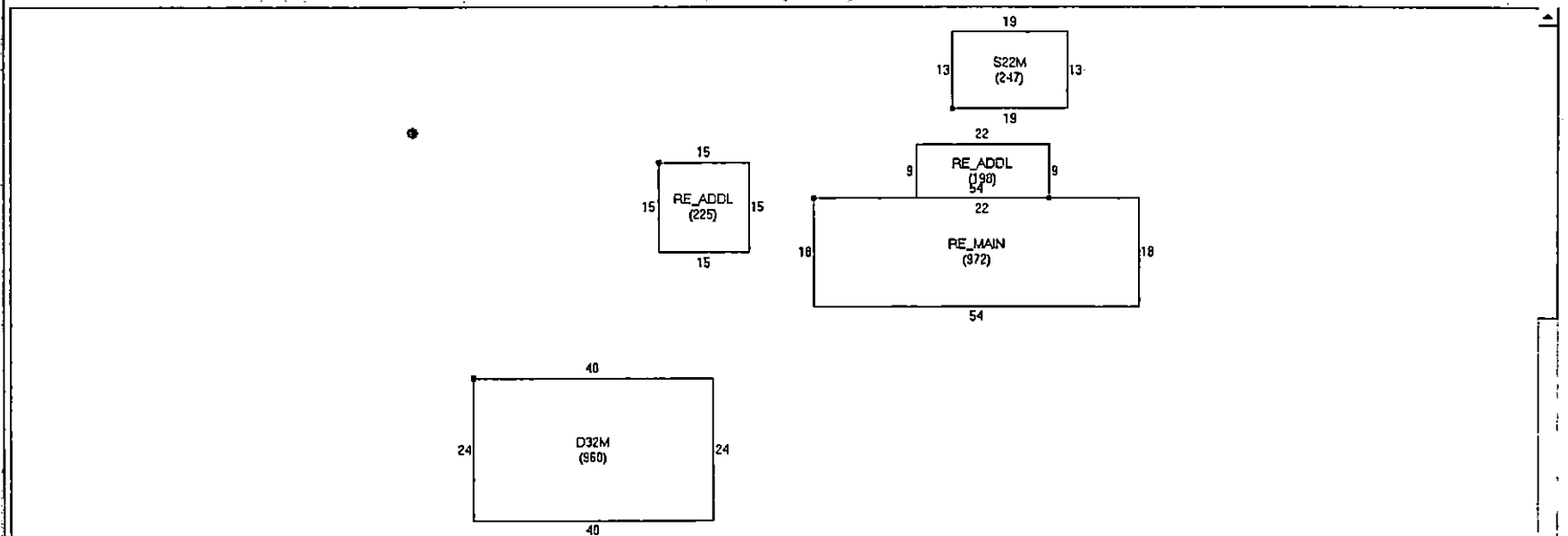
## Navigator

Search 9510 W WESTRIDGE DR

- ECAD
- RESIDENTIAL
- COMMERCIAL
- BPP
- PRE
- MINERAL RIGHTS
- LIVESTOCK

Owner	ECTOR COUNTY TRUSTEE	Addr	9510 W WESTRIDGE DR	TOA	R10001943100	Join	EXEMPT	EX	AUD	
Value	\$213,525	COST	2018	ASM	Geo	35500.00700.00000	CTM	APPR	CUST	Alert

Floor 1



Type	Sketch
RE_MAIN	AR67 AD11 D18 R54 U18 L54
RE_ADDL	AR41 AD5 D15 R15 U15 L15
D32M	AR10 AD41 D24 R40 U24 L40
RE_ADDL	AR106 AD11 U9 L22 D9 R22
S22M	AR50 AU4 R19 U13 L19 D13



**ECTOR COUNTY APPRAISAL DISTRICT**

Anita Campbell, RPA, RTA

Tax Assessor/Collector

1301 E. 8th Street

Odessa, TX 79761

(432) 332-6834

**ECTOR COUNTY TRUSTEE****1010 E 8TH ST****ODESSA, TX 79761-4634****PROPERTY TAX STATEMENT  
FOR ALL YEARS****Acct/Owner # 35500.00700.00000****Date 11/08/2019****Property Description****WESTRIDGE****BLOCK 8****E/2 OF LOT 13****Location****9510 W WESTRIDGE DR****Jurisdictions billed on this statement****ECTOR COUNTY****ECTOR COUNTY I S D****ECTOR COUNTY UTILITY DIST****ECTOR CO HOSPITAL DIST****ODESSA COLLEGE**

Please make check payable to:

Ector County Appraisal District

1301 E. 8th Street

Odessa, TX 79761-4703

Year	Tax	Penalty & Interest	Late Fee	Attorney Fee	Total Due
2013	\$3,351.31	\$2,748.07	\$0.00	\$1,219.88	\$7,319.26
2012	\$3,953.69	\$3,716.47	\$0.00	\$1,534.03	\$9,204.19
2011	\$4,009.93	\$4,250.53	\$0.00	\$1,652.09	\$9,912.55
2010	\$4,199.34	\$4,955.22	\$0.00	\$1,830.91	\$10,985.47
2009	\$4,273.66	\$5,555.76	\$0.00	\$1,965.88	\$11,795.30
2008	\$4,023.39	\$5,713.21	\$0.00	\$1,947.32	\$11,683.92
2007	\$3,504.20	\$5,396.47	\$0.00	\$1,780.13	\$10,680.80
2006	\$571.37	\$948.47	\$0.00	\$303.97	\$1,823.81
2004	\$423.23	\$804.14	\$0.00	\$245.47	\$1,472.84
2003	\$429.69	\$867.97	\$0.00	\$194.65	\$1,492.31
2002	\$425.68	\$910.96	\$0.00	\$200.50	\$1,537.14
2001	\$415.44	\$938.89	\$0.00	\$203.15	\$1,557.48
2000	\$420.76	\$1,001.41	\$0.00	\$213.33	\$1,635.50
1999	\$422.58	\$1,056.45	\$0.00	\$221.85	\$1,700.88

Amount Due:

\$82,801.45 If Paid By 11/30/2019\$83,165.52 If Paid By 12/31/2019\$83,529.51 If Paid By 1/31/2020\$83,893.56 If Paid By 2/28/2020\$84,257.61 If Paid By 3/31/2020\$84,621.64ECADPROD

FIRMNEW

Comments:

**PROPERTY COMMITTEE BID TAB  
SUMMARY OF VENDOR PROPOSALS**

BID/RFP NO: RFP 20-004

PROJECT DESC: Physical Plant Shop Rebuild

OPENING DATE: 10/29/2019

**ESTIMATED BUDGET:** Reimbursable by Insurance

**ESTIMATED TIMELINE:** 90 Days to complete project

**EVALUATION COMMITTEE:** Bryan Heifner, Robert Williams, Ken Zartner, and Cindy Curnutt

**SCOPE OF PROJECT:** Demolition, Concrete, structural steel framing, roofing, plumbing, HVAC, and electrical. For the reconstruction of Physical Plant Shop area.

**REQUEST FOR PROPOSALS:** Plan Holders for General Contractors: Cooper Construction, G & G Construction, Henthorn Commercial Construction, MW Builders, NC Sturgeon, Onyx Contractors, and RC Construction. Two Complete proposals were received.

JC Roberts Construction Odessa, Texas	\$224,277
Mid-Tex of Midland Midland, Texas	\$311,000

**Administration Recommends award to JC Roberts, for \$224,277**

**Property Committee Action:**

Award to \_\_\_\_\_ for \$ \_\_\_\_\_.

Property Committee Voting **FOR:** \_\_\_\_\_

Property Committee Voting **AGAINST:** \_\_\_\_\_

Odessa College Physical Plant Shop RFP-20-004  
Request for Proposals  
Selection Criteria Worksheet  
10/29/19



Firm Name J.C. Roberts Const. Mid-Tex of Midland

	Weight	Score (1-100)	Score (1-100)	Score (1-100)	Score (1-100)	Score (1-100)	Score (1-100)
<b>A</b> Proposed Construction Cost and Time		100	95				
Subtotal	70%	70	67	0	0	0	0
<b>B</b> Contractor's completion and quality of similar scope		85	90				
Subtotal	10%	8.5	9	0	0	0	0
<b>C</b> Proposed Project Team		85	90				
Subtotal	15%	13	14	0	0	0	0
<b>D</b> History of warranty and punchlist correction		85	90				
Subtotal	5%	4	5	0	0	0	0
Totals for each General Contractor	100%	96	94	0	0	0	0

**ODESSA COLLEGE**  
**BUDGET COMPARISON STATEMENT**  
**CURRENT UNRESTRICTED INCOME & EXPENDITURES**  
**October 31, 2019 and 2018**

	YTD OCTOBER 2019	TOTAL BUDGET 2019-2020	PERCENT OF BUDGET	YTD OCTOBER 2018	TOTAL BUDGET 2018-2019	PERCENT OF BUDGET
<b>Revenues:</b>						
State Appropriation	2,314,570	9,641,570	24.0%	2,009,413	8,372,550	24.0%
Ad Valorem Taxes	428,153	25,705,000	1.7%	380,205	23,847,048	1.6%
Tuition and Fees - Credit	5,283,394	11,141,892	47.4%	5,267,274	10,982,652	48.0%
Tuition and Fees - Non Credit	484,703	1,679,750	28.9%	444,299	1,727,055	25.7%
Federal Grants & Contracts	-	13,000	0.0%	-	10,000	0.0%
Other Income	162,274	1,191,100	13.6%	155,420	1,219,763	12.7%
Gift Income	6,882	58,882	11.7%	-	116,245	0.0%
Investment Income	49,491	425,000	11.6%	68,228	350,000	19.5%
Total Revenues	8,729,467	49,856,194	17.5%	8,324,839	46,625,313	17.9%
<b>Salaries and Benefits:</b>						
General Administration	308,834	2,021,468	15.3%	333,519	2,030,089	16.4%
Student Services	442,912	2,709,992	16.3%	400,853	2,516,233	15.9%
General Institutional	475,573	3,280,681	14.5%	356,650	2,713,335	13.1%
Instruction	2,053,829	13,304,944	15.4%	1,886,991	12,396,830	15.2%
Instructional Support	508,098	3,468,272	14.6%	458,269	3,456,843	13.3%
Public Service	114,167	719,537	15.9%	96,522	693,426	13.9%
Physical Plant	176,881	1,106,614	16.0%	180,278	1,077,186	16.7%
Staff Benefits	970,767	5,592,480	17.4%	892,638	5,284,229	16.9%
Total Payroll	5,051,061	32,203,988	15.7%	4,605,720	30,168,171	15.3%
<b>Other Operating Expenditures:</b>						
General Administration	176,350	348,568	50.6%	190,581	333,861	57.1%
Student Services	158,968	506,264	31.4%	133,437	511,981	26.1%
General Institutional	1,263,881	4,002,467	31.6%	1,407,142	3,546,504	39.7%
Instruction	157,145	964,180	16.3%	270,715	1,060,169	25.5%
Instructional Support	186,454	596,421	31.3%	125,092	495,920	25.2%
Public Service	13,319	159,311	8.4%	18,141	165,949	10.9%
Physical Plant Operations	655,269	1,756,789	37.3%	555,285	1,544,195	36.0%
Utilities	211,002	1,115,750	18.9%	180,640	1,047,816	17.2%
Scholarships & Allowances	750,082	1,605,000	46.7%	680,098	1,603,700	42.4%
Total Operating Expenditures	3,572,470	11,054,750	32.3%	3,561,131	10,310,095	34.5%
<b>Transfers In:</b>						
Bookstore Profit (Loss)	10,000	60,000	16.7%	23,333	65,000	35.9%
OER Reserve Fund	16,667	100,000	16.7%	16,667	100,000	n/a
Other Auxiliary Profit (Loss)	296,248	(117,730)	n/a	165,874	(38,973)	n/a
Investment Income - Plant Funds	17,867	20,000	89.3%	13,547	30,000	45.2%
Total Transfers In	340,782	62,270	547.3%	219,421	156,027	140.6%
<b>Transfers Out:</b>						
For Revenue Bond Debt Service	-	-	n/a	421,800	2,484,000	17.0%
Tuition for TPEG Scholarships	203,142	465,000	43.7%	215,335	450,000	47.9%
To Technology Replacement Fund	72,404	600,000	12.1%	35,811	450,000	8.0%
To Plant Renew/Replace Fund	20,769	750,000	2.8%	32,431	696,079	4.7%
To Construction Funds	575,000	3,450,000	16.7%	150,000	900,000	16.7%
Athletics Subsidy	467,096	1,357,212	34.4%	327,182	1,296,584	25.2%
Other Transfers	-	37,514	0.0%	-	26,411	0.0%
Total Transfers Out	1,338,411	6,659,726	20.1%	1,182,559	6,303,074	18.8%
<b>Excess of Revenues over Expenditures and Transfers</b>	(891,693)	-		(805,150)	-	

- Unaudited Interim Statement -

**ODESSA COLLEGE**  
**BUDGET ADJUSTMENTS**  
**December 5, 2019**

**GENERAL CONTINGENCY EXPENDITURES (11-10390-5388)**

Original Budget, September 1, 2019	\$ 600,000
Proposed Adjustments, December 5, 2019	0
Balance Remaining for General Contingencies	<u>\$ 600,000</u>

**INCREASES (DECREASES) IN INCOME BUDGETS**

None	-
	<u>          </u>
	<u>\$ -</u>

**INCREASES (DECREASES) IN EXPENDITURE BUDGETS**

None	-
	<u>          </u>
	<u>\$ -</u>

**ODESSA COLLEGE**  
**EXPENDITURE VOUCHERS EXCEEDING \$10,000**  
**Oct. 17 - Nov. 26, 2019**

<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
10/23/2019	Snap-On Incorporated	Sewell Auto Tech Truck Tire Changer (ODC Grant Funded)	\$11,830.00
10/23/2019	Texas Multi-Chem, Ltd.	Softball field prep and softball infield mix	\$12,634.65
10/23/2019	The HON Company	Office Furniture for new positions across campus	\$11,161.02
10/23/2019	KOSA -TV	OC Fall Advertisement	\$12,550.00
10/23/2019	Stephen Cooper	Contract Instruction - Chevron CE Class Water Treatment	\$21,548.12
10/23/2019	Synetra, a Computex Technology	2 replacement phone switches	\$19,322.00
10/23/2019	Dell Marketing L.P.	35 Replacement Computers	\$27,125.00
10/30/2019	Continental Computers	50 Network Cameras	\$10,200.00
10/30/2019	Burlington English Inc.	Annual Software License for Adult Education (AEL Grant Funded)	\$33,600.00
10/30/2019	Stephen Cooper	Contract Instruction - Chevron CE Class Water Treatment	\$21,529.82
10/30/2019	VIRAGE SIMULATION INC.	Truck Driving Simulator (ODC Grant Funded)	\$115,000.00
10/30/2019	SIRSI Corporation	Renewal License for the LRC Data System	\$28,765.72
10/30/2019	CS ADVANTAGE USAA INC.	Roof Replacements - Pay Application #2 (Insurance Claim)	\$409,781.59
10/30/2019	Great Western Dining	Meal Charges (Week ending 10/9/19 and 10/16/19)	\$60,904.95
10/30/2019	Geary D. Umsted	Contract Instruction - Chevron CE Class Production Operator Field	\$12,000.00
11/04/2019	Basin Abstract & Title	Purchase of Land 209 Cummings Drive	\$52,723.00
11/06/2019	GCA Services Group	Custodial Services	\$58,761.48
11/06/2019	ZogoTech	Annual Support and Upgrades	\$53,074.84
11/07/2019	Ellucian Company, L.P.	Annual Maintenance Renewal 2019-2020	\$36,595.00
11/13/2019	Dell Marketing L.P.	19 Replacement Computers	\$14,725.00
11/13/2019	City of Odessa	September Water Bill	\$16,927.65
11/13/2019	College Board	TSI testing units	\$14,000.00
11/13/2019	Brex, LLC	Contract Instruction - Chevron CE Class Rod Pumping	\$11,800.00
11/14/2019	Advantage USAA Inc	Roof Replacements - Final Pay Application Retainage	\$141,950.00
11/20/2019	Atlas Rearden Inc.	Window Washing Campus Wide	\$16,590.61
11/20/2019	NRG Energy, Inc.	Electric Utilities -October	\$77,345.04
11/20/2019	Snap-On Incorporated	Build A Bay at Sewell Auto Tech Center	\$331,283.48
11/20/2019	First Service	Gas Leak Auto Shop Bulding B	\$14,013.40
11/20/2019	Johnson, Miller & Co	Audit Services	\$38,285.00
11/20/2019	TBC-Odessa College Bookstore	Bookstore interal charges October	\$11,454.76
11/20/2019	Great Western Dining	Meal Charges (Week ending 10/23/19 and 10/30/19)	\$51,716.81
11/20/2019	Journey Ed.Com Inc.	Adobe Creative Cloud Renewals	\$22,984.00
11/20/2019	Brex, LLC	Contract Instruction - Chevron CE Class Rod Pumping	\$16,800.00