

TO: Academic Senate

FROM: Senate Web Committee
Daryl Lane, Chair

RE: Yearly Report

DATE: April 3 2003

Following is a summary of the Senate Web Committee's major efforts for the 2002-2003 school year.

- Met with Vice President of Instruction to discuss various matters relating to Web instruction.
- Influenced administrative decision to reduce VCT enrollments per course from 8 to 3.
- Constructed Web Registration Checklist for potential Web students and disseminated copies to Web instructors to use at their discretion.
- Presented a Staff Development session in January.
- Constructed and administered a comprehensive survey for Web instructors (which included 6 non-faculty instructors).
- Wrote a Mission Statement to serve as a guide for the Committee's future activities.
- Worked out a rotation plan for Committee members.

The growth rate of Web instruction in all its forms on this campus has been rapid, and it seems certain that it will only keep increasing. The Senate Web Committee provides a voice for Web faculty in a time of change and transition. We feel that the committee still has work to do and should remain in existence.

Current Committee Members:

Daryl Lane (chair)
Linda Brown
Jane Hellinghausen
Beverly Forsyth
Chet Cooper

James Jordan
Lynn Reese
Ray Cone

TO: Academic Senate

FROM: Senate Web Committee

RE: Final Report Spring 2003

DATE: May 1, 2003

The Senate Web Committee completes its first two years of work with these recommendations, suggestions, and bits of information.

- We *recommend* that the Senate Web Committee continue as a permanent Senate committee. Web instruction on campus and nationally is growing and mutating rapidly; each semester brings new challenges and opportunities for Web instructors, and the Senate Web Committee provides and voice for faculty at Odessa College.
- We *recommend* that the Senate approve the following as a Mission Statement for the Senate Web Committee:

Established by the Academic Senate of Odessa College, the Senate Web Committee is based on the fact that Web instruction forms a significant part of the institution's curriculum. It recognizes that Web instruction is wholly different than classroom instruction and that Web instructors have unique issues and needs. The Committee provides support and information to Web instructors, and, through the Academic Senate, communicates Web instructors' concerns to the administration. Ultimately, the Committee's mission is to improve the learning experience of Web students at Odessa College.

Regarding the makeup, size, policies, and procedures of the Senate Web Committee we *suggest* the following:

- That the normal term of service be two years;
- That approximately half the members rotate off each year;
- That 6-8 members seems to be an optimum range for the size of the Committee;
- That the chair be appointed by the Senate after consultation with existing Web Committee members;
- That both membership and chairmanship may be extended beyond the normal term if both the Senate and the Committee agree;

- That Committee members have Senate representation;
- And that Committee membership be as broad-based as possible.

Here is a list of members at the end of the Spring 2003 semester:

| Committee Member | Yrs Served | Disposition |
|--------------------|------------|-------------|
| Daryl Lane (chair) | 2 | Rotate off |
| Jane Hellinghausen | 2 | Remain |
| Beverly Forsyth | 2 | Rotate off |
| Chet Cooper | 2 | Rotate off |
| Linda Brown | 2 | Leaving |
| Lynn Reese | 2 | Uncertain |
| James P. Jordan | 1 | Remain |
| Ray Cone | 1 | Uncertain |

The Senate will need to select new members and appoint a chair for the Fall 2003 semester.