

Registration Checklist for Students

Before you register:

- ___ Have you applied for admissions?
Apply at www.odessa.edu or contact the Admissions Office, (432) 335-6432.
- ___ Have you had all transcripts and documentation sent (including TAKS or GED scores, or international info)?
To verify, contact the Admissions Office, (432) 335-6432.
- ___ Have you applied for financial aid? (You will need current tax forms.)
Apply at www.fafsa.ed.gov or contact Student Financial Services, (432) 335-6429.
- ___ Have you taken the THEA or COMPASS assessment or are you exempt?
Contact the Testing Center, (432) 335-6620.
- ___ Have you decided what you would like to study?
For assistance contact: OC Help Center (432) 335-6433, Career Services (432) 335-6835.
- ___ Have you reviewed the catalog for courses of study offered at OC?
- ___ Select class times from this schedule!

Admissions, Student Financial Services, Testing Center, Career Services, Registrar and the OC Help Center are located on the second floor of the Student Union Building.

Registration:

- ___ See your departmental advisor or a counselor in the OC Help Center to assist you in completing a registration form.
- OR
- ___ Register online at www.odessa.edu 24-hours a day, 7 days a week during registration periods, if you are a returning student in good standing.
- ___ Turn in signed registration form to the Registrar's Office.
- ___ Go to the Cashier's Office or pay online by payment due date.
- ___ Take schedule to Bookstore to price and purchase textbooks.
- ___ Check out housing with Century Commons.
<http://www.campushousing.com/odessa/index.htm>

***OC Help Center and Registrar's Office are located on the second floor of the Student Union Building.
Bookstore is located on the first floor of the Student Union Building.***

Cashier's Office is located on the first floor of the Administration Building, but is scheduled to move in May to the second floor of the Student Union Building.