

Financial Information – Financial Assistance

Odessa College will award students approximately \$9 million in financial aid in the form of scholarships, grants, loans and work/study jobs during the 2011-2012 school year.

Scholarships

Scholarships are gift aid, which do not need to be repaid, and are based on academic achievement or talent in a particular field. Every year OC awards more than \$150,000 in academic scholarships. Amounts range from \$600 to \$1800 per year and some cover all tuition, fees and books. Students must complete an OC Scholarship Application, available from the Student Financial Services office. **April 1, 2012 is the priority deadline for scholarship applications for the 2012-2013 academic year.** Some instructional departments also award scholarships. These include art, music, occupational safety and health, nursing, photography and diesel mechanics. Amounts and requirements of departmental scholarships vary. The OC Foundation Office also has scholarships available for students who are not receiving other financial aid.

Grants

Grants are federal and state gift aid based on financial need. The Federal Pell Grant is the primary grant. Other grants include Supplemental Educational Opportunity Grant (SEOG), Academic Competitiveness Grant (ACG), Texas Public Educational Grant (TPEG), Texas Grant and Texas Educational Opportunity Grant (TEOG).

Loans

The two major federal loan programs are the Subsidized Stafford and Unsubsidized Stafford. In addition to signing a promissory note, students must turn in an OC Loan Request Form and complete entrance loan counseling. Parents of students may borrow under the PLUS program. All loans must be repaid with interest.

Work/Study

OC offers part-time jobs through federal and state work-study programs and on campus non-work-study employment to help students earn money to pay expenses.

How and When to Apply

To apply for grants, loans or work/study, you must complete the Free Application for Federal Student Aid (FAFSA) at www.fafsa.gov. Do not use any other Web address or you may be charged processing fees. You will need to set up a PIN (personal identification number) to use as a signature for the FAFSA. Dependent students will also need to set up a PIN for a parent and provide parent information on the application. Paper FAFSAs are also available but take longer to process. After completing the FAFSA, you will receive a SAR (student aid report) by email or regular mail if no email address is provided. Review the SAR and make any needed corrections. Student Financial Services may request additional paperwork from you.

Priority deadlines for applications are November 1 for the spring semester and June 1 for the fall semester. Students who meet the deadline and qualify may be awarded in time to register and purchase books. Applications are accepted after the priority deadline but students who miss the deadline should plan to make other arrangements, such as the FACTS payment plan, to pay for books, tuition and fees until financial aid eligibility can be determined.

For more information about aid programs or the application process, contact Student Financial Services at (432) 335-6429 or visit the financial aid Web pages at www.odessa.edu.

Tax Credits and Income Deductions

Tax credits and income deductions also help parents and students by lowering the amount of income tax paid. The American Opportunity Credit authorizes a tax credit of up to \$2,500 for out of pocket higher education expenses for course materials such as books, tuition, and fees in 2010 and 2011. The Lifetime Learning Credit allows taxpayers to claim a credit of up to \$2,000 for qualified education expenses paid for all students enrolled in eligible educational institutions. If the taxpayer's income is too high for a tax credit, the tuition and fee income deduction is another option. Consult a tax advisor or the IRS for more information.

***Student Financial Services is located
on the second floor of the Student Union Building.***

***The OC Foundation Office is located
on the first floor of the Administration Building.***

Financial Information – Refund Policies

Refund Deadlines	For Dropped Classes	For Complete Withdrawals From College
Spring 2012		
Before January 17	100%	100%
January 17-February 6	100%	70%
February 7-February 13	25%	25%
After February 13	None	None
Maymester 2012		
Before May 14	100%	100%
After May 14	None	None
Summer I 2012		
Before June 4	100%	100%
June 4-June 11	100%	70%
June 12	25%	25%
After June 12	None	None
Summer II 2012		
Before July 9	100%	100%
July 9-July 16	100%	70%
July 16	25%	25%
After July 16	None	None

Canceled Classes

If a class is cancelled by the college, all tuition and fees for that course will be refunded.

Other Than Semester-Length Courses

Refund of tuition and fees will be calculated on varying scales, depending on the course length. Refunds will be processed one week after the final day of the refund period.

Method of Calculating Class Days

A class day is defined as a day during which college classes for a specific semester are conducted. The count begins with the first day classes are held in the term and includes each consecutive day thereafter. The count is not just of days a particular class meets. Refunds will be processed after the last class day to withdraw for each semester. Allow two to three weeks for receipt of refund check after the processing date. Odessa College reserves the right to deduct from the refund any outstanding financial obligations to the college. Tuition and fees paid directly to the institution by a sponsor, donor, scholarship, institutional loan, or VISA, MasterCard, Discover or American Express shall be refunded to the source rather than directly to the student.

Returned Check Policy

All returned checks are collected through Equifax Inc. or Checks Inc. A returned check fee is charged per check by each company. Returned checks should be paid within five days of the date notification is mailed to the student. Checks returned for tuition and fees may result in the student's automatic withdrawal from the college and all college records may be withheld. The student may re-enroll upon payment of all tuition and fees due. Odessa College reserves the right to require payment in cash from individuals with a history of returned checks. Students attempting to drop classes by stopping payment on their checks instead of initiating approved drop procedures through the Registrar's Office shall be subject to the normal returned check penalties.

Debt Owed the College

All forms of indebtedness to the college, including tuition, fees, fines, Installment Payment plans, returned checks, property loss and property damage, must be paid before a student may re-enroll or have a transcript request honored. Failure to pay an outstanding account can result in the student being withdrawn from classes. Any outstanding accounts past 60 days will be turned over to collections with additional fees attached.

Dropping a Course

A student wishing to drop a course may do so on the Web or by obtaining a drop form from the Wrangler Express Center. Students are encouraged to consult with instructors. Students attempting to drop a developmental course must secure the signature of their developmental instructor. Athletes must get prior approval from their coaches before a drop can be processed. Students must drop a class before the official withdrawal date stated in the class schedule. Students who are dropping a course, that is not a full semester length course, should contact the Registrar's office for official drop deadlines. No longer attending class does not automatically constitute withdrawal from that class, nor does a student's notification to an instructor that the student wishes to be dropped. Failure of a student to officially drop a class will result in a grade of "F." Please note there is a \$25 schedule change fee that applies to drops and adds that are processed by OC personnel.

Withdrawing From College

A student may not process a complete withdrawal from all classes at Odessa College online.

Students taking only online courses and wanting to withdraw completely must contact the Registrar's Office by email at registrar@odessa.edu.

For students taking classes at the main campus to completely withdraw from a semester, they must obtain a withdrawal form from the Wrangler Express Center and follow appropriate checkout procedures. Students are encouraged to consult with instructors. (Those students enrolled in a developmental course and attempting to withdraw from the college must secure the signature of their developmental instructor.) Students may withdraw in person, or by sending a representative with the student's written and signed request to withdraw, at the Wrangler Express Center by the deadline for the last day to drop with a "W." Students must drop a class before the official withdrawal date stated in the class schedule. Students who are withdrawing from a course, that is not a full semester length course, should contact the Registrar's office for official withdrawal deadlines. Students must return their college ID and parking permit with the withdrawal request.

To completely withdraw from classes at the Pecos Center or the Andrews Business and Technology Center, students must contact their extension center.

CollegeNOW students wanting to drop a course or withdraw completely must first contact their high school counselor.

Financial Information

TUITION AND FEES

Tuition Rates

The table below reflects the Spring 2012 tuition and fee rates for credit instruction. The schedule is subject to revisions by the Texas State Legislature and/or the Odessa College Board of Trustees. Tuition and fee rates for OC Global instruction may vary from those shown in this table.

High school students taking concurrent college classes through the CollegeNOW program pay tuition and fees per a separate schedule.

SEMESTER HOURS	IN-DISTRICT RESIDENT	OUT-OF-DISTRICT RESIDENT	OUT-OF-STATE NON-RESIDENT
1*	\$228	\$333	\$558
2*	228	333	558
3*	228	333	558
4	304	444	694
5	380	555	830
6	456	666	966
7	532	777	1,102
8	608	888	1,238
9	684	999	1,374
10	760	1,110	1,510
11	836	1,221	1,646
12	912	1,332	1,782
13	988	1,443	1,918
14	1,064	1,554	2,054
15	1,140	1,665	2,190
16	1,216	1,776	2,326
17	1,292	1,887	2,462
18	1,368	1,998	2,598
19	1,444	2,109	2,734
20	1,520	2,220	2,870
21	1,596	2,331	3,006
22	1,672	2,442	3,142
23	1,748	2,553	3,278
24	1,824	2,664	3,414
25	1,900	2,775	3,550

* Students taking only one or two semester-hour courses pay a minimum fee based on three semester hours.
See pages 14-15 for lab fees, private instruction fees, travel fees, testing fees and miscellaneous fees.

NOTE: Third Attempt Tuition Surcharge

Per state law, students who register for a credit course a third or subsequent time will be charged a tuition surcharge of \$60 per credit hour. The "Third Attempt" tuition costs will not apply to developmental courses, continuing education courses, special-studies courses in which the content changes each time, or other select courses.

Financial Information

Estimated Cost Per Semester

Students must purchase their own textbooks, workbooks and supplies such as paper and pencils. Some courses also require the purchase of special supplies.

Estimated In-District Student Expense (Resident of Ector County)

Semester Hours	3	9	15
Required Tuition and Fees	\$ 228	\$ 684	\$ 1140
Property Deposit (one time)	10	10	10
Lab Fee (average \$15 per course)	15	30	30
Books (based on \$75 per book)	75	225	375
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Total Per Semester	\$ 328	\$ 949	\$ 1,555

Estimated Out-of-District Student Expense (Resident of Texas, but not Ector County)

Semester Hours	3	9	15
Required Tuition and Fees	\$ 333	\$ 999	\$ 1,665
Property Deposit (one time)	10	10	10
Lab Fee (average \$15 per course)	15	30	30
Books (based on \$75 per book)	75	225	375
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Total Per Semester	\$ 433	\$ 1,264	\$ 2,080

Estimated Out-of-State or Foreign Student Expense

Semester Hours	3	9	15
Required Tuition and Fees	\$ 558	\$ 1,374	\$2,190
Property Deposit (one time)	10	10	10
Lab Fee (average \$15 per course)	15	30	30
Books (based on \$75 per book)	75	225	375
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Total Per Semester	\$ 658	\$ 1,639	\$ 2,605

Financial Information

This list of fees is subject to revision by the Legislature of the state of Texas, the Odessa College board of trustees and/or the administration of Odessa College.

Lab and Other Fees

Agriculture (AGRI 1309)	15.00	Machine Technology (Except MCHN 2381).....	24.00
Art – Basic Photography (ARTS 2356, 2357)	15.00	Mass Communication	
Art – Ceramics (ARTS 2346, 2347).....	94.00	(COMM 1316, 1318, 1319, 2120, 2121, 2122, 2220, 2311, ...	
Art – (ARTS 2326, 2327, 2348, 2349).....	20.00	2315, 2324, 2325, 2326).....	15.00
Astronomy (all courses)	5.00	Mass Communication	
Automotive Technology		(COMM 1336, 1337, 2303, 2331)	20.00
(Except AUMT 1266, 1267, 2266, 2288, 2289)	24.00	Mathematics	
Biology (except BIOL 2416, 2420, 2421; HPRS 1106).....	15.00	(MATH 0100, 0170, 0370, 0371, 0372, 0375)	15.00
Biology (BIOL 2416, 2420, 2421).....	20.00	Music, Class Instruction (MUSI 1170, 1171, 1172, 1173,	
Building Construction Technology		174, 1175, 1176, 1177)	20.00
(except CNBT 1342, 2380).....	24.00	Nursing – ADN	
Business Leadership (Except BMGT 1191, 1291,		(RNSG 1105, 1144, 1215, 1443, 2207, 2208).....	24.00
1391, 2303, 2382)	5.00	Nursing – Vocational (VNSG 1502).....	25.00
Business Leadership (BMGT 2303).....	24.00	Nursing – Vocational (VNSG 1327, 1509, 1510).....	15.00
Chemistry (CHEM 1105, 1111, 1112, 2101, 2123, 2125)	15.00	Office Systems Technology (Except ACNT 1331, 1392, 2369; .	
Child Development (Except CDEC 1391, 1393,		HITT 1203, 1205, 1301,1345, 1349, 1355, 2339, 2343;	
2304, 2326, 2328, 2341, 2384; TECA 1354)	10.00	HPRS 2321; POFL 1305; POFM 1300, 2310, 2364;	
Computer Info Systems (Except GAME 1301; IMED 2380;		POFT 1301, 2312, 2365; SPNL 1301)	15.00
ITSC 2339, 2381; ITSE 2381).....	15.00	Office Systems Technology (POFT 1127).....	5.00
Computer Network/Info Technology		Photography	
(except ITNW 1380)	15.00	(Except ARTS 2348, 2349, PHTC 1313, 2380).....	15.00
Computer Science (all courses)	15.00	Photography (ARTS 2348, 2349)	20.00
Culinary Arts (CHEF 1214, 1301, 1310, 1341, 1345,		Physical Education	
2201, 2232, 2236, 2302; PSTR 1301, 2331).....	24.00	(Except PHED 1107, 1119, 1130, 1136, 1137, 1138, 1139,	
Drafting (Except DFTG 1405, 2381).....	24.00	1142, 1143, 1144, 1145, 1151, 1152, 1166, 1171, 1238, 1301,	
Electrical/Electronics (Except CETT 1491, 2381;		1304, 1306, 1321, 1322, 1346, 2104, 2107, 2130, 2136,	
ELMT 1491; ELPT 2451; IEIR 1312).....	24.00	2137, 2138, 2139, 2142, 2143, 2144, 2145, 2156, 2171,	
Emergency Medical Services Professional		2278, 2356)	5.00
(EMSP 1305, 1338, 1355, 1356, 1501, 2238, 2348, 2430, ...		Physical Education (PHED 1166, 1306, 2156)	10.00
2434, 2444, MDCA 1409).....	20.00	Physical Education (PHED 1119, 1151, 1152,	
English (ENGL 0100, 0370, 1301, 1312, 2311		2104, 2107).....	24.00
Word Processing)	15.00	Physical Education (PHED 1117).....	60.00
Fire Technology (FIRT 1305, 1311, 1331)	24.00	Physics (all Courses).....	5.00
Foreign Language (All 1411 and 1412 courses).....	10.00	Radiologic Technology (RADR 1311, 1313, 2217,	
Geology (GEOL 1403, 1404, 2405)	15.00	2301, 2305, 2431).....	24.00
Industrial Engines and Maintenance Technology		Reading (all courses per credit hour)	3.00
(Except DEMR 1266, 1267, 2266, 2288, 2289).....	24.00	Surveying (SRVY 1309, 1335, 2309, 2341)	24.00
Instrumentation (PTAC 1432, 2436).....	24.00	Welding (Except WLDG 2381)	45.00
Law Enforcement/Forensic Science		Wind Technology (ELMT 1305).....	24.00
(FORS 2440, 2450)	15.00	Wind Technology (LEAD 2200).....	15.00

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Private Instruction Fees

Applied Music, Private Instruction (1/2 hour)50.00
 Applied Music, Private Instruction (1 hour)100.00

Travel Fees

Courses which necessitate student travel such as BIOL 2470 Marine Ecology, ENGL 2371 Advanced Literature Analysis, HIST 2313 History of England I, HIST 2314 History of England II, PHED 1123 Skiing, PHED 1152 Scuba Diving, PHTC 1347 Landscape Photography, and SPAN 1305 Intensive Spanish Practicum will have additional fees for travel expense. Check with the course instructor or department chair for details.

Testing Fees

COURSE NO.	TEST	COST PER TEST	TOTAL
EMSP 1501	1	25.00	25.00
EMSP 2243	1	45.00	45.00
VNSG 1500	1	123.00	123.00
VNSG 1509	1	95.00	95.00
VNSG 1510	1	95.00	95.00

Miscellaneous Fees

Advanced Standing Examination20.00
 Computer Network/Info Technology
 (Tool Kit – ITNW 2313)..... 175.00
 Education (T-shirts Labs/Observations)..... 10.00
 Emergency Medical Services
 (Software – EMSP 1160)30.00
 Emergency Medical Services
 (Software – EMSP 1164).....80.00
 Extension Center Building Fee – Andrews
 (per credit hour).....5.00
 Extension Center Building Fee – Pecos
 (per credit hour).....5.00
 Fire Academy
 (equipment & books, estimated – FIRS 1301)280.00
 General Property Deposit
 (refundable by request) 10.00
 I.D. Card Replacement Fee 15.00
 Internet /VCT Fee (per credit hour)..... 15.00
 Late Registration Fee
 (1st class day through census day)25.00
 Late Registration Fee (after census day).....50.00
 Non-Payment re-enrollment fee.....25.00
 Nursing – Associate Degree
 (Comprehensive Review and Assessment Program –
 RNSG 1309) 274.00

Nursing – Associate Degree (Comprehensive Review and
 Assessment Program – RNSG 2201, 2262,
 1361)221.00
 Nursing – Associate Degree (Comprehensive Review and
 Assessment Program – RNSG 2207)334.00
 Nursing – Associate Degree
 (Comprehensive Review and Assessment Program –
 RNSG 2261, RNSG 2363)317.00
 Nursing – Associate Degree
 (Graduation Pin – RNSG 2331)70.00
 Nursing – Associate Degree
 (Name Tag – RNSG 1160, RNSG 2263)4.00
 Nursing – Vocational (Andrews & Monahans
 Name Tags (2) – VNSG 1260)..... 10.00
 Nursing – Vocational (Andrews & Monahans Equipment
 Fee – VNSG 1502)..... 103.00
 Nursing – Vocational (Andrews & Monahans Graduation
 Fee – VNSG 1510)79.00
 Nursing – Vocational (Andrews & Monahans
 Licensing Review Course Fee – VNSG 1510)200.00
 Physical Education (pocket mask – PHED 1166)..... 14.00
 Physical Education (Scuba Diving Certification
 Fee – PHED 1151, 1152)..... 11.00
 Physical Education (American Heart Association
 Certification Fee – PHED 1166)..... 1.00
 Physical Education (American Red Cross Certification
 Fee – PHED 1306)8.00
 Physical Therapist Assistant (PTA Clinical
 Evaluation Manual - PTHA 2460).....42.00
 Radiologic Technology (software – RADR 2235)84.00
 Schedule Change Fee (in-person only)25.00
 *Student Liability Insurance (cosmetology).....5.00
 *Student Liability Insurance
 (fall and spring semesters).....8.00
 *Student Liability Insurance
 (summer I and II semesters).....6.00
 *Student Liability Insurance (emergency medical
 technology and paramedic and fire academy).....32.00
 Third Attempt Tuition Surcharge (per credit hour)60.00
 Transcript from another Institution5.00

*Student liability insurance or proof of comparable cover-
 age is required for students enrolled in child development,
 cosmetology, fire technology, substance abuse coun-
 seling, nursing, physical therapist assistant, radiologic
 technology, and student trainer.