

Course Syllabus

NOTE: This syllabus is subject to change during the semester. Please check this syllabus on a regular basis for any updates.

Department	:	Cosmetology
Course Title	:	Advanced Hair Design
Section Name	:	CSME_2439_1st
Start Date	:	08/27/2012
End Date	:	10/19/2012
Modality	:	FACE-TO-FACE
Credits	:	4

Instructor Information

Name	:	Jerrie Sovil
OC Email	:	jsovil@odessa.edu
OC Phone #	:	(432) 335-6452

Course Description

Exploration of salon development. Topics include professional ethics and goals, salon operation and record keeping. The student will create a salon portfolio; demonstrate an understanding of salon operations; and demonstrate organizational skills related to salon management.

Prerequisites/Corequisites

Orientation To Cosmetology

ICO's (1,2,and 5)

(1) Critical Thinking Skills: To include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.

(2) Communication Skills: To include effective development, interpretation and expression of ideas through written, oral and visual communication.

(5) Personal Responsibility: To include the ability to connect choices, actions, and consequences to ethical decision-making.

Course Objectives

After completing this course, the student should be able to demonstrate competency in:

1.00 Professionalism

8.00 Sanitation, Sterilization, and Bacteriology

25.00 General

Course Requirements (Lectures, Assignments and Assessments)

"This course, Advanced Cosmetology Techniques, has been identified as a course by Career, Technical, and Workforce Education as one in which teaching and learning strategies adopted by AVID will be implemented. As a student in the cosmetology program, you will be expected to develop an understanding of the strategies, to model the strategies, to maintain fidelity of implementation, and to examine how these strategies may impact your effectiveness as a professional in your chosen area of occupation, either through coursework or practicum experience as outlined by the course instructor."

1. Attend Class on a regular basis, whenever absent notify instructor. Attendance requirement: Students must attend 95% of class and lab time in order to obtain credit.

All students must:

1. Attend class on a regular basis, whenever absent notify instructor.
2. Record clock hours required by TDLR by clocking-in on a computer.
3. Wear required uniform to be permitted to attend class and to receive hours.
4. Bring supplies and textbook daily.
5. Write a report on an assigned topic and possibly report orally.
6. Complete exams covering specified unit material.
7. Perform in class, the skills taught in theory in an effort to reinforce learned knowledge.
8. Participate in class assignments by working on manikin, models or another classmate and allowing other students to perform temporary services on them.

Required Readings/Materials

a) You must purchase the following **required** readings/materials: Milady's Cosmetology Standard Textbook

b) You are encouraged to buy the following *optional* books/materials

Course Requirements (Lectures, Assignments and Assessments)

After completing this course, the student should be able to demonstrate competency in:

1.00 Professionalism

8.00 Sanitation, Sterilization, and Bacteriology

13.00 Safety Precautions

15.00 Draping

16.00 Shampooing Rinsing, and Conditioning

17.00 Scientific Brushing

25.00 General

Week 1

Topic/Overview: This week focuses on

Lab & Skill Sheets

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
Professional Ethics	Discussion/Quiz	Vocabulary and Workbook	08/29/2011
Chp. 16 Haircutting	Discussion/Quiz	Vocabulary/Workbook	08/30/2012
Haircutting Skills	Lab	Hands on	09/05/2012

Week 2

Topic/Overview: This week focuses on

Lab & Skill Sheets

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
Theory in Chemical Texture	Discussion & Quiz	Theory	TBA
Chemical texture application theory	Discussion & Quiz	<i>Theory</i>	TBA
Hairstyling	Lab	Hands on	TBA
Hairstyling	Lab	Review	TBA

Week 3

Topic/Overview: This week focuses on

Lab & Skill Sheets

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
Chp. 17 Hairstyling	Discussion & Quiz	Theory	TBA
Fingerwaves and Pincurls	<i>Discussion & Quiz</i>	<i>Theory</i>	<i>TBA</i>
Fingerwaves and Pincurls	Lab	Hands On	TBA

Week 4

Topic/Overview: This week focuses on

Lab & Skill Sheets

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
Students will continue with practical applications	Practical applications	Lab	TBA
Written Exam /Chp. 16 and 17		<i>Exam</i>	<i>TBA</i>
Practical Exam /St. Board		Final	TBA

Week 4

Topic/Overview: This week focuses on

Lab & Skill Sheets

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
TDLR/Assignment	State guidelines	Workbook	TBA
Chp. 31 Salon Development	<i>Workbook</i>	<i>Workbook</i>	<i>TBA</i>
Week 6 and 7 Prepare for St. Board Exam			10/08/12

Week 5

Topic/Overview: This week focuses on

Lab & Skill Sheets

Summary of Week 1 Assignments & Activities

Grading Policy

Each week, I will provide grades or scores and comments on assignments within 6 days of when they were submitted. After I send feedback each week, I will post a notification in the **Main** forum.

Late assignments receive a 10% deduction for each day they are late if assignments are not posted by 11:59 p.m. central on the day they are due. Assignments more than 5 days late will not be accepted. Technological issues will not be considered as valid grounds for late assignment submission. In the event of a server outage, students should submit assignments to the instructor.

Percentage %	Grade
Theory/ Unit	20%
Attendance	20%
Skill Sheets	20%
St. Board	20%
Exam	20%

The Odessa college Student Success Coaches will help you stay focused and on track to complete your educational goals. If an instructor sees that you might need additional help or success coaching, he or she may submit a Retention Alert or a Starfish Alert. A student Success Coach will contact you to work toward a solution.

Special Needs

Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973 and the

Americans with Disabilities Act of 1990. If you have any special needs or issues pertaining to your access to and participation in this or any other class at Odessa College, please feel free to contact me to discuss your concerns. You may also call the Office of Disability services at 432-335-6861 to request assistance and accommodations.

Learning Resource Center (Library)

The Library, known as the [Learning Resources Center](#), provides research assistance via the [LRC's catalog \(print books, videos, e-books\)](#) and [databases \(journal and magazine articles\)](#). [Research guides](#) covering specific subject areas, [tutorials](#), and the "[Ask a Librarian](#) " service provide additional help.

Student E-mail

Please access your [Odessa College Student E-mail](#), by following the link to either set up or update your account: <http://www.odessa.edu/gmail/>. **All assignments or correspondence will be submitted using your Odessa College email.**

Student Portal

Please access your [Odessa College Student E-mail](#), by following the link to either set up or update your account: <http://www.odessa.edu/gmail/>. **All assignments or correspondence will be submitted using your Odessa College email.**

Technical Support

For Blackboard username and password help and for help accessing your online course availability and student email account contact the Student Success Center at 432-335-6878 or online at https://www.odessa.edu/dept/ssc/helpdesk_form.htm.

Important School Policies

For information regarding student support services, academic dishonesty, disciplinary actions, special accommodations, or student's and instructors' right to academic freedom can be found in the [Odessa College Student Handbook](#).