

Financial Information – Financial Assistance

Odessa College will award students approximately \$6 million in financial aid in the form of scholarships, grants, loans and work/study jobs during the 2010-2011 school year.

Scholarships

Scholarships are gift aid, which do not need to be repaid, and are based on academic achievement or talent in a particular field. Every year OC awards more than \$150,000 in academic scholarships. Amounts range from \$600 to \$1800 per year and some cover all tuition, fees and books. Students must complete an OC Scholarship Application, available from the Student Financial Services office. **April 1, 2010 is the priority deadline for scholarship applications for the 2010-2011 academic year.** Some instructional departments also award scholarships. These include art, music, occupational safety and health, nursing, photography and diesel mechanics. Amounts and requirements of departmental scholarships vary. The OC Foundation Office also has scholarships available for students who are not receiving other financial aid.

Grants

Grants are federal and state gift aid based on financial need. The Federal Pell Grant is the primary grant. Other grants include Supplemental Educational Opportunity Grant (SEOG), Academic Competitiveness Grant (ACG), Texas Public Educational Grant (TPEG), Texas Grant and Texas Educational Opportunity Grant (TEOG).

Loans

The two major federal loan programs are the Subsidized Stafford and Unsubsidized Stafford. In addition to signing a promissory note with a lender, students must turn in an OC Loan Request Form and complete entrance loan counseling. Parents of students may borrow under the PLUS program. All loans must be repaid with interest.

Work/Study

OC offers part-time jobs through federal and state work-study programs and on campus non-work-study employment to help students earn money to pay expenses.

How and When to Apply

To apply for grants, loans or work/study, you must complete the Free Application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov. Do not use any other Web address or you may be charged processing fees. You will need to set up a PIN (personal identification number) to use as a signature for the FAFSA. Dependent students will also need to set up a PIN for a parent and provide parent information on the application. Paper FAFSAs are also available but take longer to process. After completing the FAFSA, you will receive a SAR (student aid report) by email or regular mail if no email address is provided. Review the SAR and make any needed corrections. Student Financial Services may request additional paperwork from you.

Priority deadlines for applications are November 1 for the spring semester and June 1 for the fall semester. Students who meet the deadline and qualify may be awarded in time to register and purchase books. Applications are accepted after the priority deadline but students who miss the deadline should plan to make other arrangements, such as the FACTS payment plan, to pay for books, tuition and fees until financial aid eligibility can be determined.

For more information about aid programs or the application process, contact Student Financial Services at (432) 335-6429 or visit the financial aid Web pages at www.odessa.edu.

Tax Credits and Income Deductions

Tax credits and income deductions also help parents and students by lowering the amount of income tax paid. The American Opportunity Credit authorizes a tax credit of up to \$2,500 for out of pocket higher education expenses for course materials such as books, tuition, and fees in 2009 and 2010. The Lifetime Learning Credit allows taxpayers to claim a credit of up to \$2,000 for qualified education expenses paid for all students enrolled in eligible educational institutions. If the taxpayer's income is too high for a tax credit, the tuition and fee income deduction is another option. Consult a tax advisor or the IRS for more information.

***Student Financial Services is located
on the second floor of the Student Union Building.***

***The OC Foundation Office is located
on the first floor of the Administration Building.***

Financial Information - Refund Policies

Refund Deadlines	For Dropped Classes	For Complete Withdrawals From College
Fall 2010		
Before August 23	100%	100%
August 23-September 13	100%	70%
September 14-20	25%	25%
After September 20	None	None
Midwinter 2010		
By December 26	100%	100%
After December 26	None	None

Debt Owed the College

All forms of indebtedness to the college, including tuition, fees, fines, Installment Payment plans, returned checks, property loss and property damage, must be paid before a student may re-enroll or have a transcript request honored. Failure to pay an outstanding account can result in the student being withdrawn from classes. Any outstanding accounts past 60 days will be turned over to collections with additional fees attached.

Canceled Classes

If a class is cancelled by the college, all tuition and fees for that course will be refunded.

Other Than Semester-Length Courses

Refund of tuition and fees will be calculated on varying scales, depending on the course length. Refunds will be processed one week after the final day of the refund period.

Method of Calculating Class Days

A class day is defined as a day during which college classes for a specific semester are conducted. The count begins with the first day classes are held in the term and includes each consecutive day thereafter. The count is not just of days a particular class meets. Refunds will be processed after the last class day to withdraw for each semester. Allow two to three weeks for receipt of refund check after the processing date. Odessa College reserves the right to deduct from the refund any outstanding financial obligations to the college. Tuition and fees paid directly to the institution by a sponsor, donor, scholarship, institutional loan, or VISA, MasterCard, Discover or American Express shall be refunded to the source rather than directly to the student.

Returned Check Policy

All returned checks are collected through Equifax Inc. or Checks Inc. A returned check fee is charged per check by each company. Returned checks should be paid within five days of the date notification is mailed to the student. Checks returned for tuition and fees may result in the student's au-

tomatic withdrawal from the college and all college records may be withheld. The student may re-enroll upon payment of all tuition and fees due. Odessa College reserves the right to require payment in cash from individuals with a history of returned checks. Students attempting to drop classes by stopping payment on their checks instead of initiating approved drop procedures through the Registrar's Office shall be subject to the normal returned check penalties.

Debt Owed the College

All forms of indebtedness to the college, including tuition, fees, fines, installment payment plans, returned checks, property loss and property damage, must be paid before a student may re-enroll or have a transcript request honored. Failure to pay an outstanding account can result in the student being withdrawn from classes. Any outstanding accounts past 60 days will be turned over to collections with additional fees attached.

Dropping a Course

A student wishing to drop a course may do so on the Web or by obtaining a drop form from the Wrangler Express Center. Students are encouraged to consult with instructors. Students attempting to drop a developmental course must secure the signature of their developmental instructor. Athletes must get prior approval from their coaches before a drop can be processed. Students must drop a class before the official withdrawal date stated in the class schedule. No longer attending class does not automatically constitute withdrawal from that class, nor does a student's notification to an instructor that the student wishes to be dropped. Failure of a student to officially drop a class will result in a grade of "F."

Withdrawing From College

A student may not process a complete withdrawal from all classes at Odessa College online.

Students taking only online courses and wanting to withdraw completely must contact the Registrar's Office by email at registrar@odessa.edu.

For students taking classes at the main campus to completely withdraw from a semester, they must obtain a withdrawal form from the Wrangler Express Center and follow appropriate checkout procedures. Students are encouraged to consult with instructors. (Those students enrolled in a developmental course and attempting to withdraw from the college must secure the signature of their developmental instructor.) Students may withdraw in person, or by sending a representative with the student's written and signed request to withdraw, at the Wrangler Express Center by the deadline for the last day to drop with a "W." Students must return their college ID and parking permit with the withdrawal request.

To completely withdraw from classes at the Pecos Technical Training Center or the Andrews Business and Technology Center, students must contact their extension center.

CollegeNOW students wanting to withdraw completely must first contact their high school counselor.

Financial Information

TUITION AND FEES

Tuition Rates

Please note that the table below reflects the 2010-2011 tuition and fee rates. The schedule is subject to revision by the Legislature of the state of Texas, the Odessa College board of trustees and/or the administration of Odessa College.

SEMESTER HOURS	IN-DISTRICT RESIDENT	OUT-OF-DISTRICT RESIDENT	OUT-OF-STATE NON-RESIDENT
1	\$189	\$264	\$489
2	189	264	489
3	189	264	489
4	252	352	602
5	315	440	715
6	378	528	828
7	441	616	941
8	504	704	1,054
9	567	792	1,167
10	630	880	1,280
11	693	968	1,393
12	756	1,056	1,506
13	819	1,144	1,619
14	882	1,232	1,732
15	945	1,320	1,845
16	1,008	1,408	1,958
17	1,071	1,496	2,071
18	1,134	1,584	2,184
19	1,197	1,672	2,297
20	1,260	1,760	2,410
21	1,323	1,848	2,523
22	1,386	1,936	2,636
23	1,449	2,024	2,749
24	1,512	2,112	2,862
25	1,575	2,200	2,975

See pages 16-17 for lab fees, private instruction fees, travel fees, testing fees and miscellaneous fees.

NOTE: Third Attempt Tuition Surcharge

Per state law, students who register for a credit course a third or subsequent time will be charged a tuition surcharge of \$60 per credit hour. The "Third Attempt" tuition costs will not apply to developmental courses, continuing education courses, special-studies courses in which the content changes each time, or other select courses.

Financial Information

**Estimated Cost
Per Semester**

Students must purchase their own textbooks, workbooks and supplies such as paper and pencils. Some courses also require the purchase of special supplies.

Estimated In-District Student Expense

<u>Semester Hours</u>	<u>3</u>	<u>9</u>	<u>15</u>
Required Tuition and Fees	\$ 189	\$ 567	\$ 945
Property Deposit (one time)	10	10	10
Lab Fee (average \$15 per course)	15	30	30
Books (based on \$75 per book)	75	225	375
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Total Per Semester	\$ 289	\$ 832	\$ 1,360

Estimated Out-of-District Student Expense (Non-Resident of the College District)

<u>Semester Hours</u>	<u>3</u>	<u>9</u>	<u>15</u>
Required Tuition and Fees	\$ 264	\$ 792	\$ 1,320
Property Deposit (one time)	10	10	10
Lab Fee (average \$15 per course)	15	30	30
Books (based on \$75 per book)	75	225	375
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Total Per Semester	\$ 364	\$ 1,057	\$ 1,735

Estimated Out-of-State or Foreign Student Expense

<u>Semester Hours</u>	<u>3</u>	<u>9</u>	<u>15</u>
Required Tuition and Fees	\$ 489	\$ 1,167	\$ 1,845
Property Deposit (one time)	10	10	10
Lab Fee (average \$15 per course)	15	30	30
Books (based on \$75 per book)	75	225	375
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Total Per Semester	\$ 589	\$ 1,432	\$ 2,260

Financial Information

This list of fees is subject to revision by the Legislature of the state of Texas, the Odessa College board of trustees and/or the administration of Odessa College.

Lab and Other Fees

Agriculture (AGRI 1309)	\$ 15	Mass Communication (COMM 1316, 1318, 1319, 2120, 2121, 2122, 2220, 2311, 2315, 2324, 2325, 2326).....	\$ 15
Art – Basic Photography (ARTS 2356, 2357)	\$ 15	Mass Communication (COMM 1336, 1337, 2303, 2331).....	\$ 20
Art – Ceramics (ARTS 2346, 2347).....	\$ 94	Mathematics (MATH 0100, 0170, 0370, 0371, 0372, 0375).....	\$ 15
Art – Sculpture (ARTS 2326, 2327).....	\$ 20	Music, Class Instruction (MUSI 1170, 1171, 1172, 1173, 1174, 1175, 1176, 1177).....	\$ 20
Astronomy (all courses)	\$ 5	Nursing – ADN (RNSG 1105, 1144, 1215, 1443, 2207, 2208, 2307).....	\$ 24
Automotive Technology (Except AUMT 1266, 1267, 2266, 2288, 2289)	\$ 24	Nursing – Vocational (VNSG 1502).....	\$ 25
Biology (except HPRS 1106).....	\$ 15	Nursing – Vocational (VNSG 1327, 1509).....	\$ 15
Building Construction Technology (Except CNBT 1342, 2380).....	\$ 24	Office Systems Technology (Except ACNT 1331, 1392, 2369; HITT 1203, 1205, 1301, 1345, 1349, 1355, 2339, 2343; HPRS 2321; POFL 1305; POFM 1300, 2364; POFT 1301, 2312, 2365	\$ 15
Chemistry (CHEM 1105, 1111, 1112, 2101, 2123, 2125).....	\$ 15	Office Systems Technology (POFT 1127).....	\$ 5
Child Development (Except CDEC 1391, 1393, 2304, 2326, 2328, 2341, 2384; TECA 1354).....	\$ 10	Photography (Except PHTC 1300, 1313, 2349, 2380)	\$ 15
Computer Info Systems (Except GAME 1301, IMED 2380; ITSC 2339, 2381; ITSE 2381).....	\$ 15	Photography (PHTC 1300, 2349)	\$ 20
Computer Network/Info Technology (Except ITNW 1380).....	\$ 15	Physical Education (Except PHED 1100, 1107, 1108, 1109, 1117, 1119, 1120, 1123, 1126, 1136, 1137, 1138, 1139, 1141, 1142, 1151, 1152, 1166, 1238, 1301, 1304, 1306, 1346, 2103, 2104, 2105, 2106, 2107, 2120, 2136, 2137, 2138, 2139, 2141, 2142, 2143, 2144, 2278, 2356, 2376).....	\$ 5
Computer Science (all courses).....	\$ 15	Physical Education (PHED 1100, 1107, 1166, 1306).....	\$ 10
Culinary Arts (CHEF 1214, 1301, 1310, 1341, 1345, 2201, 2232, 2236, 2302; PSTR 1301, 2331).....	\$ 24	Physical Education (PHED 1108, 1109, 1117, 1119, 1120, 1151, 1152, 2103, 2104, 2105, 2106, 2107, 2120).....	\$ 24
Drafting (Except DFTG 1405, 2381).....	\$ 24	Physics (all Courses).....	\$ 5
Electrical/Electronics (Except CETT 1491, 2381; ELMT 1491; ELPT 2451; IEIR 1312)	\$ 24	Radiologic Technology (RADR 1311, 1313, 2217, 2301, 2305, 2431).....	\$ 24
Emergency Medical Services Professional (EMSP 1338, 1355, 1356, 1438, 1501, 2434, 2238, 2444; MDCA 1409).....	\$ 20	Reading (all courses per credit hour)	\$ 3
English (ENGL 0100, 0370, 1301, 1312, 2311 Word Processing).....	\$ 15	Surveying (SRVY 1309, 1335, 2309).....	\$ 24
Fire Technology (FIRT 1305, 1311, 1331)	\$ 24	Welding (Except WLDG 2381).....	\$ 45
Foreign Language (All 1411 and 1412 courses).....	\$ 10	Wind Technology (ELMT 1305).....	\$ 24
Geology (GEOL 1403, 1404).....	\$ 15	Wind Technology (LEAD 2200).....	\$ 15
Industrial Engines and Maintenance Technology (Except DEMR 1266, 1267, 2266, 2288, 2289).....	\$ 24		
Machine Technology (Except MCHN 2381).....	\$ 24		
Management/Tech Prep (Except BMGT 1191, 1291, 1391, 2303, 2382)	\$ 5		
Management/Tech Prep (BMGT 2303).....	\$ 24		

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Private Instruction Fees

Applied Music, Private Instruction (1/2 hour)	\$ 50
Applied Music, Private Instruction (1 hour)	\$100

Travel Fees

Courses which necessitate student travel such as BIOL 2470 Marine Ecology, ENGL 2371 Advanced Literature Analysis, HIST 2313 History of England I, HIST 2314 History of England II, PHED 1123 Skiing, PHED 1152 Scuba Diving, PHTC 1347 Landscape Photography, and SPAN 1305 Intensive Spanish Practicum will have additional fees for travel expense. Check with the course instructor or department chair for details.

Testing Fees

COURSE NO.	TEST	COST PER TEST	TOTAL
VNSG 1500.....	1	\$ 117	\$ 117
VNSG 1509.....	1	\$ 88	\$ 88
VNSG 1510.....	1	\$ 88	\$ 88

Miscellaneous Fees

Advanced Standing Examination	\$ 20
Automotive Technology (Uniform Fee – AUMT 1419)	\$ 70
Automotive Technology (Uniform Cleaning Fee – All except AUMT 1266, 1267, 2266, 2288, 2289)	\$ 8
Computer Network/Info Technology (Tool Kit – ITNW 2313).....	\$175
Extension Center Building Fee – Andrews (per credit hour).....	\$ 5
Extension Center Building Fee – Pecos (per credit hour).....	\$ 5
Fire Academy (equipment & books, estimated – FIRS 1301)	\$280
General Property Deposit (refundable by request).....	\$ 10
I.D. Card Replacement Fee	\$ 10
Industrial Engines & Maintenance Technology (Uniform Fee – DEMR 1406).....	\$ 70
Industrial Engines & Maintenance Technology (Uniform Cleaning Fee – all except DEMR 1266, 1267, 2266, 2288, 2289).....	\$ 8
Internet /VCT Fee (per credit hour).....	\$ 15
Late Registration Fee (1st class day through census day)	\$ 25

Late Registration Fee (after census day).....	\$ 50
Non-Payment re-enrollment fee	\$ 25
Nursing – Associate Degree (Comprehensive Review and Assessment Program – RNSG 2307, 2362, 2363).....	\$317
Nursing – Associate Degree (Comprehensive Review and Assessment Program – RNSG 1309, 1443, 1144, 2331)	\$238
Nursing – Associate Degree (Graduation Pin – RNSG 2331).....	\$ 70
Nursing – Associate Degree (Name Tag – RNSG 1160, RNSG 2162, RNSG 2263, RNSG 2360)	\$ 4
Nursing – Vocational (Andrews & Monahans Name Tags (2) – VNSG 1260).....	\$ 10
Nursing – Vocational (Andrews & Monahans Equipment Fee – VNSG 1502)	\$103
Nursing – Vocational (Andrews & Monahans Graduation Fee – VNSG 1510).....	\$ 79
Nursing – Vocational (Andrews & Monahans Licensing Review Course Fee – VNSG 1510).....	\$200
Physical Education (pocket mask – PHED 1166).....	\$ 14
Physical Education (Scuba Diving Certification Fee – PHED 1151, 1152).....	\$ 11
Physical Education (American Heart Association Certification Fee – PHED 1166).....	\$ 1
Physical Education (Red Cross Certification Fee – PHED 1306).....	\$7.50
Physical Therapist Assistant (PTA Clinical Evaluation Manual - PTHA 2460).....	\$ 42
Radiologic Technology (software – RADR 2235)	\$ 75
Schedule Change Fee	\$ 25
*Student Liability Insurance (cosmetology).....	\$ 5
*Student Liability Insurance (fall and spring semesters)	\$ 8
*Student Liability Insurance (summer I and II semesters).....	\$ 6
*Student Liability Insurance (emergency medical technology and paramedic)	\$ 32
Third Attempt Tuition Surcharge (per credit hour).....	\$ 60
Transcript from Another Institution.....	\$ 5

*Student liability insurance or proof of comparable coverage is required for students enrolled in child development, cosmetology, fire technology, substance abuse counseling, nursing, physical therapist assistant, radiologic technology, and student trainer.