

Course Syllabus

Department: Criminal Justice

Course Title: Traffic Enforcement & Crash Investigation

Section Name: CJLE 1333

Start Date: 08-27-2012

End Date: 12-14-2012

Modality: Classroom/ Face to Face

Credits: 3

Instructor Information:

Name: G. (Jeff) Schwende

OC Email: gschwende@odessa.edu

Office Location: ET 155

OC Phone: 432-335-6332

Office Hours:

Monday: 8-10 am & 1-6 pm

Tuesday: 8-9:30am & 12:30-2pm

Thursday: 8-9:30am & 12:30-2pm

All others by Appointment Only.

Help from the instructor is available **at your request**. Appointments can be set up or you may contact instructor during office hours. Tutoring is available through the LRC.

STUDENT SUCCESS COACHES:

The Odessa College Student Success Coaches will help you stay focused and on track to complete your educational goals. If an instructor sees that you might need additional help or success coaching, he/she may submit a Retention Alert or a Starfish Alert. A Student Success Coach will contact you to work toward a solution.

Course Description:

American crime problems in historical perspective; social and public policy factors affecting crime; impact and crime trends, social characteristics of specific crimes; prevention of crime.

Prerequisites: None

ICOs: 1, 2,3

Course Objectives:

1. The student will describe and explain the psychological, social and economic impact of crime in society and identify characteristics of major crimes, the impact on society and the prevention thereof (1,2,3)

Required Reading Material(s)

Traffic Enforcement and Crash Investigation

Author: Ross A. Olmos

Course Requirements (Lectures, Assignments and Assessments)

1. Each week we will complete a chapter and a quiz may be expected.
2. There will be a Midterm and Final Examination
3. A term paper will be required for this course
4. Students are expected to attend class and be on time
5. Cell phones will be turned off or on "vibrate" so not to interrupt class
6. Students are expected to actively participate in class discussions

Lectures, Assignments and Assessments Part 2

Date	Assignment	Page
8-27-12 to 8-31-12	Chapter 1	1-11
9-3-12 to 9-7-12	Development of Auto Chapter 2	13-36
9-10-12 to 9-14-12	Methods of traffic enforcement Chapter 3	37-55
9-17-12 to 9-21-12	Discretion & Ethics Chapter 4	57-73
9-24-12 to 9-28-12	Licensing Drivers & Vehicles Chapter 5	75-94
10-1-12 to 10-5-12	Traffic Law Pt. 1 Chapter 6	95-115
10-8-12to 10-12-12	Traffic Law Pt. 2 Chapter 7	117-133
10-15-12to 10-19-12	Alcohol & Impaired driving Chapter 8	135-151
10-22-12to 10-26-12	Detection/Enforcement <u>Midterm Examination</u> Chapter 9	153-172
10-29-12to 11-2-12	Field Sobriety Testing Chapter 10	174-194
11-4-12 to 11-9-12	Arrest/Processing DWI Chapter 11	197-218
11-12-12to 11-16-12	Reporting/Testifying Chapter 12	220-243
11-19-12to 11-30-12	Crash Investigations Pt 1 Chapter 13	245-267
	Crash Investigations Pt. 2 <u>Thanksgiving</u> <u>Term Paper 1Dec12</u>	
12-3-12 to 12-7-12	Chapter 14	269-295
12-10-12to12-14-12	Special Issues <u>Final Examination</u>	

Attendance:

Students are expected to attend all class meetings. If it is necessary to miss a scheduled class meeting please notify the instructor in person or by telephone at 335-6332. (Leave message on answering machine)

Seven (7) unexcused absences may result in the loss of a letter grade for classes meeting on a Monday, Wednesday, Friday schedule

Five (5) unexcused absences may result in a loss of a letter grade for classes meeting on a Tuesday, Thursday schedule

Two (2) unexcused absences may result in the loss of a letter grade for classes meeting Monday nights.

A electronic grade book will be kept for attendance

Grades:

90-100: A

80-89: B

70-79: C

60-69: D

Below 60: Failure

Scoring for grades:

Midterm Exam: 30%

Final Exam: 30%

Term Paper: 30% **(mandatory)**

Attendance: 5%

Participation: 5%

The Final Exam will be comprehensive meaning all chapters covered will be subject to examination. The Final Exam will be a combination of multiple choice, essay/short answer, true/false, fill in the blank type questions.

A electronic grade book will be available to check grades

(Extra credit may be arranged at the discretion of the instructor)

TERM PAPER:

The term paper will consist of **no less than 7** pages, double spaced, 12pt font. Page 1 will be a “cover page” with your name, instructors name and course name

Page 7 will consist of **no less than** five (5) references.

Pages 2-6 will consist of the body of the report.

You may pick any subject dealing with criminal justice but have your choice of topic approved by the instructor.

The term paper is **due no later than 1Dec12**. Late papers will not be accepted. Those taking courses online using “Blackboard” will email their term papers to the following email address: gschwende@odessa.edu

SPECIAL NEEDS:

Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. If you have special needs or issues pertaining to your access to and participation in this or any other class at Odessa College, please feel free to contact me to discuss your concerns. You may also call the Office of Disability services at 432-335-6861 to request assistance and accommodations.

Learning Resource Center (Library)

The Library, known as the Learning Resources Center, provides research assistance via the LRC’s catalog (print books, videos, ebooks) and databases (journal and magazine articles). Research guides covering specific subject areas, tutorials, and the “ask the librarian” service provide additional help.

Student E-mail

Please access your Odessa College Student E-mail by following the link to either set up or update your account: <http://www.odessa.edu/gmail/>. **All correspondence will be submitted using your Odessa College email.**

Student Portal:

Please access your Odessa College E-mail by following the link to either set up or update your account: <http://www.odessa.edu/gmail/>
All correspondence will be submitted using Odessa College email.

Technical Support:

For blackboard username and password help and for help accessing your online course availability and student email account contact the Student Success Center at 432-335-6878 or online at

https://www.odessa.edu/dept/ssc/helpdesk_form.htm

Important School Policies:

Information regarding student support services, academic dishonesty, disciplinary actions, special accommodations, or students' and instructors' right to academic freedom can be found in the Odessa College Student Handbook.

"This course Traffic Enforcement and Crash Investigation, CRIJ 13113 12/FA has been identified as a course by Career, Technical, and Workforce Education as one in which teaching and learning strategies adopted by AVID will be implemented. As a student in the Criminal Justice program, you will be expected to develop an understanding of the strategies, to model the strategies, to maintain fidelity of implementation, and to examine how these strategies may impact your effectiveness as a professional in your chosen area of occupation, either through coursework or practicum experience as outlined by the course instructor."

1. As a student, I understand that I am responsible for keeping up with the course. To help with this, I will
 - line up alternative computer and internet access in case my primary computer crashes or my internet services is unavailable;
 - recognize that the college provides free wi-fi and computer labs during regular campus hours to help me with accessing my course; and,
 - understand that my instructor does not have to accept my technical issues as a legitimate reason for late or missing work if my equipment or service is unreliable.
2. As a student, I understand that it is my responsibility to communicate quickly with the instructor any issue or emergency that will impact my involvement with or performance in the class. This includes, but is not limited to
 - getting "kicked off" of the system during tests or quizzes;
 - having trouble submitting assignments; and
 - dealing with a traumatic personal event.
3. As a student, I understand that it is my responsibility to understand course material and requirements and to keep up with the course calendar. While my instructor is available for help and clarification, I will
 - seek out help from my instructor and/or from tutors;
 - ask questions if I don't understand; and,

- access my course several times during the week to keep up with assignments and announcements.

Expectations for Engagement – Face to Face Learning

To help make the learning experience fulfilling and rewarding, the following Expectations for Engagement provide the parameters for reasonable engagement between students and instructors for the learning environment. Students and instructors are welcome to exceed these requirements.

Reasonable Expectations of Engagement for Instructors

1. As an instructor, I understand the importance of clear, timely communication with my students. In order to maintain sufficient communication, I will
 - provided my contact information at the beginning of the syllabus;
 - respond to all messages in a timely manner through telephone, email, or next classroom contact; and,
 - notify students of any extended times that I will be unavailable and provide them with alternative contact information (for me or for my supervisor) in case of emergencies during the time I'm unavailable.
2. As an instructor, I understand that my students will work to the best of their abilities to fulfill the course requirements. In order to help them in this area, I will
 - provide clear information about grading policies and assignment requirements in the course syllabus, and
 - communicate any changes to assignments and/or to the course calendar to students as quickly as possible.
3. As an instructor, I understand that I need to provide regular, timely feedback to students about their performance in the course. To keep students informed about their progress, I will
 - return classroom activities and homework within one week of the due date and
 - provide grades for major assignments within 2 weeks of the due date or at least 3 days before the next major assignment is due, whichever comes first.

Reasonable Expectations of Engagement for Students

1. As a student, I understand that I am responsible for keeping up with the course. To help with this, I will
 - attend the course regularly and line up alternative transportation in case my primary means of transportation is unavailable;
 - recognize that the college provides free wi-fi, computer labs, and library resources during regular campus hours to help me with completing my assignments; and,
 - understand that my instructor does not have to accept my technical issues as a legitimate reason for late or missing work if my personal computer equipment or internet service is unreliable.

2. As a student, I understand that it is my responsibility to communicate quickly with the instructor any issue or emergency that will impact my involvement with or performance in the class. This includes, but is not limited to,
 - missing class when a major test is planned or a major assignment is due;
 - having trouble submitting assignments;
 - dealing with a traumatic personal event; and,
 - having my work or childcare schedule changed so that my classroom attendance is affected.
3. As a student, I understand that it is my responsibility to understand course material and requirements and to keep up with the course calendar. While my instructor is available for help and clarification, I will
 - seek out help from my instructor and/or from tutors;
 - ask questions if I don't understand; and,
 - attend class regularly to keep up with assignments and announcements.

DISCLAIMER: Each student is responsible for checking the syllabus frequently as it will be updated as often as needed.