

Course Syllabus

Department : Criminal Justice
Course Title :
Section Name : CRIJ
Start Date : 08-27-2012
End Date : 12-14-2012
Modality : Class Room
Credits : 3

Instructor Information

Name : Chief Timothy Burton
OC Email : tburton@Odessa-tx.gov (I will only contact students using their OC email address. Be sure to check your OC account DAILY for announcements and updates)

OC Phone # :

Office Location :

Fall Office Hours:

Monday: 2 – 4 PM

Tuesday: 1 – 4 PM

Wednesday: 2 – 4 PM

Thursday: 1 – 4 PM

Friday: By Appointment Only

Help from the instructor is available **at your** request. Appointments can be set up or you may contact instructor during office hours. Tutoring is available through the LRC.

Student Success Coaches

The Odessa College Student Success Coaches will help you stay focused and on track to complete your educational goals. If an instructor sees that you might need additional help or success coaching, he or she may submit a Retention Alert or a Starfish Alert. A Student Success Coach will contact you to work toward a solution.

Course Description

The course will examine contemporary management concepts facing today's Law Enforcement Managers and Leaders.

Prerequisites/Corequisites

None

ICOs

Course Objectives

1. The student will describe and explain the history, philosophy and ethical considerations of criminal justice. (1, 2, 4)
2. The student will define the nature and impact of crime on society and how it is integrated into the criminal justice system. (
3. The student will distinguish between the civil and criminal court systems. (
4. The student will interpret the relationship between the components of the criminal justice system.
5. The student will use correct language skills, grammar and punctuation.
6. The student will learn to proofread documents.

Required Readings/Materials



Core Concepts for Law Enforcement Management

A compilation of excerpts from six books published separately by Pearsons Publishing to include:

- *Police Administration, Structures, Processes, and Behavior*, Seventh Edition, by Charles R. Swanson, Leonard Territo, and Robert W. Taylor, Prentice Hall
- *Supervision of Police Personnel*, Seventh Edition, Marvin D. Iacone, and Jeff Bernstein, Prentice Hall
- *Organizational Behavior and Management in Law Enforcement*, Second Edition, Harry W. Moore, W. Fred Wegener, Gennaro F. Vito, and William F. Walsh, Prentice Hall
- *Current Issues and Controversies in Policing*, Allyn and Bacon

- *Multicultural Law Enforcement: Strategies for Peacekeeping in a Diverse Society*, Fourth Edition, Robert M. Shusta, Deena R. Levine, Herbert Z Wong, Aaron T. Olson, and Phillip R. Harris, Prentice Hall
- *Managing Police Organizations*, Seventh Edition, Paul M. Whisenand, Prentice Hall

Course Requirements (Lectures, Assignments and Assessments)

DATES	ASSIGNMENT	DESCRIPTION
August 29, 2012	Chapters 1 and 2	C-1. Planning and Decision Making pages 1-46 C-2. Financial Management pages 47-80
September 5, 2012	Chapters 3 and 12 Critical Thinking Exercise	C- 3 Stress and Police Personnel C-12 Employee Dissatisfaction and Grievances
September 12, 2012	Chapter 4 <i>Information Management</i>	C - 4 Legal Aspects of Police Administration
September 19, 2012	Chapter 6 Critical Thinking Exercise	Ch- 6 Managerial Communication: The Vital Process
September 26, 2012	Chapters 7 and 8	C- 7 Change: Coping with Organizational Life C-8 Conflict: Nature, Causes, and Management
October 3, 2012	Chapter 9 Critical Thinking Exercises	C-9 The Supervisor's Function in Organization, Administration and Management
October 10, 2012	Chapters 10 and 5	C- 10 Leadership, Supervision and Command C- 5 Motivation: The force behind behavior
October 17, 2012	Chapter 11 Mid-Term Paper	C-11 The training Function: Problem and Approaches
October 24, 2012	Chapters 13 and 14	C- 13 Distribution and Deployment of Field Forces

		C-14 Tactical Deployment of Field Forces
October 31, 2012	Chapters 15, 16 and 17	C - 15 Multicultural Communities: Challenges for Law Enforcement C-16 Multicultural Law Enforcement and Terrorism: Overview, Response Strategies and Multicultural Communities C-17 Multicultural Law Enforcement in Homeland Security and Disaster Preparedness
November 7, 2012	Chapters 18-19	C- 18 Empowerment C-19 Time Management
November 14, 2012	Chapter 20	C-20 Organizing
November 21, 2012	Chapters 21 and 22 <i>Information Management</i> Critical Thinking Exercise	C-21 New Police Philosophies and Strategies C-22 Measuring Police Performance
November 28, 2012	Chapters 23 and 24	C-23 Police Misconduct C-24 Police Accountability: Internal Mechanisms
December 5, 2012	Chapter 25	C-25 Police Accountability: External Mechanisms
December 12, 2012	Final Exam Paper	

Assignments

Discussion and Attendance: **25% of final grade**

Each Monday morning at 8:00 a.m., a new discussion question will be posted. This discussion will remain open until the following Sunday at 11:30 p.m. so that students may make comments and/or ask questions of myself or fellow students. These questions will be relevant to the reading material assigned for that week. Your discussion and attendance grade will be based on you logging in to the discussion board and making a contribution to the discussion on four different days between the Monday that the discussion is opened and the Sunday that the discussion is closed. Although I am not

requiring a minimum amount of words per post, I do expect your contributions to be more than an 'I agree' or 'Good post.'

Critical Thinking Exercises: **25% of final grade**

Critical Thinking exercises will consist of one page typed responses to discussion points and key topics throughout the semester.

Midterm Project: **25% of final grade**

The midterm project will consist of a typed paper covering one of the selected topics.

The paper will be 5 pages in length and written in APA style format.

Final Exam: **25% of final grade**

The final exam will consist of a typed paper (minimum of 10 pages) written in APA style format with at least 3 ancillary sources. The focus of the paper will be on structuring an element (e.g. Professional Standards Unit, Community Response Unit, etc..) of the organization based on the concepts covered throughout the semester. Further instructions will be provided to the student.

Grading Policy

90-100 – A

80-89 – B

70-79 – C

60-69 – D

Below 59 – F

Special Needs

Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. If you have any special needs or issues pertaining to your access to and participation in this or any other class at Odessa College, please feel free to contact me to discuss your concerns. You may also call the Office of Disability services at 432-335-6861 to request assistance and accommodations.

Learning Resource Center (Library)

The Library, known as the [Learning Resources Center](#), provides research assistance via the [LRC's catalog \(print books, videos, e-books\)](#) and [databases \(journal and magazine articles\)](#). [Research guides](#) covering specific subject areas, [tutorials](#), and the "[Ask a Librarian](#)" service provide additional help.

Student E-mail

Please access your [Odessa College Student E-mail](#), by following the link to either set up or update your account: <http://www.odessa.edu/gmail/>. **All correspondence will be submitted using your Odessa College email.**

Student Portal

Please access your [Odessa College Student E-mail](http://www.odessa.edu/gmail/), by following the link to either set up or update your account: <http://www.odessa.edu/gmail/>. **All correspondence will be submitted using your Odessa College email.**

Technical Support

For Blackboard username and password help and for help accessing your online course availability and student email account contact the Student Success Center at 432-335-6878 or online at https://www.odessa.edu/dept/ssc/helpdesk_form.htm.

Important School Policies

Information regarding student support services, academic dishonesty, disciplinary actions, special accommodations, or students' and instructors' right to academic freedom can be found in the [Odessa College Student Handbook](#).

DISCLAIMER: Each student is responsible for checking the syllabus frequently as it will be updated as often as needed.