

Financial Information

Tuition and Fees

Check schedule for payment due dates. A \$25 down payment is due at time of pre-registration.

In-District Students

The total tuition and fee rate for residents of Ector County is \$58 per semester credit hour with a minimum charge equivalent to three semester hours or \$174. This rate includes a general services fee of \$10 per hour and a student activity fee of \$1 per hour.

Out-of-District Students

The total tuition and fee rate for Texas residents who reside outside of Ector County is \$78 per semester credit hour with a minimum charge equivalent to three semester hours or \$234. This rate includes a general services fee of \$10 per hour and a student activity fee of \$1 per hour.

Non-Resident Students

The total tuition and fee rate for out-of-state and foreign students is \$150 per semester plus \$98 per semester credit hour with a minimum charge equivalent to three semester hours or \$444. This rate includes a general services fee of \$10 per hour and a student activity fee of \$1 per hour.

Other Fees

Other fees may be required such as fees for labs, student liability insurance, travel, testing, and private music instruction.

NOTE: Third Attempt Tuition Surcharge

Per state law, students who register for a credit course a third or subsequent time will be charged a tuition surcharge of \$60 per credit hour. The "Third Attempt" tuition costs will not apply to developmental courses, continuing education courses, special-studies courses in which the content changes each time, or other select courses.

Check the current schedule for tuition rates.

Lab and Other Fees

	24.00		
Agriculture (AGRI 1309)	15.00	Law Enforcement/Forensic Science (FORS 2440, 2450)	15.00
Art – Basic Photography (ARTS 2356, 2357)	15.00	Machine Technology (Except MCHN 2381)	24.00
Art – Ceramics (ARTS 2346, 2347)	94.00	Management/Tech Prep (Except BMGT 1191, 1291, 1391, 2303, 2382)	5.00
Art – Sculpture (ARTS 2326, 2327)	20.00	Management/Tech Prep (BMGT 2303)	24.00
Astronomy (all courses)	5.00	Mass Communication (COMM 1316, 1318, 1319, 2120, 2121, 2122, 2220, 2311, 2315, 2324, 2325, 2326)	15.00
Automotive Technology (Except AUMT 1266, 1267, 2266, 2288, 2289)	24.00	Mass Communication (COMM 1336, 1337, 2303, 2331)	20.00
Biology (except BIOL 2416, HPRS 1106)	20.00	Mathematics (MATH 0100, 0170, 0370, 0372, 0375)	15.00
Building Construction Technology (except CNBT 1342, 2380)	24.00	Music, Class Instruction (MUSI 1170, 1171, 1172, 1173, 1174, 1175, 1176, 1177)	20.00
Chemistry (CHEM 1105, 1111, 1112, 2101, 2123, 2125)	15.00	Nursing – ADN (RNSG 1105, 1144, 1215, 1443, 2207, 2208)	24.00
Child Development (Except CDEC 1391, 1393, 2304, 2326, 2328, 2341, 2384; TECA 1354)	10.00	Nursing – Vocational (VNSG 1502)	25.00
Computer Information Systems (Except GAME 1301; IMED 2380; ITSC 2339, 2381; ITSE 2381)	15.00	Nursing – Vocational (VNSG 1327, 1509, 1510)	15.00
Computer Network/Info Technology (Except ITNW 1380)	15.00	Office Systems Technology (Except ACNT 1331, 1392, 2369; HITT 1203, 1205, 1301, 1345, 1349, 1355, 2339, 2343; HPRS 2321; POFL 1305; POFM 1300, 2310, 2364; POFT 1301, 2312, 2365, SPNL 1301)	15.00
Computer Science (all courses)	15.00	Office Systems Technology (POFT 1127)	5.00
Culinary Arts (CHEF 1214, 1301, 1310, 1341, 1345, 2201, 2232, 2236, 2302; PSTR 1301, 2331)	24.00	Photography (Except ARTS 2348, 2349, PHTC 1313, 2380)	15.00
Drafting (Except DFTG 1405, 2381)	24.00	Photography (ARTS 2348, 2349)	20.00
Electrical/Electronics (Except CETT 1491, 2381; ELPT 2451; IEIR 1312)	24.00	Physical Education (Except PHED 1107, 1119, 1130, 1136, 1137, 1138, 1139, 1142, 1143, 1144, 1145, 1151, 1152, 1166, 1171, 1238, 1301, 1304, 1306, 1321, 1322, 1346, 2104, 2107, 2130, 2136, 2137, 2138, 2139, 2142, 2143, 2144, 2145, 2156, 2171, 2278, 2356)	5.00
Emergency Medical Services Professional (EMSP 1305, 1338, 1355, 1356, 1501, 2238, 2430, 2434, 2444, MDCA 1409)	24.00	Physical Education (PHED 1166, 1306, 2156)	10.00
English (ENGL 0100, 0370, 1301, 1312, 2311 Word Processing)	15.00	Physical Education (PHED 1119, 1151, 1152, 2104, 2107)	24.00
Fire Technology (FIRT 1305, 1311, 1331)	24.00	Physical Education (PHED 1117)	60.00
Foreign Language (All 1411 and 1412 courses)	10.00	Physics (all Courses)	5.00
Geology (GEOL 1403, 1404, 2405)	15.00	Radiologic Technology (RADR 1311, 1313, 2217, 2301, 2305, 2431)	24.00
Industrial Engines and Maintenance Technology (Except DEMR 1266, 1267, 2266, 2288, 2289)	24.00		
Instrumentation (INTC 1456; PTAC 1432, 2436)			

Reading (all courses per credit hour)	3.00
Surveying (SRVY 1309, 1335, 2305, 2309, 2335, 2341)	24.00
Welding (Except WLDG 2381)	45.00
Wind Technology (ELMT 1305)	24.00
Wind Technology (LEAD 2200)	15.00

Private Instruction Fees

Applied Music, Private Instruction (1/2 hour)	50.00
Applied Music, Private Instruction (1/2 hour)	100.00

Travel Fees

Courses which necessitate student travel such as ENGL 2371 Advanced Literature Analysis, HIST 2313 History of England I, HIST 2314 History of England II, PHED 1123 Skiing, PHED 1152 Scuba Diving, PHTC 1347 Landscape Photography, and SPAN 1305 Intensive Spanish Practicum will have additional fees for travel expense. Check with the course instructor or department chair for details.

Testing Fees

Course	No. Test	Cost per Test	Total
EMSP 1501	1	28.00	28.00
EMSP 2243	1	45.00	45.00
VNSG 1500	1	123.00	123.00
VNSG 1509	1	95.00	95.00
VNSG 1510	1	95.00	95.00

Miscellaneous Fees

Advanced Standing Examination	20.00
Computer Network/Info Technology (Tool Kit – ITNW 2313)	175.00
Education (T-shirts Labs/Observations)	5.00
Emergency Medical Services (Software – EMSP 1160)	30.00
Emergency Medical Services (Software – EMSP 1164)	30.00
Extension Center Building Fee Andrews (per credit hour)	5.00
Extension Center Building Fee Pecos (per credit hour)	5.00
Fire Academy	280.00

(equipment & books, estimated – FIRS 1301)	
General Property Deposit (refundable by request)	10.00
I.D. Card Replacement Fee	15.00
Internet /VCT Fee (per credit hour)	15.00
Late Registration Fee (1 st class day through census day)	25.00
Late Registration Fee (after census day)	50.00
Non-Payment re-enrollment fee	50.00
Nursing – Associate Degree (Comprehensive Review and Assessment Program – RNSG 1309)	274.00
Nursing – Associate Degree (Comprehensive Review and Assessment Program – RNSG 2201, 2262, 1361)	221.00
Nursing – Associate Degree (Comprehensive Review and Assessment Program – RNSG 2207)	334.00
Nursing – Associate Degree (Comprehensive Review and Assessment Program – RNSG 2261, RNSG 2363)	317.00
Nursing – Associate Degree (Graduation Pin – RNSG 2331)	70.00
Nursing – Associate Degree (Name Tag – RNSG 1160, RNSG 2263)	4.00
Nursing – Vocational (Andrews & Monahans Name Tags (2) – VNSG 1260)	10.00
Nursing – Vocational (Andrews & Monahans Equipment Fee - VNSG 1502)	103.00
Nursing – Vocational (Andrews & Monahans Graduation Fee - VNSG 1510)	79.00
Nursing – Vocational (Andrews & Monahans Licensing Review Course Fee – VNSG 1510)	200.00
Physical Education (pocket mask – PHED 1166)	14.00
Physical Education (Scuba Diving Certification Fee – PHED 1151, 1152)	11.00
Physical Education (American Heart Association Certification Fee – PHED 1161)	1.00
Physical Education (American Red Cross Certification Fee – PHED 1306)	19.00

Physical Education (American Red Cross Certification Fee – PHED 1153)	39.00
Physical Therapist Assistant (PTA Clinical Evaluation Manual – PTHA 2460)	42.00
Radiologic Technology (software – RADR 2235)	84.00
Schedule Change Fee (in-person only)	25.00
*Student Liability Insurance (Cosmetology)	5.00
*Student Liability Insurance (Fall and Spring Semesters)	8.00
*Student Liability Insurance (Summer I and II Semesters)	6.00
*Student Liability Insurance (Fire Academy, Emergency Medical Technology and Paramedic)	32.00
Third Attempt Tuition Surcharge (per credit hour)	60.00
Transcript from Another Institution	5.00

*Student liability insurance or proof of comparable coverage is required for students enrolled in child development, cosmetology, fire technology, substance abuse counseling, nursing, physical therapist assistant, radiologic technology, and student trainer.

Payment and Refund Policies

Payment by Check

Positive identification (driver license preferred) is required for any payment to OC. Checks are accepted for the exact amount of tuition and fees only. All checks are to be payable to Odessa College. The college does not accept two-party checks or payroll checks.

Payment by Credit Card

Mastercard, Visa, American Express and Discover are accepted for payment of tuition and fees with proper approval.

Mastercard, American Express and Discover are accepted for payment of tuition and fees with Nelnet on-line payments.

Payment Plan Options

Payment plans are available on line thru Nelnet. A \$25 non-refundable enrollment fee is charged each semester. The earlier date you take out a plan, the more payment options you have. Visit Odessa College Web Page E-Cashier for further instructions.

Schedule Change Fee

A schedule change fee of \$25 will be charged for classes added, with the assistance of the Office of the Registrar, during the first 12 class days of a regular semester or during the first four class days of a summer session. All exceptions to the assessed schedule change fee will be made in the Registrar's Office. The schedule change fee is due immediately after the schedule change is processed.

Returned Check Policy

All returned checks are collected through Equifax, Inc. or Checks Inc. A returned check fee is charged per check by each company. Returned checks should be paid within five days of the date notification is mailed to the student. Checks returned for tuition and fees may result in the student's automatic withdrawal from the college and all college records may be withheld. The student may re-enroll upon payment of all tuition

and fees due. Odessa College reserves the right to require payment in cash from individuals with a history of returned checks.

Students attempting to drop classes by stopping payment of their check instead of initiating approved drop procedures through the Registrar's Office shall be subject to the normal returned check penalties.

Debts Owed the College

All forms of indebtedness to the college, including tuition, fees, fines, payment plans, returned checks, property loss and property damage, must be paid before a student may re-enroll or have a transcript request honored. Failure to pay an outstanding account can result in the student being withdrawn from classes.

Dropping a Course or Withdrawing From College

Students wishing to drop a non-developmental course may do so online using WebAdvisor, at the Wrangler Express, or Registrar's Office. A student wishing to drop a developmental course or withdraw from college should obtain a drop or withdrawal form from the Wrangler Express or the Registrar's Office. Students are encouraged to consult with instructors prior to dropping a class. Students may not completely withdraw from the college by use of the Web. Students must drop a class or withdraw from college before the official withdrawal date stated in the class schedule.

Students who are part of the Armed Forces Reserves may withdraw with a full refund if the withdrawal is due to their being ordered into active duty. A copy of the student's orders must be presented to the Registrar's Office at the time of the withdrawal. For details, please contact the Office of the Registrar.

No longer attending class does not automatically constitute withdrawal from that class, nor does a student's notification to an instructor that the student wishes to be dropped. Failure of a student to complete the drop/withdrawal process will result in a grade of "F."

Refund Policy

Refund of tuition and fees will be calculated on varying scales, depending on the course length. Refunds will be processed 1 week after the final day of the refund period.

Refunds Before First Day of Classes

- 1) A 100% refund for complete withdrawals (less any non-refundable fees).
- 2) A 100% refund for dropped classes.

Refunds on or After First Day of Classes

FALL AND SPRING SEMESTERS

	For Dropped Classes	For Complete Withdrawals From College
During the first 15 class days	100%	70%
During the 16 th -20 th class days	25%	25%
After the 20 th class day	None	None

SUMMER SEMESTERS

During the first 5 class days	100%	70%
During the 6 th -7 th class days	25%	25%
After the 20 th class day	None	None

CANCELED CLASSES

If a class is canceled by the college, all tuition and fees for that course will be refunded.

Method of Calculating Class Days

For purposes of the refund policy, a class day is defined as a day during which college classes are conducted. The count begins with the first day classes are held in the term and includes each consecutive day thereafter. The count is not just of days a particular class meets.

Refunds will be processed after the last class day to withdraw for each semester. Allow two to three weeks for receipt of refund check after the processing date. Odessa College reserves the right to deduct from the refund any outstanding financial obligations to the college.

Student Financial Services

Odessa College is firmly committed to the philosophy of assisting students who do not have the financial resources to pay for higher education but wish to attend college. Of equal importance is the awarding of academic scholarships to recognize students who exhibit superior scholastic abilities.

The Student Financial Services Office administers four broad program areas: grants, loans, employment and scholarships. Students seeking financial assistance should complete a FAFSA (Free Application for Federal Student Aid) at www.fafsa.gov each spring. The results are used to determine eligibility for state and federal need-based programs. FAFSAs are accepted year around but late applicants may not have funds awarded before classes start. Students must maintain at least a 2.0 overall grade point average and meet satisfactory academic progress standards relating to completion of hours.

Types of Student Financial Assistance

Grants

The Federal Pell Grant is the core financial aid program. Family income, cost of education and enrollment status determine the award amount. Students may not receive Pell from two schools for the same semester.

The Texas Public Education Grant (TPEG) is also used for students with financial need who are enrolled in at least six credit hours.

Awarded grant funds are applied to unpaid charges at the beginning of the semester and any unspent funds are available in the Cashier's Office in two weeks. Except for Pell, grants are awarded on a first-come, first-served basis until funds are depleted. Early application is strongly recommended.

Loans

The Federal Direct Loan Program allows students to borrow a long-term Stafford loan directly from the US Department of Education. No credit check is needed and interest rates are usually better than loans from private lending institutions. OC requires borrowers to initiate the application process for Stafford loans. Requirements include a FAFSA, an Odessa College loan application and completion of a promissory note and entrance counseling at www.studentloans.gov. Funds are disbursed in two payments per semester: the first class day and the halfway point. Funds for first-time, first-year

borrowers are delayed thirty days after the semester starts. Exit counseling is required when enrollment drops below six credit hours or the borrower graduates. Loans and accrued interest are to be repaid over a ten year period.

Subsidized Federal Stafford Loans are available to borrowers who are enrolled in at least six credit hours and have financial need.

Unsubsidized Federal Stafford Loans provide aid to borrowers enrolled in at least 6 credit hours who do not qualify for a subsidized Stafford or who qualify for an amount less than the annual Federal Stafford limit.

The PLUS (Parent Loan for Undergraduate Students) program is available to parents of dependent students for school costs not covered by other aid. It is not subsidized, the interest rate is fixed and normal repayment is ten years. Repayment begins sixty days after disbursement and interest may be paid monthly or quarterly. A FAFSA must be completed by the student and the parent must pass a credit check.

Students who do not wish to be burdened with loans may opt to set up a payment plan with Odessa College. For more information, see "Payment Plan Options" on page 36.

Repayments

Under the United States Department of Education Repayment Policy, a student who receives federal grants and/or loans and withdraws from school prior to the 60% point in the semester (which is the 10th week) or receives a grade of "F", "W" or "I" in each class may have to repay part of the financial aid award.

Prior to withdrawing from school, a student should notify Student Financial Services. Repayment amounts will vary depending on the amount and type of aid received. For instance, a fulltime student receiving \$2,000 in grants and \$1,000 in loans, with a cost of \$1,000 for tuition, fees and books, and who completely withdraws from school after completing 10% of the semester, would be required to repay \$700. A complete withdrawal from school after completing 20% of the semester would require a repayment of \$400. For clarifications or questions about repayment obligations, please contact Student Financial Services.

Campus Employment

The College Work-Study Programs provide employment opportunities to students who show financial need with a FAFSA and be enrolled in at least six hours. Students work in a wide variety of jobs on campus and are paid at least the prevailing minimum wage. Although need determines the amount of total allowable earnings, students generally do not work more than twenty hours per week and arrange their working hours to not conflict with classes. Students only receive the funds that they earn. Application for the program is made by expressing an interest in receiving Work-Study funds on the FAFSA.

Non-Work-Study Jobs are available in some departments to students enrolled in at least six hours. These part-time jobs do not require a FAFSA and the employing department has flexibility in meeting employment needs.

Students seeking Work-Study or Non-Work-Study jobs should contact the OC website and click on "Student Employment" for a listing of job openings.

Scholarships

Odessa College annually awards more than \$500,000 in academic scholarships to recognize scholastic merit. Some scholarships are designated for residents of Ector County and fourteen other West Texas counties: Andrews, Brewster, Crane, Culberson, Gaines, Jeff Davis, Loving, Pecos, Presidio, Reeves, Terrell, Upton, Winkler and Ward. These scholarships are awarded based on varying levels of academic achievement.

March 1 is the deadline to apply for academic

scholarships awarded by OC Student Financial Services for the upcoming school year. These include the Leland Croft, L.M. Adair, Odessa College Academic, Hext Family Foundation, Parker Endowment, Property Deposit, Davidson, Miles Eckert, Slaton-Bassett, Joann Pickering Douglass and Trigger Vance Phillips scholarships. Applications are accepted year around but forms received after the deadline will be placed on a waiting list. Detailed information about each scholarship is available.

Students must submit a completed scholarship application and photocopies of high school and college transcripts to Student Financial Services. Applicants are ranked according to grade point average, with some consideration given to an essay and completed coursework. Applications without a transcript will not be considered for funding. A committee made up of a Student Services representative, a faculty representative and a Student Financial Services staff member selects academic scholarship recipients. The committee awards scholarships to the highest ranking students until funds are depleted. Students must reapply each spring for the next school year.

Scholarships are offered each year through the OC art and music departments and are awarded based on participation, merit and ability. Other OC departments that award scholarships are: nursing, occupational safety and health technology, photography and social sciences. Contact the chairperson of the appropriate department for scholarship requirements.

The Odessa College Foundation also provides students with financial assistance. Students who are not eligible for federal or state aid may apply for any of the following scholarships: Becker Educators, Clara Hazel Freel, Half-Century, H.L. Mangrum, Odessa Rotary, Jack and Ruth Rodgers, or Dollars-for-Scholars. Eligibility requirements are listed on the Foundation Scholarship Application which may be obtained from the Office of Institutional Advancement.

The Permian Honor Scholarship Foundation invites graduating high school seniors who rank in the top 25% of their class to apply for a Permian Honor Scholarship. Recipients are granted \$700 per semester for eight consecutive, full-time semesters as long as eligibility requirements are met. Four semesters are applicable at Odessa College while

the remaining four semesters are available at the University of Texas of the Permian Basin. Applications are available from area high school counselors.

In addition to the scholarships described above, others are available from off-campus individuals and organizations. Odessa College does not control nor make selections for these scholarships but application information is available in Student Financial Services.

Tuition Tax Credits

Taxpayers may be eligible to claim the American Opportunity Credit against their federal income taxes. The credit may be claimed for the qualified tuition and related expenses of each student in the taxpayer's family who is enrolled at least halftime in college. Taxpayers may claim up to \$2500 per eligible student.

The Lifetime Learning Credit may also be claimed against federal income taxes. Up to \$2000 may be claimed for out-of-pocket expenses for qualified tuition and related expenses for all of the students in the family. Contact a tax advisor for details about claiming tuition tax credits.

Veterans

Veterans interested in taking advantage of their benefits to pursue or further their education are encouraged to contact the veteran's officer at Odessa College. As with the other programs described previously, students are strongly encouraged to inquire into the possible benefits of the Department of Veterans Affairs as far in advance of the semester of planned attendance as possible. This procedure facilitates the coordination of educational claims for benefits between OC and the regional VA office and avoids delays that could occur in the award cycle. The Veteran's Office is a component of the OC Help Center located in Room 204 of the Student Union Building. Veteran students are responsible for following all regulations of the VA and for notifying both the regional VA office in Muskogee and the OC Veteran's Office of any change in enrollment that may affect their educational benefits. Students must see the Veteran Coordinator prior to registration or add/drop to obtain permission.